

Vital Statistics Unit

Stakeholder Conference Call



October 28, 2015





Agenda

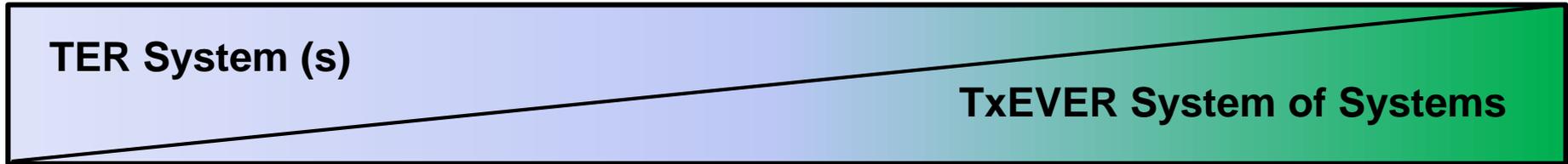
- Introductions
 - ❖ Host for today: Victor Farinelli,
 - ❖ New TxEVER Project Manager – Sal Cipres
 - ❖ TxEVER update
- Update on background checks
- Update on purchasing of certificate paper
- TxMOVE update
- Annual Conference

Objective: Brief vital statistics stakeholders on status of TxEVER implementation project

Agenda:

- Project Status FY16Q1 – Sal Cipres, TxEVER Project Manager
 - Overall project status
 - Formal solicitation update
 - Project phases & major milestones
 - Opportunities for engagement & participation
 - Customization design milestones
 - Testing & Training planning and execution
 - Go-live readiness & post go-live system stabilization
 - Activities for FY16Q2
 - Action Items





No Business Continuity Impacts!

1. Technology Base Update



2. Data Migration & Information Security

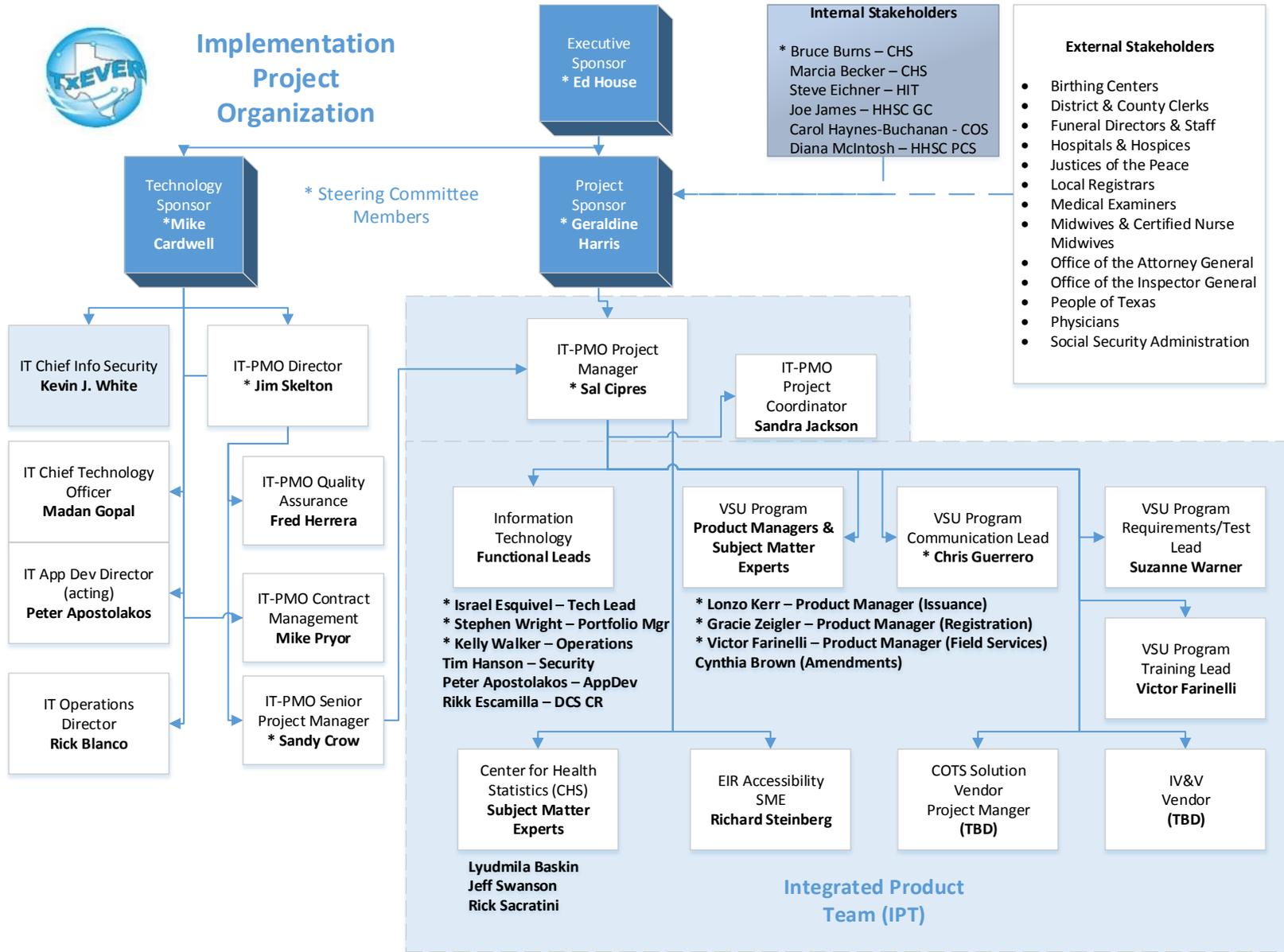
“Strengthening the Security and Protection of the Statewide System of Vital Events”

