



Memorandum

#11-108

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Mike Montgomery, Section Director
Nutrition Services Section

DATE: August 17, 2011

SUBJECT: FY2012 Contracts and Funding

Fiscal Year (FY) 2012 WIC funding has not yet been appropriated by the federal government; however, due to potential budget constraints, the State Agency (SA) is taking some proactive steps to aid in the fiscal management of the WIC program.

To assist in this, the SA will transition from a traditional 12-month contract to a 6-month contract for all its service providers in FY2012. By October 1, 2011, each local agency (LA) will receive an initial contract that will include WIC funding for the first 6 months of FY2012 covering the period from October 2011 through March 2012. Midway through the 6-month time period, the contract will be extended for the full year through September 2012. This will happen with a formal contract amendment at which time the second six months of funding will be added to the contract.

This change will not affect how an agency receives its earned allowable funds. That amount is still computed by multiplying the number of clients an agency sees by its per-participant rate and will be the actual final budget number for an agency. Any nutrition education or administrative surplus that is generated in the first 6 months will be carried forward into the second 6 months of the contract period.

Once the SA has been notified about its final funding for FY2012, we will reevaluate and determine whether any modifications or additional steps need to be taken. Once again, our goal continues to be ensuring the LAs have adequate funding to allow them to provide excellent service to all our WIC participants. Maintaining LA FY2012 funding at current levels continues to be a SA priority.

If you have questions or require additional information, please contact Benny Jasso, Local Agency Operations Coordinator, at (512) 341-4572 or benny.jasso@dshs.state.tx.us.