



Memorandum

#10-057

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Linda Brumble, Unit Manager
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: May 14, 2009

SUBJECT: June 2010 Interactive Distance Learning Network Class Schedule and Qwest Training Schedule

Attached please find the *June 2010 Interactive Distance Learning Network (IDL) Class Schedule and Qwest Training Schedule*. To view all IDL class descriptions log on to www.dshs.state.tx.us/wichd/tgn. **If this attachment is too large or complex, it will be sent via email instead of posted to the web.** The following class is new on IDL:

“Emotion-Based Messaging” - Looking for new ideas to engage clients during counseling sessions and classes? This session explores the use of emotions to get WIC clients more engaged in conversations. The session will discuss materials WIC clinics have available, including the emotion based handouts from the “Touching Hearts Touching Minds Project.”

The following classes are available in June via the *Qwest WEB Conferencing System*. Please refer to the attached schedule for class dates, times and descriptions:

- ***Certification: Health History/Nutrition Assessment***
- ***Hot Topics for high risk counselors- Gestational Diabetes:***
- ***Streamlining the PFA Process***
- ***Certification: Weighing & Measuring Techniques - Part I & Part II***
- ***A New Approach to Meeting with Staff on the PFA Results***
- ***Using the Right Codes During the PFA Study Session***
- ***Strategies for Motivating Staff to do PFA***
- ***Capturing Non-face-to face Times in PFA***
- ***Certification: More About Risk Codes***

If you are interested in participating in a training session over the *Qwest WEB Conferencing* system, you must follow the instructions below. The Qwest WEB Conferencing system and the IDL network are two distinct and separate training systems. **Technical assistance for the Qwest system is provided via a Qwest customer service representative at 1-800-860-8000.**

Qwest WEB Conferencing information - Instructions for logging on:

1. You will need a telephone and Internet access with Internet Explorer
2. Go to <http://qwest.conferencing.com/>
Log on to the conference as a participant with the appropriate room number:
Refer to the June 2010 Nutrition Education/Clinic Services Qwest Training Schedule for the specific room number for each class.
3. Participants will be asked how they wish to access the voice portion of the meeting. Choose “**dial in now**” and then call the phone number listed on the schedule for the class you are attending. Then enter the **room number** to join the meeting and then your *personal identifier number* given to you on your computer screen to link your phone and web connections.
4. Plan on joining the meeting at least 15 minutes early in order to deal with any technical difficulties you may encounter.
5. If you experience technical difficulties **during** the training, press ***10*** on your telephone keypad to access technical support.

If you have any questions or require additional information about the IDL network, please contact Yolanda Baz Dresch, IDL Studio Manager, at (512) 341-4443 or yolanda.bazdresch@dshs.state.tx.us.

Attachments

June 2010 IDL Class schedule

	Monday	Tuesday June 1	Wednesday June 2	Thursday June 3	Friday June 4
8:30		Course: General Class: IDL Made Simple	Course: General Class: IDL Made Simple		No classes scheduled for today
9:30		Course: General Class: Orientation to WIC Instructor: P. Ogle	Course: VENA Class: Reflective Listening Instructor: C. Galvan	Course: Certification Class: Screening for Eligibility Instructor: M. Downing	
11:00		Course: Customer Service/Civil Rights Instructor: P. Ogle	Course: VENA Class: Tips for Completing the VENA Family Documentation Form Instructor: L. Christian		
12:00					
1:00		Course: Critical Referrals to Outside Agencies TX Health Steps, ECI and Head Start Instructor: C. Galvan			
2:30					
4:00					

June 2010 IDL Class schedule					
	Monday June 7	Tuesday June 8	Wednesday June 9	Thursday June 10	Friday June 11
8:30	No classes scheduled for today				
9:30					
11:00					
12:00					
1:00					
2:30					
4:00					