3. Business Processes Changes and Updates

4. Field Service & Support Systems Readiness

5. Operational Transition, Switchover, Stabilization, and Sustainment

TxEVER Implementation Project: Stakeholders & IPT



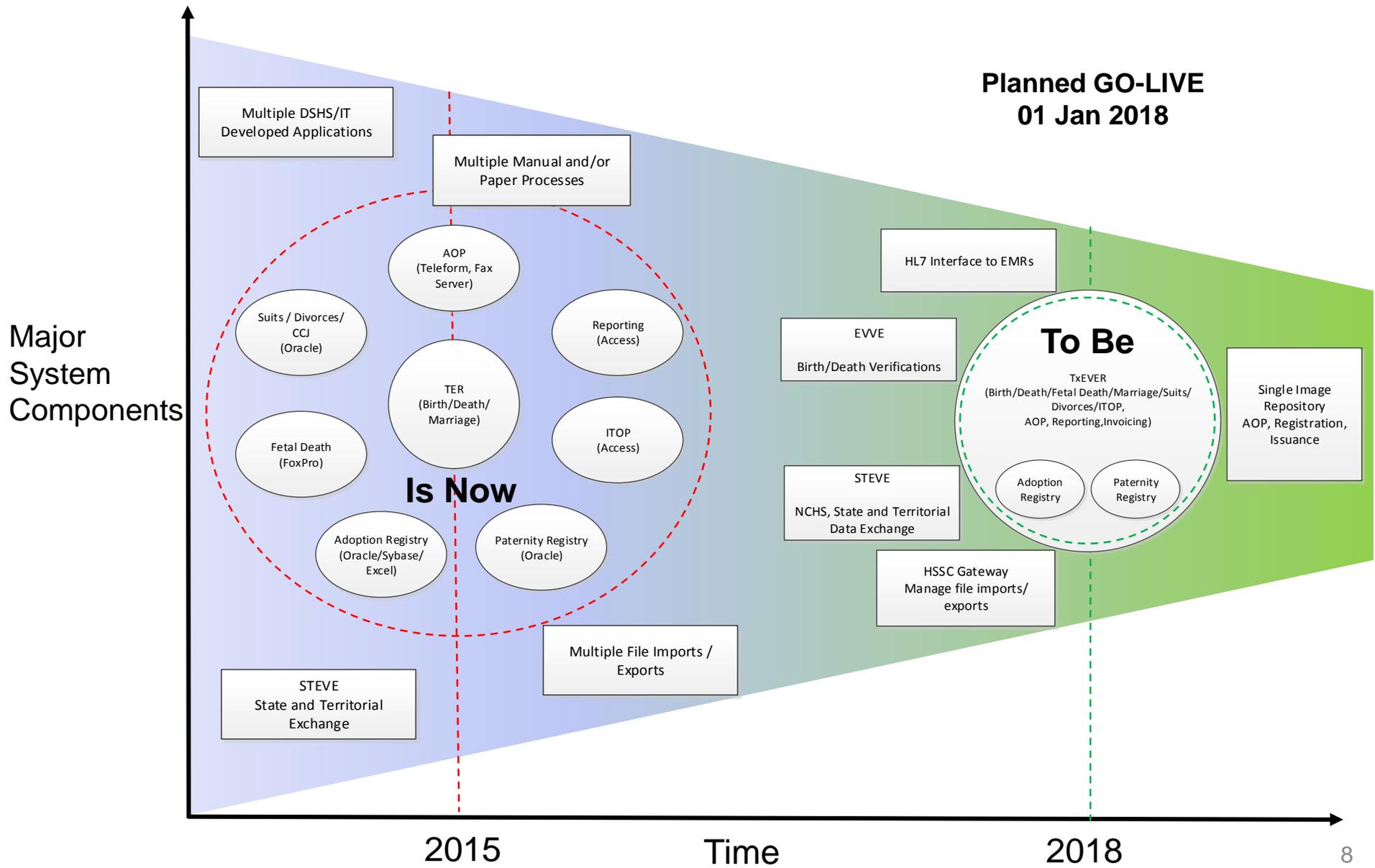
Project Headlines:

