



Memorandum

#14-087

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Linda Brumble, Unit Manager
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: July 10, 2014

SUBJECT: Upcoming Formula Approval Trainings and Revised Non-Contract Formula Approval Checklist

This memo is to inform local agencies about the availability of new formula approval trainings.

- The *Formula Approval for Non-Contract Formulas* training, which was initially presented in May 2014, will continue to be offered on a monthly basis. The *Non-Contract Formula Approval Checklist* introduced during this training has been revised and is attached. You may also download it from the WIC Nutrition-Food Formula web page at <http://www.dshs.state.tx.us/wichd/nut/foods-nut.shtm>.
- A new training, entitled *Formula Approval: Alternate Contract Formulas*, will include a review of the procedures for approving Similac Sensitive, Similac Total Comfort, and Similac for Spit-Up which were introduced during the April and May 2014 *Formula Updates* trainings.
- A *Formula Updates* training is scheduled for September 2014 to provide information regarding the final food rules and formula/food package changes. Updates to the Texas Medical Request Form for Formula/Food to reflect the final food rule changes will be reviewed.

The trainings, dates, and log-in information for the above trainings are as follows:

Formula Approval for Non-Contract Formulas (Repeat) – Provides guidance for approving non-contract standard formulas and introduces a new tool entitled, “Non-Contract Formula Approval Checklist,” that is to be used when approving non-contract standard formulas. Case studies at the end of the training will provide staff with practice and how-to guidance in various scenarios.

Training dates:

- Thursday, July 24, 2014, 11:00 a.m. – 12:00 p.m.
- Tuesday, August 26, 2014, 11:00 a.m. – 12:00 p.m.
- Wednesday, September 24, 2014, 1:00 p.m. – 2:00 p.m.

Log in information specific to this training as follows:

To participate by phone:

1. Call the Century Link toll-free number, 1-877-820-7831.
2. Enter the participant passcode, 5123414576# (including the pound sign at the end of the passcode).

To participate using your computer:

1. Enter the following Century Link web address into your web browser exactly as it appears here:

<https://stateoftx-dshs.centurylinkccc.com/CenturylinkWeb/NonContractStandardFormula>

2. Select the “Guest” tab and enter your name and email address.
3. Select “Join Meeting” and “I am already dialed in.”

***NEW* Formula Approval: Alternate Contract Formulas** – Reviews the procedures for approving Similac Sensitive, Similac Total Comfort, and Similac for Spit-Up which are the current alternate contract formulas that Texas WIC provides. These formulas require a medical request effective June 1, 2014. Case studies at the end of the training provide staff with practice and how-to guidance in various scenarios

Training dates:

- Tuesday, July 29, 2014, 11:00 a.m. – 12:00 p.m.
- Wednesday, August 6, 2014, 2:00 p.m. – 3:00 p.m.
- Monday, September 15, 2014, 11:00 a.m. – 12:00 p.m.

Log in information specific to this training as follows:

To participate by phone:

1. Call the Century Link toll-free number, 1-877-820-7831.
2. Enter the participant passcode, 5123414577# (including the pound sign at the end of the passcode).

To participate using your computer:

1. Enter the following Century Link web address into your web browser exactly as it appears here:

<https://stateoftx-dshs.centurylinkccc.com/CenturylinkWeb/AlternateContractFormulas>

2. Select the “Guest” tab and enter your name and email address.
3. Select “Join Meeting” and “I am already dialed in.”

Formula Updates Trainings – Provides instructions for implementing changes and new procedures regarding formula/food packages and final food rules. The revised Texas Medical Request for Formula/Food will be reviewed.

Training dates:

- Thursday, September 4, 2014, 12:00 p.m. – 1:00 p.m.
- Wednesday, September 10, 2014, 1:00 p.m. – 2:00 p.m.

Log in information specific to this training as follows:

To participate by phone:

1. Call the Century Link toll-free number, 1-877-820-7831.
2. Enter the participant passcode, 5123414576# (including the pound sign at the end of the passcode).

