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**#16-016**

**TO:** WIC Regional Directors  
WIC Local Agency Directors

**FROM:** Amanda Hovis, Director  
Nutrition Education/Clinic Services Unit  
Nutrition Services Section

**DATE:** February 22, 2016

**SUBJECT:** Breast Pump Order Opportunity

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An opportunity to order breast pumps is now available. All orders must be entered into the Breastfeeding Order System (BOS) by **5:00 p.m., March 11, 2016**. BOS can be found on the Texas WIC Staff web site at <http://wicstaffapps.dshs.texas.gov>. After March 11, access to the ordering system will be limited to reviewing your order history and reconciling orders.

- For this ordering opportunity, Local Agencies are advised to forecast enough quantities to last **three (3) months**, or through August, 2016
- Tentative delivery of this order will be in May, 2016
- The next ordering opportunity will be in June, 2016

Please record your deliveries within three (3) business days of receiving your breast pumps at <http://wicstaffapps.dshs.texas.gov> to avoid a possible penalty.

Should you have questions or need assistance, please contact Leticia (Letty) De La Rosa, Breast Pump Coordinator, at (512) 341-4567 or [leticia.delarosa@dshs.state.tx.us](mailto:leticia.delarosa@dshs.state.tx.us)