- 1. FY16 TxEVER implementation project approved by agency***
 - 2. Solicitation released on 18 September 2015***
 - 3. Vendor conference held on 08 October 2015***
 - 4. Sponsor alignment meeting held on 09 October 2015***
 - 5. Project Vision Statement established:***
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***“Strengthening the Security and Protection of
the Statewide System of Vital Events”***

VSU – Is Now/To Be State Roadmap



TxEVER Project: Solicitation update

Business Elements Evaluators

- COO - Business team members include VSU, CHS, IT

Technical Elements Evaluators

- COO - Technical team members include VSU, CHS, IT

Cost Elements Evaluators

- COO/CFO Cost team members include VSU, IT, CFO

Diana McIntosh – PCS Project Manager
Sal Cipres – DSHS TxEVER PM
Joe James – General Counsel
Michael Herman – HUB SME

HHSC/DSHS Support

Multiple vendors interested based on vendor conference attendance and subsequent formal questions submitted to HHSC procurement office.



Sep-Oct 15'

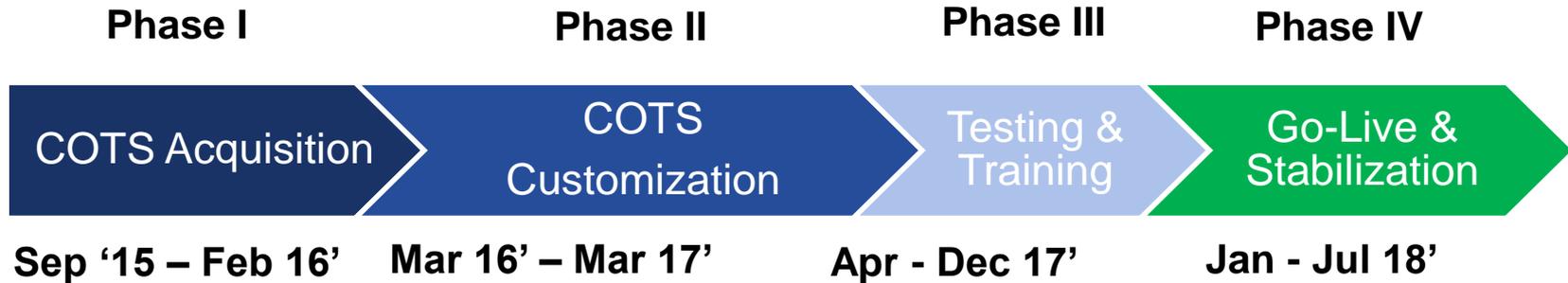
Nov 15'

Nov 15' - Jan 16'

Jan - Mar 16'



