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**Texas Health Care Information Collection - THCIC**  
Health Facilities Numbered Letter, Volume 22 Number 4  
July 31, 2019

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## **1q2019 Certification**

The Encounter on Demand (EOD) function in our system has been temporarily suspended for the 1<sup>st</sup> quarter 2019 certification process.

The suspension is due to a software issue, which is necessary for building the quarterly encounter/certification datasets.

If the software issue is completed within the next couple of weeks, the 1q2019 Certification timeline will not be affected.

In the event the 1q2019 Certification timeline needs to be modified, THCIC will send out another notification newsletter.

## **Termination of Hurricane Harvey Data Reporting Suspension**

The Office of the Governor has terminated the temporary suspension of certain DSHS statutes and rules that resulted from the Hurricane Harvey disaster proclamation.

This temporary suspension was extended to hospitals and ASCs located in counties effected by Hurricane Harvey.

The termination means that DSHS will no longer extend reporting requirements under Texas Health and Safety Code Chapter 108, which requires data submission to the THCIC program.

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Accordingly, all facilities will be required to report the THCIC 2q2019 Data by the scheduled September 3, 2019 date.

## Accuracy Rate Clarification

THCIC expects all data to be “complete and accurate” in accordance with Texas Health and Safety Code, Chapter 108.

Data that have been submitted and contain errors must be corrected to **100% accuracy**. THCIC does not, and never has had a “threshold” for data error acceptance.

## Did You Know?

- The “**Accept as is**” function in the data correction component **does not** correct an error. It only clears the notification of the error. The error still counts against the total accuracy rate unless it is properly corrected.
- A new **FER** (Frequency of Error Report) should **always** be generated after data corrections have been made to ensure no errors were overlooked.
- A **Summary Report** should always be generated and reviewed each time data are submitted and again before the certification phase begins.
- Your quarterly **certification “comments”** are **PUBLICLY** released as written. Use caution. You may **never** provide physician or patient identifying information in a certification comment.
- All login passwords **MUST** be reset every 60 days in our system and must never be shared.

## THCIC Training

THCIC provides Webinar trainings, **at no cost**, on the data reporting processes that are required of all Texas hospital and ambulatory surgery centers. Postings for Webinar dates may be viewed at:

<http://www.dshs.texas.gov/thcic/Training.shtm>

Signing up for training is limitless and refresher training is encouraged.

THCIC encourages all facility staff involved with the THCIC state data reporting to sign up for training.

To attend the Webinar training(s), please send inquiries to: [thcichelp@dshs.texas.gov](mailto:thcichelp@dshs.texas.gov).

For help or general questions on Submission, Correction, and Certification please contact:

Tiffany Overton, (512) 776-2352 or [thcichelp@dshs.texas.gov](mailto:thcichelp@dshs.texas.gov)

### Upcoming Due Dates

Activity	Q1 2019	Q2 2019
<b>Cutoff for initial submission</b>	6-3-19	9-3-19
<b>Cutoff for corrections (Free)</b>	8-1-19	11-1-19
<b>Facilities retrieve certification files</b>	9-3-19	12-2-19
<b>Cutoff for corrections at time of certification (Associated Fees)</b>	10-1-19	1-2-20
<b>Certification/comments due</b>	10-15-19	1-16-20

#### August 1, 2019

1q2019 free data correction ends

#### September 3, 2019

1q2019 certification data available for review and comment  
2q2019 reporting of data due

A schedule of **all** due dates may be found at <http://www.dshs.texas.gov/THCIC/datareportingschedule.shtm>

## **How to Reach Us**

### **System13, Inc. (in Virginia)**

Web site – <https://thcic.system13.com>

Helpdesk

Monday-Friday, 8:00a – 5:00p (Central Time)

Phone: 888-308-4953 or (434) 977-0000

Email: [thcichelp@system13.com](mailto:thcichelp@system13.com)

### **THCIC (in Austin)**

Web site – [www.dshs.texas.gov/thcic](http://www.dshs.texas.gov/thcic)

