



Memorandum

#12-107

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Linda Brumble, Unit Manager
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: October 5, 2012

SUBJECT: Growth XP Upgrade – To Include the *WHO Growth Charts*

Starting October 1, 2012, the USDA will be requiring that the *World Health Organization (WHO) Growth Charts* be used for all children from birth to 24 months of age. These charts are a standard that will reflect how children should grow with optimal nutrition (e.g., breastfed), environment (e.g., no smoking), and care (e.g., immunizations are obtained), regardless of time or place.

During the week of September 24, 2012, all Local Agencies will receive hardcopies of the *WHO Growth Charts*. Please note that the stock number for these charts will be new. The *Girls Birth to 24 months WHO Growth Charts* have been assigned stock number F13-06-13970, and the *Boys Birth to 24 months WHO Growth Charts* have been assigned stock number F13-06-13971. Please recycle or discard all of the birth to 36 month growth charts, stock numbers CH-9W and CH-10W, as these must not be used after October 1, 2012.

Growth XP Upgrade CD

All Local Agencies' administrative sites should have received an upgraded Growth XP CD by Monday, September 24, 2012. This will upgrade the current version of Growth XP so that the *WHO Growth Charts* will be displayed. In addition, CDs will be shipped directly to all clinics that currently have a Growth XP computer. This is to ensure that each clinic has the opportunity to install the upgrade in the short period of time before the October 1, 2012 implementation deadline. Directions outlining the procedures for the installation of this upgrade will be included. Clinic staff will be instructed to contact their Local Agency administrative office for permission to perform the upgrade, as well as to obtain the password that accompanies the "GrowthAdmin" user login that is needed to perform this upgrade. If necessary, administrative staff can contact the Service Desk at (800) 650-1328 to obtain this password.

The updated risk codes that go into effect October 1, 2012, will reflect how a child is plotted on the *WHO Growth Charts*. The updated risk code table in Texas WIN will be downloaded to the clinics the evening of Thursday, September 27, 2012, with the end-of-day processing. Please begin using the *WHO Growth Charts* as soon as the clinic computers have received this updated risk code table. The presence of risk code #115 in Texas WIN will be an indication that you have successfully received the risk code table. If the updated risk code table is not present by the morning of Monday, October 1, 2012, clinic staff should contact the Service Desk at (800) 650-1328.

Growth XP Training

Training will be provided during September and the first two weeks of October through Century Link on the following days and times:

- Friday, September 28, 2012, 10 – 11 a.m., 12 – 1 p.m., 2 – 3 p.m.
- Monday, October 1, 2012, 10 – 11 a.m., 12 – 1 p.m., 3 – 4 p.m.
- Tuesday, October 2, 2012, 10 – 11 a.m., 1:30 – 2:30 p.m.
- Wednesday, October 10, 2012, 10:30 – 11:30 a.m.

The Century Link Login Information is as follows:

1. You will need a telephone and internet access.
2. Open your internet browser. Go to the [CenturyLink](https://stateoftx-dshs.centurylinkccc.com/CenturylinkWeb/GrowthXPTraining) web site at <https://stateoftx-dshs.centurylinkccc.com/CenturylinkWeb/GrowthXPTraining>
3. Click the “Guest” tab.
4. Enter your name and email address, then click “Join Meeting.”
5. To join by audio only, type your phone number and click “Let the Meeting Call Me.” The program will automatically dial your phone.
 - a. You may also dial toll free **1-877-820-7831**.
 - b. Enter participant passcode **5123414520#** when prompted (including the # sign that follows).
6. For help logging in, contact CenturyLink Customer Support at **1-800-485-0844**.

Subsequent trainings for the remainder of October will be provided through CenturyLink on the following days and times:

- Thursday, October 18, 2012, 10:30 – 11:30 a.m.
- Friday, October 26, 2012, 10:30 – 11:30 a.m.

The Century Link Login Information is as follows:

1. You will need a telephone and internet access.
2. Open your internet browser. Go to the [CenturyLink](https://stateoftx-dshs.centurylinkccc.com/CenturylinkWeb/GrowthXPPlotting) web site at <https://stateoftx-dshs.centurylinkccc.com/CenturylinkWeb/GrowthXPPlotting>
3. Click the “Guest” tab.

4. Enter your name and email address, then click “Join Meeting.”
5. To join audio, type your phone number and click “Let the Meeting Call Me.” The program will automatically dial your phone.
 - a. You may also dial toll free **1-877-820-7831**.
 - b. Enter participant passcode **5123414585#** when prompted (including the # sign that follows).
6. For help logging in, contact CenturyLink Customer Support at **1-800-485-0844**.

If you have any questions or require additional information, please contact Leona Duong, Training Specialist, Nutrition Education/Clinic Services Unit, at (512) 341-4520 or Leona.Duong@dshs.state.tx.us.