



Memorandum

#12-100

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Linda Brumble, Unit Manager
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: September 28, 2012

SUBJECT: Adjustments to Breast Pump Orders

This memo reiterates changes to local agency breast pump orders mentioned in the IDL training titled, *Texas WIC Breast Pump Contract Changes*. Please share this memo with staff as appropriate.

All local agencies will receive their entire August order, at minimum. Many local agencies will receive a few more items due to packaging transitions described below.

August breast pump orders were placed in “number of items per package” or increments, which were based on the new contract. For example, milk collection kits were ordered in increments of 10 on the August order, whereas in the past, this item was ordered in increments of 6. In order to deplete current inventory, many local agencies will be receiving milk collection kits packaged in 6. The quantity ordered by each local agency was adjusted if the quantity was not divisible by 6. For example, if your local agency ordered 400 increments of milk collection kits, your order was increased to 402 increments, which is equivalent to 67 cases packaged in increments of 6.

Local agencies 17, 37, 77, 90, and 105 are among the few local agencies scheduled to receive August milk collection kit orders packaged in increments of 10 rather than 6. All other local agencies will receive milk collection kit orders packaged in increments of 6.

The same concept applies to the Harmony manual pumps. In August the Harmony Manual Pumps were ordered in increments of 20, while on the new contract, this item is packaged in increments of 10. While this packaging change will not change the quantity of Harmony Manual Pumps ordered by local agencies, it will affect your receiving report. Please prepare staff to “receive” the Harmony Manual Pumps packaged in increments of 10 rather than 20 on the receiving report.

The August fulfillment process is in progress and will be completed in late December. All future order fulfillments will be packaged in increments as described in the new contract. For details on the new contract packaging, please refer to memo #12-071.

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If you have questions regarding these changes or the breast pump program, please contact Lindsey Randall, Nutrition Education Consultant, Nutrition Education/Clinic Services Unit, Nutrition Services Section, at 512-341-4594 or lindsey.randall@dshs.state.tx.us.