To participate using your computer:

1. Enter the following Century Link web address into your web browser exactly as it appears here:
<https://stateoftx-dshs.centurylinkccc.com/CenturylinkWeb/FormulaUpdates>
2. Select the “Guest” tab and enter your name and email address.
3. Select “Join Meeting” and “I am already dialed in. ”

If you have any questions, please contact Sandra Brown, Food/Formula Specialist, Nutrition Education/Clinic Services Unit, at 512-341-4576, or Sandra.brown@dshs.state.tx.us, or Cathy Plyler, Clinical Nutrition Specialist, Nutrition Education/Clinic Services Unit, at 512-341-4577, or cathy.plyler@dshs.state.tx.us.

Non-Contract Standard Formula Approval

Requires Medical Request

Acceptable reasons for issuance (check all that apply):

Contract formula intolerance **WITH**

- Medical diagnosis such as: neurological, heart/cardiovascular, respiratory, intestinal disorder (other than allergy or malabsorption), GERD, and syndromes, etc.
- Weight loss, failure to gain weight, Failure to Thrive that is evidenced by growth chart information (weight/length < 10th percentile), or a drop in 2 major percentiles on the growth chart
- Recent hospitalization, recent recovery from or current serious illness (flu, RSV, pneumonia, etc.), recent or pending surgery, and/or recent placement in foster care
- Severe intolerance symptoms such as vomiting, diarrhea, and blood in the stool that persist after trying available contract formulas

If one or more of the above criteria applies, the request may be approved for no more than 3 months, at which time a reassessment is required.

If none of the above conditions apply, the request for non-contract standard formula shall be denied at this time. Diagnosis of colic, constipation, benign spitting up, or formula intolerance (without an additional medical concern as listed above) will be denials. Follow these steps for non-contract formula denials:

1. Offer contract formulas: Similac Advance or Gerber Good Start Soy shall be issued and tried first. If failed, the participant will be required to obtain a medical request for and trial at least one alternate contract formula (Similac Sensitive, Similac Total Comfort, and/or Similac for Spit Up – see formulary).
2. Counsel on treating symptoms of colic, constipation, and spitting up and provide nutrition education materials (Stock Numbers: 13-120, 13-121, 13-128).
3. Inform the participant and their HCP that this formula request cannot be approved at this time.
4. For severe or unusual circumstances, refer to HCP, Local RD, or contact the state agency.

Retrials: After 3 months reassess need for non-contract standard formula.

1. Retrial on a comparable contract formula (obtain authorization from HCP if RX required).
2. If a retrial is medically contraindicated, it may be waived by the CA and the reason documented.

Comments/Notes:

Non-Contract Standard Formulas on Texas WIC

511	ENFAMIL NEWBORN PWD 12.5OZ
410	ENFAMIL AR PWD 12.9OZ
401	ENFAMIL AR RTU 32OZ
486	ENFAMIL INFANT CON 13OZ
483	ENFAMIL INFANT PWD 12.5OZ
487	ENFAMIL INFANT RTU 32OZ
512	GENTLEASE PWD 12.4OZ
500	GENTLEASE RTU 32OZ
517	GOOD START GENTLE CON 12.1OZ
516	GOOD START GENTLE PWD 12.7OZ
518	GOOD START GENTLE RTU 33.8OZ
534	GOOD START SOOTHE PWD 12.4OZ
552	GRADUATES GENTLE PWD 22OZ
373	PROSOBEE CON 13OZ
376	PROSOBEE PWD 12.9OZ
375	PROSOBEE RTU 32OZ
472	SIMILAC GO & GROW SOY PWD 22OZ
391	SIMILAC SOY ISOMIL CON 13OZ
389	SIMILAC SOY ISOMIL PWD 12.4OZ
390	SIMILAC SOY ISOMIL RTU 32OZ