Project Overview: Four Phases, 18 Milestones, 35 Months POP

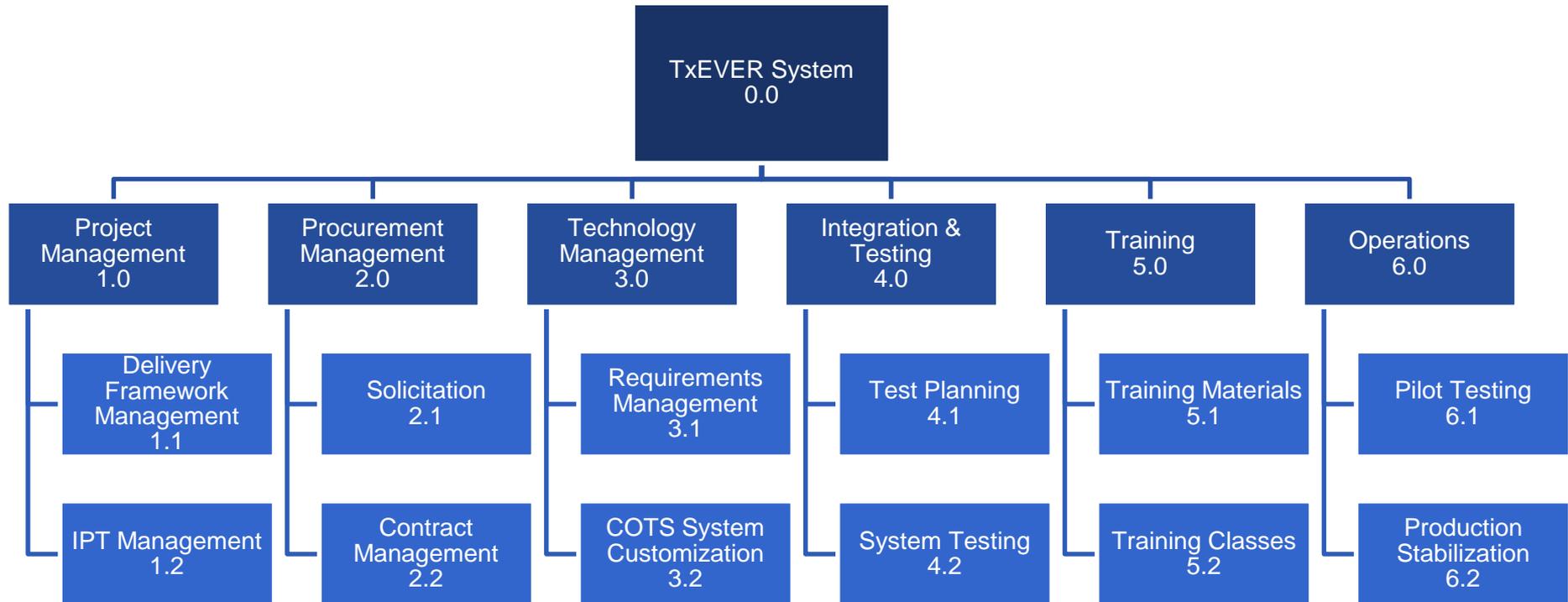


Baseline System Requirements – 796 Total [709 Must Have, 36 Should Have, 51 Nice To Have]

TxEVER Requirements	New	Existing	Total	% New	% Existing
Total System Requirements	496	300	796	62%	38%
Must Have	420	289	709	59%	41%
Should Have	26	10	36	72%	28%
Nice to Have	50	1	51	98%	2%

