



Memorandum

#14-065

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Linda Brumble, Unit Manager
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: May 12, 2014

SUBJECT: QuickWIN Project Computer Replacements/Rollouts

QuickWIN Hardware Upgrades/Installs

The State Office will be replacing all existing Texas WIN workstations with ones capable of running Texas WIN, as well as QuickWIN (Client Search, Medicaid Verification, and Income Calculator). With this additional functionality, you may be able to improve clinic flow by adding additional workstations. Any of these functions can be performed from any of the Texas WIN workstations, but you may have a need to perform the new functions at a desk, table, office, or lab where you currently do not have a Texas WIN computer.

Patrice Polk with the WIC State Office will be contacting Local Agency Directors and clinic staff to schedule hardware upgrades to each clinic. The hardware will include computers, printers, and servers. The computers will have the Windows 7 image needed to operate QuickWIN once it goes into production. Each clinic needs to be prepared to respond to the following questions:

1. How many computers need to be replaced in each clinic?
2. How many additional computers does your clinic need?
3. Would you like a network versus non-network printer? Please note that clinics are responsible for purchasing the toner for the printers.
4. Do you need any computer/printer cables? If so, how many of each kind?

The average duration of the installations for the new computers will be about four hours. The installation duration may be longer or shorter depending on how many computers require upgrades in each clinic. During the install time, clients can't be served.

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Hardware Deliveries

Hardware (computers, monitors, servers, printers, etc.) will be shipped to each clinic prior to the scheduled installation date.

If you have questions please contact:

Stephanie I. Harris, QuickWIN Infrastructure Project Manager, 512-341-4528 or at
StephanieI.harris@dshs.state.tx.us

Patrice Polk, Clinic Computer Upgrade Contact, 512-341-4630 or at
Patrice.polk@dshs.state.tx.us

WIC Service Desk

Phone: 1-800-650-1328

Hours: Monday – Thursday, 7:00 a.m. – 6:30 p.m.; Friday, 7:00 a.m. – 5:30 p.m.;
Saturday, 8:00 a.m. – 1:00 p.m.