

## Foxfire Report Request Form

<b>Request Type:</b>	Circle one	Detail	Summary	Cross-Tab	Labels
<b>Request Name:</b>	SQEMPL				
<b>Request Description:</b>	Employees/Relatives/Friends on WIC				

**Data Items (List Data displayed in report):**

Parent/Guard Name First
Client Name Last
Client Name First
Client Date of Birth (DOB)
Client Status Code
Cert Income Clerk
FP Issue Clerk Userid
FP Issue Spend 1 <sup>st</sup> Day
FP Issue Trans Date/Time

**Filter Criteria (Limits data in report):**

Client Clinic Number	Is	Like	(ask at runtime)
Client Name Last	Is	Like	(ask at runtime)
Client Name First	Is	Like	(ask at runtime)
<input checked="" type="checkbox"/> (X) Omit Duplicates			

**Sort/Group (Sets order of data in report):**

Parent/Guard Name Last
Parent/Guard Name First
Client Name Last
Client Name First (Group)

<b>Output Details</b>	Destination of report	Circle one	Printer	Screen	File
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**Layout Options of Report:**

Suppress repeat values	Number of columns
Number of Lines per Detail (single/double spacing)	Number of lines
Number of Spaces between columns	Number of spaces

**Updated 06/22/11**