Memo

#19-035

TO: WIC Local Agency Directors

FROM: Amanda Hovis, Director
Nutrition Education / Clinic Services Unit
Texas WIC Program

DATE: May 7, 2019

SUBJECT: Plan to Allocate Direct Costs (PADC)

In accordance with Accounting Policy AC: 03.0, Plan to Allocate Direct Costs (PADC), the Local Agency submission of the FY 2020 PADC is due to the State Agency by June 15, 2019. An electronic submission should be sent to:

WICPADC@hhsc.state.tx.us

Please include in the subject line of the email and on the PADC form:

1. Agency Name
2. LA (#)
3. Correct fiscal year
4. Whether each submission is a PADC or an amendment.

Ex. Subject: Agency Name (LA #) PADC FY2020 or Subject: Agency Name (LA #) Amendment to PADC FY 2020

For questions regarding PADC submissions, contact:
Bobby Londagin, WIC Fiscal Monitor
512-436-2673
Bobby.Londagin@hhsc.state.tx.us

For questions regarding the content of the PADC, contact:
Tanya Latortue, WIC NECS Unit Coordinator
512-341-4526
Tanya.Latortue@hhsc.state.tx.us

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