June 2010 IDL Class schedule					
	Monday June 14	Tuesday June 15	Wednesday June 16	Thursday June 17	Friday June 18
8:30		Course: General Class: IDL Made Simple	Course: Certification Class: Weighing and Measuring Techniques Instructor: Tiffany Brown	Course: General Class: IDL Made Simple	
9:30		Course: Certification Class: WIC Approved Foods Instructor: E. Bruns		Course: VENA Class: Tips for Building Rapport and Personalizing a Counseling Session Instructor: L. Christian	Course: Customer Service/Civil Rights Class: Breaking the Language Barrier Instructor: Pat Ogle
11:00		Course: Certification Class: Food Packages Instructor: E. Bruns		Course: Certification Class: The 400s Risk Codes Instructor: A. Ramos	Course: Customer Service/Civil Rights Class: Civil Rights Complaints Instructor: Pat Ogle
12:00		Course: Breastfeeding Class: IBCLC Study Group Instructors: K. Arrieta & L. Randall			
1:00		1:30 Course: Breastfeeding Class: Benefitis of Breastfeeding Instructor: M. Kelley	1:30 Course: Breastfeeding Class: Nipple Shields and Supplemental Nursing Systems Instructor: K.Arrieta	Course: Spanish Class: Basic Alphabet, Numbers, "WIC Phrases" and Basic Communication Instructor: C. Galvan	
2:30		Course: Breastfeeding Class: Skin to Skin Instructors: H. Sullivan			
4:00					

June 2010 IDL Class schedule					
	Monday June 21	Tuesday June 22	Wednesday June 23	Thursday June 24	Friday June 25
8:30		Course: General Class: IDL Made Simple	Course: Certification Class: More About Risk Codes Instructor: T. Brown	Course: General Class: IDL Made Simple	
9:30	Course: General Class: Information Security Awareness Instructor: P. Ogle	Course: Certification Class: Formula Policies: Contract and Non-contract Instructor: E. Bruns		Course: Certification Class: Overview of GA:01.0 Confidentiality of Applicant/Participant Information Instructor: M.Downing	
11:00	Course: Supervisory Skills Class: Effective Team Building Instructor: P. Ogle	Course: Nutrition Class: Feeding Preterm Infants Instructor: E. Bruns	Course: EBT Class: EBT Client Disputes Instructor: M. Downing	Course: General Class: Emotion-Based Messaging Instructor: J. Coll	
12:00			Course: General Class: "Lunch with Linda" - State Agency Update Instructor: L. Brumble		
1:00	Course: Supervisory Skills Class: Role of the Supervisor Instructor: C. Galvan	Course: VENA Class: Goal Setting - Setting Clients Up for Success Instructor: E. Harris	Course: General Class: IDL Made Simple	Course: Breastfeeding	
2:30		Course: Breastfeeding Class: Is Mom Producing Enough Milk? Instructor: K. Arrieta	Course: Breastfeeding Class: Breastfeeding the Older Baby and Weaning Instructor: M. Kelley		
4:00					

June 2010 IDL Class schedule					
	Monday June 28	Tuesday June 29	Wednesday June 30	Thursday	Friday
8:30		Course: General Class: IDL Made Simple	Course: General Class: IDL Made Simple		
9:30	Customer Service Class: Personalizing Customer Service Instructor: Pat Ogle	Course: Certification Advanced Income Screening Instructor: M. Downing	Course: Certification Class: Health History / Nutrition Assessment Instructor: T. Brown		
11:00	Course: Customer Service Class: THE FACE OF THE NEW WIC CLIENT: Educated, Unemployed, Stay-home Dads Instructor: C. Galvan	Course: Certification Class: Identifying Participants at Risk for Anemia Instructor: E. Bruns			
12:00			Course: Breastfeeding Class: IBCLC Study Group Instructors: K. Arrieta & Lindsey Randall		
1:00	Course: Certification Class: Formula Approval 101 Instructor: Formula Team	Course: VENA Class: VENA Counseling Scenarios Instructor: Erica Harris	1:30 Course: Nutrition Class: The Physical Activity and Obesity Connection Instructor: C. Galvan		
2:30					
4:00					