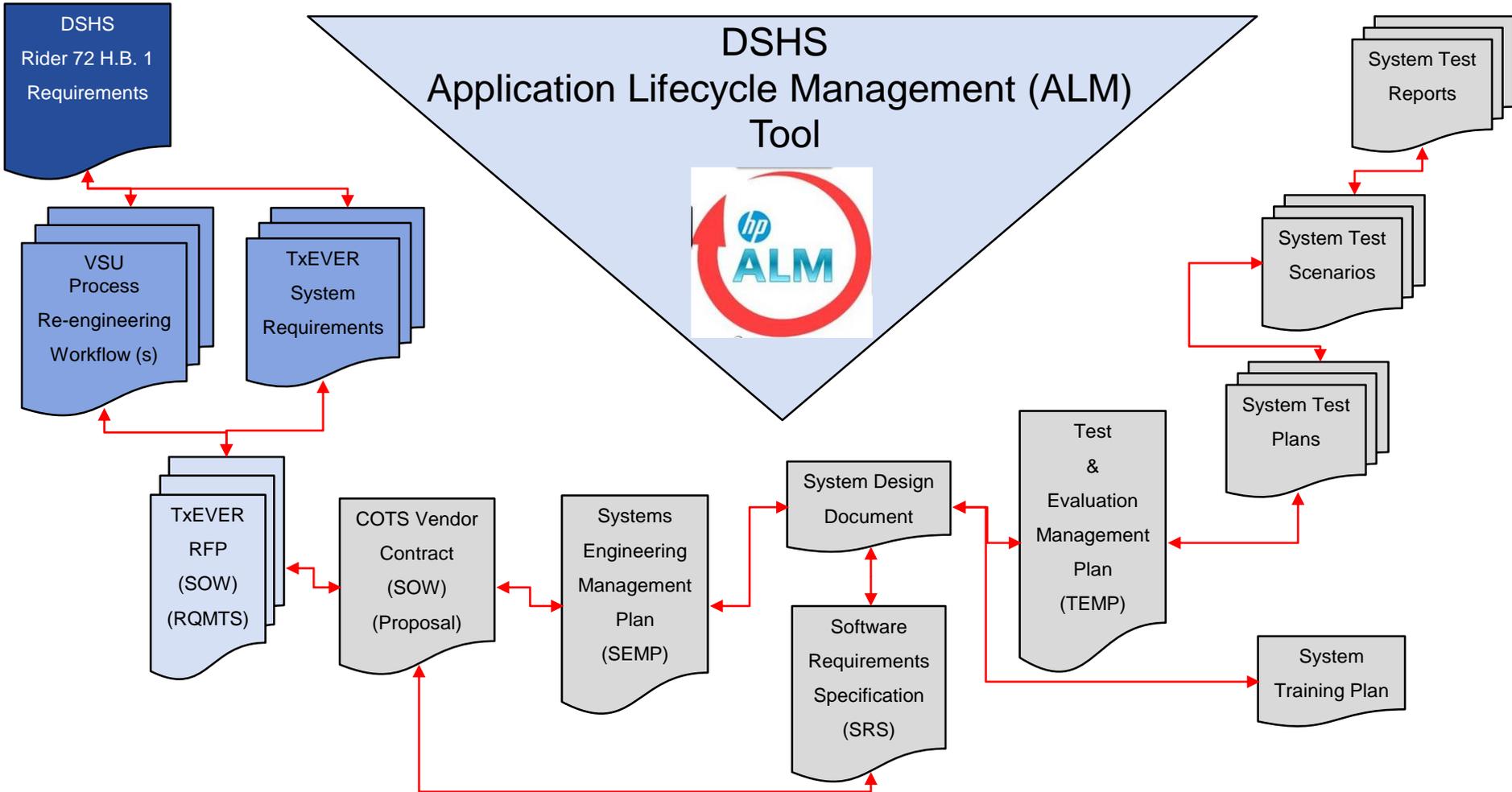


Project Major Work Packages



TxEVER Project: Requirements Management Plan

Initiation → Planning → Execution → Close-Out



Full traceability through project lifecycle and available for entire product lifecycle

■ Opportunity

- System Requirements Review (SRR)
- Preliminary Design Review (PDR)
- Critical Design Review (CDR)
- Test Readiness Review (TRR)
- Pilot Readiness Review (PRR)
- Production Readiness Review (PRR)
- Go-Live
- System Stabilization Period

■ Time Frame

- April 2016
- July 2016
- Oct 2016
- Apr 2017
- Aug 2017
- Nov 2017
- Jan 2018
- Jan-Jul 2018

■ Next Steps: (FY16Q2)

- Complete detailed project planning
- Proposal evaluations, vendor selection,
- Contract award, begin COTS customization (Phase II)

■ Action Items:

