



THCIC Offers Option for Those that will not be Ready to Certify 1st and 2nd Quarter Encounters

To assist hospitals and their submitters/vendors with successful transition to the THCIC 837 claim format, THCIC is providing hospitals additional time to ensure that their 2004 submissions are correct and to meet the due date for transition to the THCIC 837.

THCIC is offering all hospitals, regardless of the claim submission format, an opportunity to submit and correct all first three quarters of 2004 data on the schedule for 3rd quarter. This means that if you choose this option, claims for quarters 1, 2, and 3 will be due 12/01/04 and corrections cutoff will be 02/01/2005.

If you want to delay submission, correction, and certification of 1st and 2nd quarter to third quarter, you must notify Commonwealth via email at thcichelp@comclin.net by 11/08.

IMPORTANT DATES

Please read carefully

The December 1st cutoff for 3rd quarter claims cannot and will not be extended. The third quarter schedule will not be adjusted

Effective January 1, 2005, all claims must be submitted in the THCIC 837 claim format regardless of the service date of the claims. **UB92T claims will not be accepted after 12/31/2004.**

Decision table to help determine the option that will suit you best

Will you complete submission and correction of 1st and 2nd quarter claims by 11/01/04 and want to receive your certification data on 12/15?

YES * Then you don't have to do anything. Your certification data will be ready for you on 12/15. (See YES below for schedule).

NO * Send an email to thcichelp@comclin.net and request to submit, correct and certify 1st and 2nd quarters with your 3rd quarter data.

YES * Timeline for certifying 1 st and 2 nd quarter claims on schedule.	
11/01/04	Cutoff – Corrections for Q1-Q2
12/15/04	Hospitals retrieve Q1-Q2 certification files

01/01/05	All claims submissions must be in 837 format
01/30/05	Cutoff - corrections at certification Q1-Q2
02/15/05	Final Q1-Q2 encounters available to hospitals
03/15/05	Certification letters/comments due for Q1 - Q2

NO * Timeline for certifying 1st and 2nd quarter claims with 3rd quarter claims.	
11/08/04	Notify Commonwealth if you want to submit, correct and certify Q1-2 with Q3 data on the Q3 schedule.
12/01/04	Cutoff - Submission Q3 (and Q1-2)
01/01/05	All claims submissions must be in 837 format
02/01/05	Cutoff – Corrections for Q3 (and Q1-2)
03/01/05	Hospitals retrieve Q3 (and Q1-2) certification files
04/15/05	Cutoff - corrections at certification for Q3 (and Q1-2)
05/01/05	Final encounters available for Q3 (and Q1-2)
06/01/05	Certification letters/comments due for Q3 (and Q1-2)

Hospitals May Face Penalties

Although THCIC has extended the timeline for the submission of 1st and 2nd quarter 2004, there are a few hospitals that have not begun “testing” for the submission of production data. Those hospitals will face a penalty for non-compliance. Non-compliance notices will be mailed out to those hospitals.

HCPCS Revenue Procedure Codes Updated

During the testing and data submission process for the THCIC 837 format, error (#672 – Invalid Revenue Procedure Code) is being detected for a couple of known reasons.

1. Providers are using an incorrect qualifying code for Revenue Codes “0022” and “0024”, which are the revenue codes associated with prospective payment systems for SNF and IRF, in the SV201 location. The cause is the use of “HC” for HCPCS instead of “ZZ” for HIPPS codes in the SV202-1 segment. Since this is the incorrect qualifier for the code, error #672 is assigned to the data element, even though there is a valid HIPPS code.
2. The THCIC reference file was missing some HCPCS codes that were reinstated by CMS. These are listed in Hospital Numbered Letter; Volume 7 Number 17 dated October 14, 2004 and are listed again below. If you are using the THCIC Data Correction Software (DCS) you can contact the THCIC HelpDesk (888) 308-4953 or www.thcichelp.com and get the password and SQL statement to mark these errors as corrected and upload those data records/claims. After re-processing, any existing errors will be returned.