**Nutrition Education & Clinic Services
June 2010
QWEST Training Schedule**

**Technical assistance for the Qwest WEB conferencing system :
1-800-860-8000**

Class Title and Description	Date	Time	Qwest room number (include **)	Qwest phone number
<p>Certification: Health History/Nutrition Assessment Teaches the proper procedure for obtaining a health history. Four participant assessment forms (pregnant, breastfeeding, postpartum and child) will be explained, as well as how to complete the forms properly and completely. Material Needed: Postpartum Participant Form, Health History for Children, and Infant Midpoint Review Form <i>Instructor: Tiffany Brown, R.D., L.D., Tiffany.Brown@dshs.state.tx.us</i></p>	<p>Thursday June 3</p>	<p>9:30 - 10:30</p>	<p>*2836113*</p>	<p>(877) 768-0032</p>
<p>Hot Topics for high risk counselors- Gestational Diabetes: The training will cover case studies that discuss counseling on gestational diabetes as well as other types of diabetes, diabetes medications and carb counting. There will be time for questions at the end of the talk. Attendees eligible for 1 CEU. <i>Instructor: Sandi Spicer-Moore, RD, LD, CDE, BC-ADM</i></p>	<p>Tuesday June 8</p>	<p>12:00- 1:00</p>	<p>*3357839*</p>	<p>(866) 921-2203</p>
<p>Streamlining the PFA Process This class will focus on ways to simplify the PFA data collection and PFA data entry process for our TX WIC users. <i>Instructor: Anna Garcia Anna.Garcia@dshs.state.tx.us</i></p>	<p>Wed. June 9</p>	<p>12:00 - 1:00</p>	<p>*7136902*</p>	<p>(877) 768-0032</p>
<p>Certification: Weighing & Measuring Techniques - Part I Teaches the proper equipment and procedures for weighing and measuring all WIC applicants and general do's and don'ts will be discussed. Material Needed: Growth Assessment Weighing & Measuring Module, Boy's Birth to 36 Months Growth Chart, and calculator. <i>Instructor: Tiffany Brown, R.D., L.D., Tiffany.Brown@dshs.state.tx.us</i></p>	<p>Thursday June 10</p>	<p>9:30 - 10:30</p>	<p>*2836113*</p>	<p>(877) 768-0032</p>

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<p>A New Approach to Meeting with Staff on the PFA Results PFA study coordinators learn about narrowing the presentation of the PFA results to staff to include key statistics. Instructor: Anna Garcia Anna.Garcia@dshs.state.tx.us</p>	<p>Thursday June 10</p>	<p>12:00 1:00</p>	<p>*7136902*</p>	<p>(877) 768-0032</p>
<p>Using the Right Codes During the PFA Study Session PFA users learn about the PFA codes and which best describe the tasks performed by staff during the PFA study session. Creating new codes is an option and participants learn how to customize their code list. Instructor: Anna Garcia Anna.Garcia@dshs.state.tx.us</p>	<p>Wed. June 16</p>	<p>12:00 1:00</p>	<p>*7136902*</p>	<p>(877) 768-0032</p>
<p>Certification: Weighing & Measuring Techniques - Part II Reviews proper plotting techniques, interpreting growth charts and body mass index calculations, proper usage of gestational wheels and general do's and don'ts will be discussed. Materials Needed: Growth Assessment Weighing & Measuring Module, calculator, Girl's Birth to 36 Month Growth Chart, Boy's 2 - 5 year old Growth Chart, Range of Prenatal Weight Gain Grid, and Gestational Wheel Pregnancy Calculator. Instructor: Tiffany Brown, R.D., L.D., Tiffany.Brown@dshs.state.tx.us</p>	<p>Thursday June 17</p>	<p>9:30 10:30</p>	<p>*2836113*</p>	<p>(877) 768-0032</p>

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Class Title and Description	Date	Time	Qwest room number (include **)	Qwest phone number
<p>Strategies for Motivating Staff to do PFA Study coordinators learn what other PFA users are doing to motivate their staff to do PFA. <i>Instructor: Anna Garcia</i> Anna.Garcia@dshs.state.tx.us</p>	<p>Thursday June 17</p>	<p>12:00 - 1:00</p>	<p>*7136902*</p>	<p>(877) 768-0032</p>
<p>Capturing Non-face-to face Times in PFA PFA users learn about documenting non-face-to-face times and the impact on the PFA results. <i>Instructor: Anna Garcia</i> Anna.Garcia@dshs.state.tx.us</p>	<p>Wed. June 23</p>	<p>12:00 - 1:00</p>	<p>*7136902*</p>	<p>(877) 768-0032</p>
<p>Certification: More About Risk Codes Explains and clarifies the most misunderstood risk codes from the Texas Nutrition Risk Code Manual. The "Clinic Assessment Manual" is needed when participating in this training. Materials Needed: Clinic Assessment Manual, Range of Prenatal Weight Gain Grid (WIC-4), Infant Participant Form (WIC-36), Breastfeeding Participant Form (WIC-40). <i>Instructor: Tiffany Brown, R.D., L.D.,</i> Tiffany.Brown@dshs.state.tx.us</p>	<p>Thursday June 24</p>	<p>9:30 - 11:30</p>	<p>*2836113*</p>	<p>(877) 768-0032</p>
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