- Send suggestions or questions to TxEVER@dshs.texas.gov



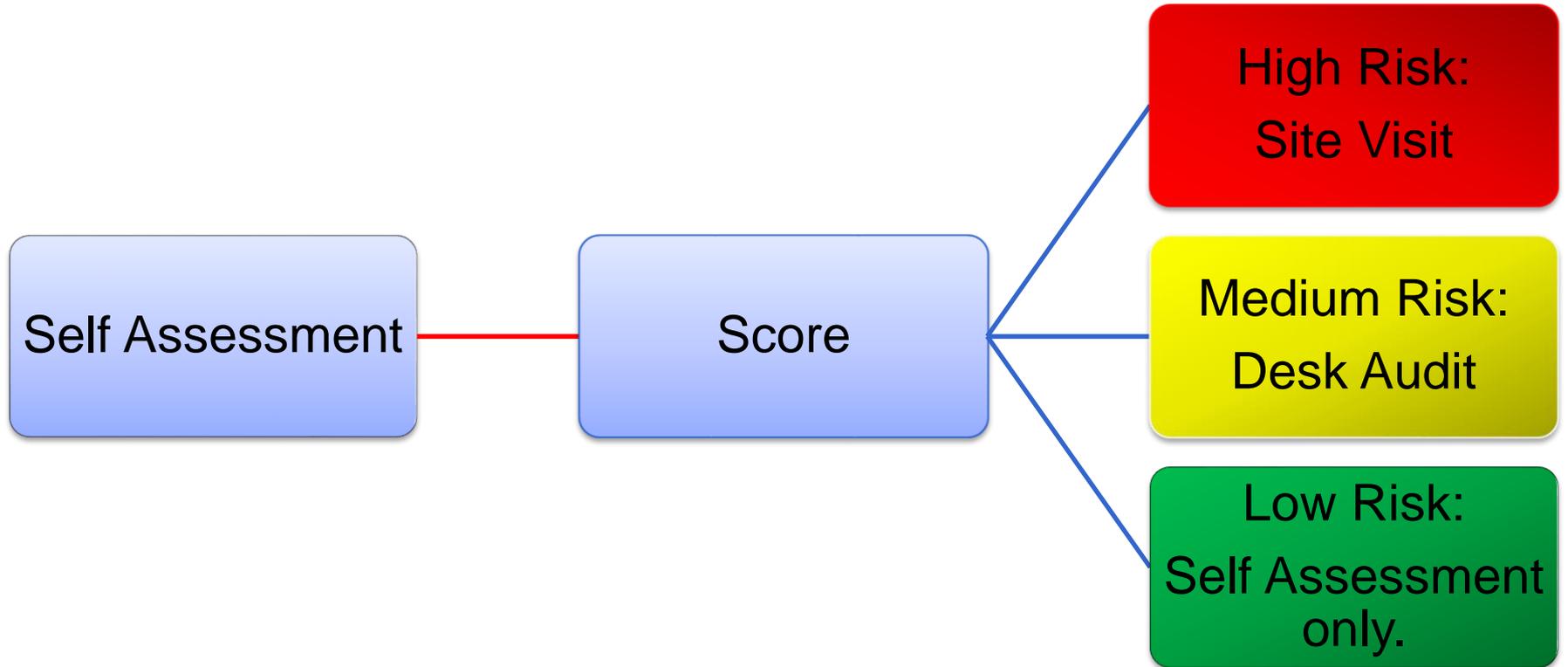
*“Strengthening the Security and Protection of
the Statewide System of Vital Events”*



Health and Safety Code 191.022

(g) Each local registrar shall annually submit a self-assessment report to the state registrar. The department shall prescribe the information that must be included in the report to allow a thorough desk audit of a local registrar.

- Self Assessment is a tool to evaluate how your office is performing the various vital registration functions.
- We will be asking for more documentation and open ended questions.
- Field Services will evaluate each survey and apply a score based on the information provided.
- Other factors that will affect the weight risk score are:
 - Whether or not your using the TER system
 - If a local registrar files more that 10,000 records each year
 - If the county has three or more local registrars
 - Whether or not you have had a site visit in the past year.



- Field Representative Reviews Self Assessment.
- Contact Local Registrar and schedule a conference call to go over items on the assessment.
- Field Representative may ask local to provide additional documentation.
- After conference call, Field Representative will provide a finding statement.

- Site visit will be more in-depth.
- We will be looking at your physical security
- Training opportunity
- Fewer site visits and more desk audits

- 10/2015 – VSU Internal Monitoring Policy Completed
- 10/2015 – 12/2015 – Prepare for Annual Conference
- 12/2015 Annual Conference
 - Go over finalized policy
- 01/2016 score self assessments and begin scheduling desk audits and site visits.



Update on Background Checks

2015 84th Regular Session - Senate Bill 200, Article 5 - Section 5.03 requires fingerprint-based background checks for anyone accessing vital records maintained by HHSC/DSHS or the electronic vital records system.

- Background checks have been run for all VSU employees, contractors, and temps.
- HHSC legal department is reviewing the statute, in preparation for developing policies and procedures.
- There will be more information available at the Annual Conference.

