



## Memorandum

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**#10-015**

**TO:** Regional Medical Directors for  
Health Service Regions 4/5, 6 & 5 South, 9/10 and 11  
WIC Local Agency Directors

**FROM:** Linda Brumble, Unit Manager  
Nutrition Education/Clinic Services Unit  
Nutrition Services Section

**DATE:** February 26, 2010

**SUBJECT:** March 2010 Breast Pump Order

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On February 17, 2010, local agency directors received an email instructing them to place their agency's March 2010 Breast Pump Order. If you did not receive the email or have not yet placed your order, please complete your order **no later than Monday, March 15, 2010** by using the following link at: <https://webds.dshs.state.tx.us/nebf/login/>.

Please remember that with the BPOS security system, LA staff will not be able to place, revise, or view breast pump orders until after their director has assigned access rights to individuals who use the system.

After placing your March breast pump order, it is important for you to review the order and confirm that it was successfully submitted. Once the March ordering period closes, LAs will *not* be able to adjust their order.

As a reminder, each pump order should be reconciled and accounted for upon delivery. If there are any discrepancies, please document them on the receiving report before faxing it to the WIC Warehouse at (512) 341-4431.

If you have any questions, or require additional information, please contact Lindsey Randall, Nutrition Education Consultant, at [lindsey.randall@dshs.state.tx.us](mailto:lindsey.randall@dshs.state.tx.us) or (512) 341-4594.