



Memorandum

#12-054

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Linda Brumble, Unit Manager
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: May 31, 2012

SUBJECT: Summary of the Current Version of Texas WIN, SP3

Now that the one-year certification period for children has been in the clinics for about two months and everyone is getting comfortable with it, we want to inform you of the other items that were included in the latest version of Texas WIN, SP3.

List of Enhancements Incorporated in SP3

- Extension of child certification period to one year – All Texas WIN computers are providing the one-year certification period to all children initially or subsequently certified in Texas since mid-March 2012.
- Mid-certification assessment alerts appear on the appointment screen, client certification screen, and issuance screen in the third month from certification when the child's record is selected. This feature was incorporated to assist staff in scheduling the child's mid-certification assessment appointment appropriately.
- The "mid-cert" field is located on page 1 of the child's client certification screen and is accessible on the fourth month from certification. The field is completed when a mid-certification assessment is performed or refused.
- Appropriate food package selection for infants and children – When Hotkey F2 is used to select a food package code for an infant or child participant, only the appropriate food packages for the specified category and age will appear on the list.
- Addition of a midpoint alert on the appointment screen – An "MP DUE" date alert will appear on the top right-hand side of the appointment screen when an infant's record is selected and it is four months prior to the due date. This was added to aid staff in scheduling appropriately for the infant's midpoint review appointment. Previous to this change, staff was only alerted that a midpoint review was due at 7 months of age. This is still the case in the client certification screen and the issuance screen.
- Addition of a semi-populated drop ship form – For formulas ordered by drop ship, staff will print a semi-populated form to be faxed to the formula vendor. This form was created to assist staff in minimizing ordering errors.

List of Bug Fixes Incorporated in SP3

- Incorrect balances on the Reports | Inventory/BOL | Balance On-Hand\Last 30 report – The balance will now be correct.
- Performance Measure #2, "Percentage of pregnant women in their 1st trimester when certified," previously included Quick Intakes and now Quick Intakes are excluded. The

numbers and percentages will be correct. It is possible the change will cause the percentage to increase.

- Performance Measure #3, “Percentage of WIC clients receiving food benefits,” previously excluded Migrant counts and now Migrant counts are included. The numbers and percentages will be correct. It is possible the change will cause the percentage to increase.
- Current month’s benefits not available for a Void and Reissue after selecting “no” when asked to void and replace current month’s benefits – This has been corrected.
- Duplicate data on the card message appeared as a result of the system being unsure what to do. Error will no longer be displayed.
- Inability for Lha to compress files >500MB – No affect on the clinic.

Items To Be Aware of Since Implementation of SP3

- Since SP3 has been downloaded in the clinics, a short-term issue has arisen. If a child is in his/her six-month certification period, has an incorrect date of birth and it is changed any time before he/she is subsequently certified, the system will assign a one-year certification period without going through the certification process and “mid-cert due” will begin to flash in the system. If this happens, have staff call the IT Help Desk at 1-800-650-1328. To prevent this from happening, please inform staff **not** to change a child’s date of birth until the subsequent certification data is being entered into Texas WIN. This issue will be resolved once all children are on the one-year certification period, around November 2012.
- WIC Policy CS:17.0, Documentation of a Complete Nutrition Assessment, procedure II.C.4.a.i., has been deleted due to the one-year certification period and because federal regulation requires blood work to be tested at certification, once every 12 months. The deleted section includes allowing blood work to be waived at certification for children ages 2 to 5 who at their previous certification were certified with a 428, 401, or 470 and had a normal hematocrit/hemoglobin value. Please inform staff of the change and that the waiver no longer exists for the situation stated. This goes into effect immediately. All other reasons for the waiver remain in policy.
- WIC Policy CS:04.0, III.B.1. has been deleted due to the one-year certification period for children and because federal regulation requires children to be physically present at least once every 12 months at certification. Please inform staff that the blood work waiver no longer includes “unreasonable barrier.” This is effective immediately. All other reasons for the waiver remain in policy.
- WIC Policy CS:32.0, Mid-Certification Assessment for Children, procedures I and III are being revised to shorten the assessment time frame to the 10th month instead of “before the next certification”, i.e. the 12th month, to keep the intent of the federal regulation.

The Mid-Certification Assessment form, which is on side two of the WIC-R05, Infant Midpoint Review, is available to be ordered from the Business Ink warehouse.

If you have any automation problems, please contact the IT Help Desk at 1-800-650-1328. If you have any questions about this memo or require additional information, please contact Anita Ramos, Training Specialist, Nutrition Education/Clinic Services Unit, at (512) 341-4581 or Anita.Ramos@dshs.state.tx.us.