Valid codes are as follows:

A4631	C1757	C1789	C2617	C9403	C9433	K0027	K0648	S0160
A4644	C1758	C1813	C2619	C9404	C9434	K0029	K0649	S0161
A4645	C1759	C1815	C2620	C9405	C9438	K0031	K0650	S0162
A4646	C1760	C1816	C2621	C9408	C9704	K0032	K0651	S0163
C1713	C1762	C1817	C2622	C9410	C9712	K0033	K0652	S0164
C1714	C1763	C1874	C2625	C9411	C9713	K0101	K0653	S0165
C1715	C1764	C1875	C2626	C9412	C9714	K0627	K0654	S0166
C1717	C1766	C1876	C2627	C9413	C9715	K0628	K0655	S0167
C1721	C1767	C1877	C2628	C9414	C9716	K0629	K0656	S0168
C1722	C1768	C1878	C2629	C9415	C9717	K0630	K0657	S0194
C1724	C1769	C1879	C2630	C9416	E0165	K0631	K0658	S0515
C1725	C1770	C1880	C2631	C9417	E0975	K0632	K0659	S0618
C1726	C1771	C1881	C2633	C9418	E0976	K0633	K0660	S2082
C1727	C1772	C1882	C9124	C9419	E0979	K0634	K0661	S2083
C1728	C1773	C1883	C9125	C9420	E0991	K0635	K0662	S2131
C1729	C1776	C1885	C9205	C9421	E0993	K0636	K0663	S2152
C1730	C1777	C1887	C9213	C9422	E1066	K0637	K0664	S2215
C1731	C1778	C1891	C9214	C9423	E1069	K0638	K0665	S3890
C1732	C1779	C1892	C9215	C9424	G0110	K0639	K0666	S8093
C1733	C1780	C1893	C9216	C9425	G0111	K0640	K0667	S8301
C1750	C1781	C1894	C9217	C9426	G0112	K0641	K0668	S9097
C1751	C1782	C1895	C9218	C9427	G0113	K0642	K0669	S9976
C1752	C1784	C1896	C9219	C9428	G0114	K0643	S0109	S9977
C1753	C1785	C1897	C9399	C9429	G0115	K0644	S0116	S9988
C1754	C1786	C1898	C9400	C9430	G0116	K0645	S0117	T2049
C1755	C1787	C1899	C9401	C9431	G0329	K0646	S0158	
C1756	C1788	C2615	C9402	C9432	K0026	K0647	S0159	

Use Your Submitter ID and Password for Original Data Submission
Commonwealth Clinical Systems, Inc. (CCS) is receiving a lot of correction files uploaded to submitter mailboxes, and even more submissions being uploaded to provider mailboxes. In order to eliminate liability, CCS will no longer manually relocate these files. Files uploaded to the incorrect mailbox will need to be retransmitted.

- **Original/first submissions** must be uploaded to the **Submitter mailbox (thsub###)**.
- **Corrections** (Error correction data from Data Correction Software) and **comments for Certification** must be uploaded to the **Provider mailbox (th#####)**.

Naming of Files

Many Submitters are uploading a file named 'Claims.dat', probably because this is the name of the extract produced by their software. CCS highly recommends that submitters use a unique file name for every upload. When all submission files are named the same, it can be difficult for the submitter to identify what file is referenced in the submission receipt. Make things easy for yourself by naming your file with the quarter and year plus your identifier (e.g. SUB###_1Q2004.dat or (THCIC ID #) #####_2Q2004.txt).

Training

THCIC will be conducting a training session on the Submission and Correction of hospital discharge data:

November 19, 2004 10:00 am

Brown-Heatly Building
4900 N Lamar Blvd, Ste 3501
Austin, TX

Please call Terry Salazar at (512) 458-7111 x 2352 to register for the training. Please provide the following information: THCIC ID number, hospital name and city, your name, title, phone number, and e-mail address. The training is free, but seating is limited.

Important Phone Numbers

Commonwealth Clinical Systems (CCS)

THCIC Helpdesk – 888-308-4953 or THCICHelp@comclin.net

CCS web site – www.thcichelp.com (Please note that this is a new Web site for the THCIC help desk.)

HyperTerminal Phone Number – (434) 297-0367 (For Data Submission)

DSHS-Center for Health Statistics – 512-458-7261

THCIC Staff – 512-458-7111

Bruce Burns	extension 6431	Hospital data submission, 837 format issues
Sylvia Cook	extension 6438	Hospital reports, data use
Terry Salazar	extension 2352	Hospital data submission, correction and certification training
Dee Shaw	extension 3374	Hospital compliance, data sales
Ron Weiss	extension 6453	

THCIC fax – 512-458-7740

Reminders and Deadlines

The hospital discharge data schedule may be downloaded from <http://www.thcic.state.tx.us/hospitals/schedule/schedule.htm>.

- 11/19/2004 - Hospital Training