



Memorandum

#12-019

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Linda Brumble, Unit Manager
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: March 2, 2011

SUBJECT: One-Year Certification Period for Children

This memo is to provide information about the one-year certification period and the mid-certification assessment for children. The regulations require that a mid-certification assessment be offered for these children. *Texas WIC Policy CS:32.0 Mid-Certification Assessment for Children* provides the assessment requirements and can be found at http://www.dshs.state.tx.us/wichd/policy/toc_cs.shtm.

Currently, the one-year certification period and the mid-certification assessment for children are being tested in specific clinics throughout Texas. Upon completion of a successful pilot, the updated Texas WIN system will be implemented statewide, most likely in mid-March. Once the clinic computers receive the updated version and a child's initial or subsequent certification is performed, the child's certification expiration date will be assigned for one year instead of six months; e.g. child's initial certification date is March 12, 2012 with a February 28, 2013 certification expiration date. Remember that for a child who comes in for an early subsequent certification, his/her effective certification date would be the first of the following month, and this child would receive a certification expiration date a year from the first of the following month. For example, a child who has an early subsequent certification appointment on March 20, 2012 would receive a certification effective date of April 1, 2012 and an expiration date of March 31, 2013. It will take approximately six to seven months for all participating children to be subsequently certified for a one-year period.

The mid-certification assessment is required to be documented and filed on the child's certification forms or the *Mid-Certification Assessment* form. The *Midpoint Review* form, WIC-R05, is being revised and will be reduced to one page and duplexed with the Mid-Certification Assessment form. The revised WIC-R05 form should be in the Business Ink Warehouse as of April 1, 2012.

An IDL training titled *Mid-Certification Assessment* will be provided to inform staff of the requirements and procedures for implementing the one-year certification period and the mid-certification assessment. Currently, the scheduled dates are:

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March 9 and 27	9:30 – 10:30 am
April 12 and 27	11:00 am – 12:00 pm
May 10	1:00 – 2:00 pm
May 18	11:00 am – 12:00 pm

Future trainings will continue and will be posted on the IDL schedule.

If you have any questions or require additional information, please contact Anita Ramos, Training Specialist, Nutrition Education/Clinic Services Unit, at (512) 341-4581 or Anita.Ramos@dshs.state.tx.us.