



Memorandum

#16-093

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Amanda Hovis, Director
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: September 20, 2016

SUBJECT: The *Texas WIC Program: Your Rights and Responsibilities* Handout

Please ensure that the *Texas WIC Program: Your Rights and Responsibilities* handout is given to the participant or the parent/guardian/caretaker of a participant **at each certification**. The handout describes a participant's rights and responsibilities while on the WIC program, and is a summary of the rights and responsibilities from the Supplemental Information form (SIF).

Policy reference:

CR: 01.0 Rights and Obligations of an Applicant/Participant

- Procedure II – At each certification, LA staff shall provide the participant or parent/guardian/caretaker of a participant, the *Texas WIC Program: Your Rights and Responsibilities* (stock # 13-06-14207/13-06-14207a).

If you have any questions regarding the *Texas WIC Program: Your Rights and Responsibilities* handout, please contact Lisa Rankine, Clinic Services Program Coordinator, at lisa.rankine@dshs.state.tx.us or (512) 341-4582.