

STATE BOARD OF EXAMINERS FOR
SPEECH-LANGUAGE-PATHOLOGY AND AUDIOLOGY
BOARD MEETING

Friday, November 5, 2004, 8:30 a.m.
Professional Licensing, Texas Department of State Health Services
Exchange Building
8407 Wall Street, Room S-402
Austin, Texas 78754

MINUTES

Board Members Present:

Cheryl Sancibrian, M.S.
Bertha Campbell, M.A.
Rosario Rodriguez Brusniak, M.A.
Matthew Lyon, M.A.
Deborah Carlson, Ph.D.
Crystal Dawn Perkins
Kerry Ormson, Ed.D.
Richard J. Caldwell

Board Members Absent:

Minnette Son, M.D.

DSHS Staff Present:

C. David Richards
Sharon Williams
Jason Clement
Melissa Utpadel

Agenda Item 1 was the call to order at 8:40 a.m. by Ms. Sancibrian, Chair.

Agenda Item 2 was public comment. No comments were presented to the board.

Agenda Item 3 was the Unit Manager Report. Ms. Peterson presented the report.

Agenda Item 9 was the discussion and possible action to consider administrative procedures for processing renewals, supervisory changes, clinical deficiency plans, new applications, issuance of deficiency letters (required to notify applicant/licensee of additional documents needed for application/renewal), change of address and change of name, and the use of standard notices and administrative penalties/continuing education as disciplinary action. Ms. Peterson presented information prepared by board staff regarding the proposed changes to procedures and/or rules. No formal action was taken. The Board directed staff to drop the notary requirement on applications and to begin accepting applications and other documents via fax.

Agenda Item 4 was the review and approval of the minutes from the Board meetings held on June 15, 2003 and January 16, 2004. Mr. Lyon made a motion to accept the minutes. The motion was seconded and passed unanimously.

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Agenda Item 5 was the discussion and action on the following committee reports:

Ms. Campbell presented the Speech-Language Pathology Scope of Practice committee report. Ms. Campbell made a motion to approve the report. The motion was seconded and passed unanimously.

Mr. Lyon presented the Audiology Scope of Practice report. Mr. Lyon made a motion to approve the report. The motion was seconded and passed unanimously.

Ms. Sancibrian presented the Rules Committee report. Ms. Sancibrian made a motion to approve the report. The motion was seconded and passed unanimously.

Ms. Campbell presented the Ad Hoc committee report. Ms. Campbell made a motion to approve the report. The motion was seconded and passed unanimously.

Mr. Lyon presented the Ad Hoc Rule Writing Team report. Mr. Lyon made a motion to approve the report. The motion was seconded and passed unanimously.

Ms. Carlson presented the Complaints Committee report. Ms. Carlson made a motion to approve the report. The motion was seconded and passed unanimously.

Agenda Item 6 was the report of activity from the Board designees. Ms. Sancibrian presented the applications designee report. Ms. Brusniak presented supervisory relationship designee report. Ms. Carlson presented the continuing education designee report.

Agenda Item 7 was the discussion and possible action to consider any comments relating to the proposed rules published in the *Texas Register* August 20, 2004. No action was taken.

Agenda Item 8 was the discussion and possible action to approve for final adoption the proposed rules published in the *Texas Register*, August 20, 2004. Mr. Ormson made a motion to adopt the proposed rules as amended. The motion was seconded and passed after discussion.

Agenda Item 10 was the discussion and possible action to consider information available on Board's web page. No action was taken.

Agenda Item 11 was discussion and possible action to consider the Board's position on statements and frequently asked questions. No formal action was taken.

Agenda Item 12 was the discussion and possible action on the next newsletter. No action was taken.

Agenda Item 13 was the Presiding Officer's report. Ms. Sancibrian presented the report. No action was taken.

Agenda Item 14 was the Legal Counsel's report. Mr. Richards presented the report. No action was taken.

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Agenda Item 15 was the Executive Secretary's report. Ms. Williams presented the report. No action was taken.

Agenda Item 16 was items for future consideration. Ms. Sancibrian presented the items for future consideration. No action was taken.

Agenda Item 17 was the setting of the next meeting date. The next meeting date will be March 23-24, 2005.

Agenda Item 18 was adjournment.

Cheryl Sancibrian, Chair.