



Memorandum

#15-120

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Amanda Hovis, Director
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: November 20, 2015

SUBJECT: Prenatal Breastfeeding Education Bag Order Opportunity

The opportunity to order prenatal breastfeeding education bags is now open. Please use the <http://wicstaffapps.dshs.texas.gov> link to order a 2-month supply of bags (enough bags to issue one to every pregnant participant for two months regardless of her intent to breastfeed as indicated by policy BF:01.0) no later than COB December 8, 2015.

To ensure a smooth ordering process please:

- Place orders in increments of 25.
- Assist accurate reporting by entering orders within the assigned deadline and ensuring all orders are captured in the system.

Due to an end of year fluctuation in stock this order will be shipped out in two separate shipments. First shipment is estimated to arrive in late December and the second in mid-January. The next opportunity to order bags will be February 2015.

If you anticipate that your clinics may run out of bags before the noted shipments, please be prepared to follow the contingency plan in Policy BF:01.0, *When preassembled bags are not available, each pregnant participant should be given a breastfeeding DVD (stock no. DV0057), a Dad/Partner brochure, and a Grandparent brochure at a minimum, in the appropriate language in lieu of a preassembled bag.*

Please report delivery discrepancies promptly. If you have questions or need additional information, please contact Leticia De La Rosa, at Leticia.delarosa@dshs.state.tx.us or (512) 341-4567.