Main phone: (512) 776-7261

Email: [thcichelp@dshs.texas.gov](mailto:thcichelp@dshs.texas.gov)

### **THCIC Staff**

Bruce Burns - Manager

Victor Filos - Research Analyst

Yanxia Guo - Research Analyst

Tiffany Overton – Training, PUDF Orders

Dee Roes - Data Compliance, IRB Research Data

Jeremie Sawadogo - Lead Data Analyst

Chetan Vashi - Systems Analyst

## **Past Newsletters**

<http://www.dshs.texas.gov/thcic/Inpatient-and-Outpatient-Numbered-Letters/>

## **Links to Forms and Documents**

### **Patient Notification of Data Collection Form –**

<http://www.dshs.texas.gov/thcic/Patient-Notification-of-Data-Collection.pdf>

### **Provider Contact Update Form -**

<https://www.dshs.texas.gov/thcic/hospitals/FacilityInformationRequest.pdf>

### **No Quarterly Data to Report Form -**

[http://www.dshs.texas.gov/thcic/hospitals/NoDataToReport\(2\).pdf](http://www.dshs.texas.gov/thcic/hospitals/NoDataToReport(2).pdf)

### **Current Provider Contact List –**

<http://www.dshs.texas.gov/thcic/hospitals/FacilitiesList.xls>

### **Appendices Document –**

<https://www.dshs.texas.gov/thcic/hospitals/5010InpatientandOutpatientAppendicesVer3.pdf>

Contains:

Country Codes

Default Values

Race and Ethnicity documents

Revenue Code Groupings used for Encounter File and PUDF

Audit IDs and Audit Messages

Payer Source Coding Guide

Key Data Elements for matching INPATIENT claims

Key Data Elements for matching OUTPATIENT claims

### **Data Reporting Schedule –**

<http://www.dshs.state.tx.us/THCIC/datareportingschedule.shtm>

### **Inpatient Reporting Requirements -**

[https://www.dshs.texas.gov/thcic/hospitals/Tech\\_Req\\_Spec\\_5010\\_ver\\_9-Inpatient\\_THCIC837.pdf](https://www.dshs.texas.gov/thcic/hospitals/Tech_Req_Spec_5010_ver_9-Inpatient_THCIC837.pdf)

### **Outpatient and Emergency Department Reporting Requirements -**

[https://www.dshs.texas.gov/thcic/OutpatientFacilities/Tech\\_Req\\_Spec\\_5010\\_Ver\\_10-2\\_Outpatient\\_THCIC837.pdf](https://www.dshs.texas.gov/thcic/OutpatientFacilities/Tech_Req_Spec_5010_Ver_10-2_Outpatient_THCIC837.pdf)

### **HCPCS Codes**

<https://www.dshs.texas.gov/thcic/OutpatientFacilities/HCPCS-Code-worksheet-for-2019.xls>

## **History of the Texas Health Care Information Collection Program**

On September 1, 2003 the legacy state agencies; Texas Health Care Information Council (THCIC), the Texas Department of Health (TDH), the Texas Commission on Alcohol and Drug Abuse (TCADA), and the Mental Health branch of the Texas Department of Mental Health and Mental Retardation were merged to form the Texas Department of State Health Services (DSHS) in response to the passage of HB 2292 (78th Texas Legislature). All functions of THCIC continue in the Center for Health Statistics within DSHS.

THCIC was created by **Chapter 108** of the Health and Safety Code by the 74th Texas Legislature in 1995.

<http://www.statutes.legis.state.tx.us/Docs/HS/htm/HS.108.htm>

### **Rules**

Rules that apply to the Texas Health Care Information Collection are found in Chapter 421 of Title 25, Part 1 of the Texas Administrative Code.

[http://texreg.sos.state.tx.us/public/readtac\\$ext.ViewTAC?tac\\_view=4&ti=25&pt=1&ch=421](http://texreg.sos.state.tx.us/public/readtac$ext.ViewTAC?tac_view=4&ti=25&pt=1&ch=421)

### **Visit Us Online**

[www.dshs.texas.gov/thcic](http://www.dshs.texas.gov/thcic)