



Memorandum

#15-113

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Amanda Hovis, Director
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: November 2, 2015

SUBJECT: Breast Pump Order Opportunity

An opportunity to order breast pumps is now available. All orders must be entered into the Breastfeeding Order System (BOS) by **5:00 p.m., November 13, 2015**. BOS can be found on the Texas WIC Staff web site at <http://wicstaffapps.dshs.texas.gov>. After November 13, access to the ordering system will be limited to reviewing your order history and reconciling orders.

- For this ordering opportunity, Local Agencies are advised to forecast enough quantities to last **3 months**, or through May 2016.
- Tentative delivery of this order will be in February 2015.
- The next ordering opportunity will be in late February/early March 2015.

Please record your deliveries within three (3) business days of receiving your breast pumps at <http://wicstaffapps.dshs.texas.gov> to avoid a possible penalty.

Should you have questions or need assistance, please contact Leticia (Letty) De La Rosa, Breast Pump Coordinator, at (512) 341-4567 or leticia.delarosa@dshs.state.tx.us