



Memorandum

#12-003

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Linda Brumble, Unit Manager
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: January 13, 2011

SUBJECT: Appointment Types for Texas WIN

This memo is to inform you that the Appointment Table in Texas WIN has been updated to include three new appointment types:

MP – MIDPOINT REVIEW
MC – MID-CERT REVIEW
MB – MID-CERT BLOODWORK

MP may be used to schedule Midpoint Reviews. MC is for scheduling Mid-Certification Assessments, and MB is used to schedule Mid-Certification Assessments with blood work. The appointment tables will be downloaded to your clinics by end-of-day processing beginning Tuesday, January 17, 2012. If your computers have not received the new version by Tuesday, January 24, 2012, please call the Help Desk at 1-800-650-1328.

The MP appointment type may be used as soon as it is received. However, the Mid-Certification Assessment appointments, MC and MB, will not be needed until the One-Year Certification is implemented. Another memo with those details will follow later this month.

If you encounter any technical problems, please contact the Automation Help Desk staff at 1-800-650-1328. If you have any questions about this memo or require additional information, please contact Anita Ramos, Training Specialist, Nutrition Education/Clinic Services Unit, at (512) 341-4581 or Anita.Ramos@dshs.state.tx.us.