



Memorandum

14-022

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Linda Brumble, Unit Manager
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: February 17, 2014

SUBJECT: Second Six Months Contracts Amendments

WIC is processing FY 2014 contract amendments to extend the contract period from six months to one year, extending the term of the contract from March 31 to September 30, 2014. Funding will be increased to support the additional six months. Along with the standard contract extension, the following additional items will be amended in the contract:

1. Section "M" will increase the minimum notification time for telecommunication equipment installation for new sites or sites moving locations from 45 to 60 days.
2. Effective April, 1, 2014, Local Agency (LA) per-participant base rates will change from \$11.75 to \$12.00, an increase of 25 cents. The per-participant rate increase will vary by LA depending upon adjustment factors. **Please note that, although these higher rates will increase the total amount encumbered by the State Agency (SA) for LA funding, year-end over-contract payments will be limited greatly.**

Letters reflecting the increased funding and the new per-participant rate will be sent in the next few weeks. The actual contract amendment will follow via email. Once each LA receives its amendment, please ensure to sign and return it as soon as possible. April vouchers will not be processed until the SA has received the signed and executed contract amendment.

If you have any questions, please contact Benny Jasso, Local Agency Operations Coordinator, at benny.jasso@dshs.state.tx.us or at 512-341-4573.