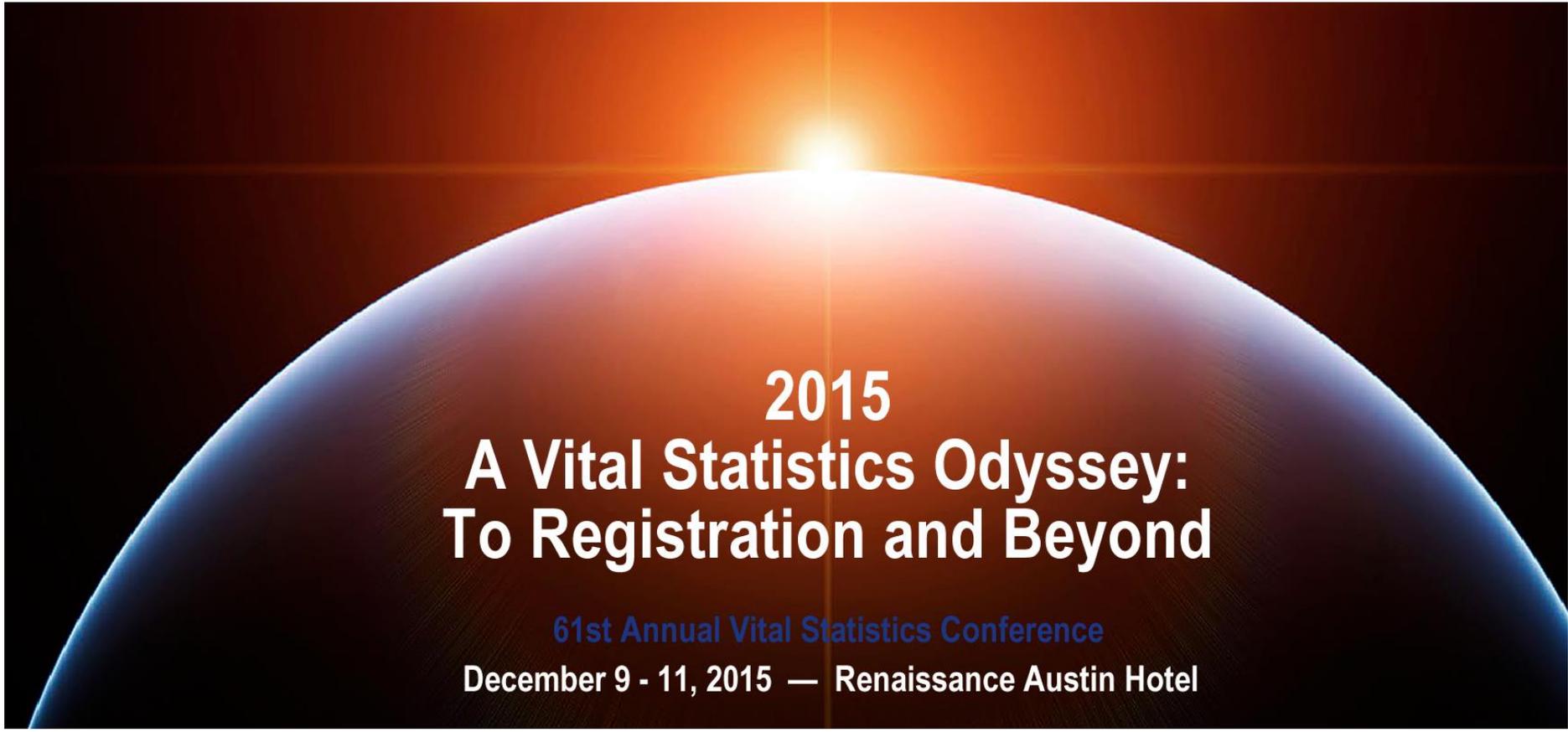


Update on Purchasing Certificate Paper

Rider 72 called for the standardization of the certified birth certificate to one statewide format.

- All security paper will be supplied by one vendor.
- Local Registrars will order and pay for certificate paper under a single VSU contract number.
- VSU issued a solicitation for a vendor and is currently evaluating bids.

Early Registration Ends November 1, 2015

A large graphic showing a bright sun rising over a horizon, with the sun's glow illuminating the sky and the horizon line. The sun is positioned in the center of the frame, and its light creates a lens flare effect. The horizon line is curved, suggesting a globe or a large body of water.

2015
**A Vital Statistics Odyssey:
To Registration and Beyond**

61st Annual Vital Statistics Conference
December 9 - 11, 2015 — Renaissance Austin Hotel

