

**Texas State Board of Social Worker Examiners**  
***Ethics Committee Meeting***  
**Thursday, December 1, 2011, at 2:00 pm**  
**Hobby Building, Tower III, Room 102**  
**333 Guadalupe**  
**Austin TX 78701**

**Agenda**

**(Brown, Talbot, Geise, Wehman-Pearson)**

1. Call meeting to order.
2. Approve minutes from the October 28, 2011, Ethics Committee meeting.
3. Discussion and possible action on pending complaints:  

1072-10-0107 PSM	1072-11-0066 MW
1072-10-0144 CD	1072-11-0089 MV
1072-10-0147 CD	1072-11-0097 LM
1072-11-0016 HT	1072-12-0007 KA
1072-11-0025 JC	
4. Discussion and possible action regarding correspondence from KN, Complaints #1072-10-0080/0083.
5. Discussion and possible action regarding counsel's report on cases where disciplinary actions have been recommended, Informal Conferences have been held or SOAH hearings have been requested.  

1072-08-0110 DD	1072-11-0031 TH
1072-09-0111 RS	1072-11-0098 NV
1072-09-0126 KB	1072-10-0141 LA
1072-09-0127 BF	1072-11-0003 LA
1072-09-0135 GR	1072-11-0007 LA
1072-09-0145 GG	1072-11-0008 LA
1072-09-0151 TD	1072-11-0024 LA
1072-10-0123 TS	
1072-10-0127 CL	
1072-10-0086 CL	
1072-10-0047 CB	
1072-11-0020 CD	
6. Set next committee meeting date(s).
7. Public comment.
8. Adjourn meeting.

Action may be taken on any of the above items. The board reserves the right to go into executive session as authorized by the Government Code. Agenda items may be taken in any order at the discretion of the chair. An individual who wishes to speak on an issue that falls under the board/committee's jurisdiction shall be heard during the Public Comment agenda item. The Chair may establish and announce limitations on speakers, including time limits and when speakers may address the board/committee. The limitations, if any, may vary from meeting to meeting.

CONTACT: Carol Miller, LMSW-AP, Executive Director  
Texas State Board of Social Worker Examiners  
512/834-6628, ext.2715

Persons with disabilities who plan to attend this meeting and require auxiliary aids or services are asked to call Anne Mosher, Center for Consumer and External Affairs, Department of State Health Services, (512) 458-7404, 72 hours prior to the meeting so that appropriate arrangements may be made.

**Texas State Board of Social Worker Examiners**  
***Licensing Standards and Qualification Committee***  
**Friday, December 2, 2011, at 9:00 am**  
**Exchange Building, Room N-102**  
**8407 Wall Street**  
**Austin TX 78754**

**Agenda**  
**(Guillen Kettelkamp, Brown, Pratt, Argumaniz-Gomez)**

1. Call meeting to order.
2. Approve minutes from the September 9, 2011, Licensing Standards and Qualification Committee meeting.
3. Discussion and possible action regarding licensing qualification issues for:
  - Alexander, Karen
  - Barros, E. Colleen
  - Connor, Kristin
  - Cooper, Morris Wade
  - Devejian, George
  - Edwards, Sarah
  - Guillory, Lisa
  - Harney, Deborah
  - James, Phillip
  - Lanigan, Mollie
  - Longtain, Stephanie
  - Mendoza, Idalia
  - Minor, Sylvester
  - Rodenbaugh, Tricia
  - Shelton, Ebony
  - Sherman, Janea Miller
  - Talley, Erica
  - Vela, Michael
  - Von Holck, Karen
  - Woods, Brittani
4. Discussion and possible action regarding staff request to potentially limit appeals cases brought for review by the committee under certain circumstances.
5. Discussion and possible action regarding Emeritus licensees serving as board-approved supervisors.
6. Update regarding creation of a checklist/informational guide for clinical supervision plans.
7. Set next committee meeting date(s).
8. Public comment.
9. Adjourn meeting

Action may be taken on any of the above items. The board reserves the right to go into executive session as authorized by the Government Code. Agenda items may be taken in any order at the discretion of the chair. An individual who wishes to speak on an issue that falls under the board/committee's jurisdiction shall be heard during the Public Comment agenda item. The Chair may establish and announce limitations on speakers, including time limits and when speakers may address the board/committee. The limitations, if any, may vary from meeting to meeting.

CONTACT: Carol Miller, LMSW-AP, Executive Director  
Texas State Board of Social Worker Examiners  
512/834-6628, ext.2715

Persons with disabilities who plan to attend this meeting and require auxiliary aids or services are asked to call Anne Mosher, Center for Consumer and External Affairs, Department of State Health Services, (512) 458-7404, 72 hours prior to the meeting so that appropriate arrangements may be made.

**Texas State Board of Social Worker Examiners**  
**Rules Committee**  
**Friday, December 2, 2011, at 1:30 pm or**  
**Upon Adjournment of the Licensing Standards and Qualification Committee**  
**Exchange Building, Room N-102**  
**8407 Wall Street**  
**Austin, Texas 78754**

**Agenda**  
**(Talbot, Brown, Spears, Pratt)**

1. Call meeting to order.
2. Approve minutes from the September 9, 2011, Rules Committee meeting.
3. Discussion and possible action regarding proposed amendments to Title 22 Texas Administrative Code, Chapter 781, concerning the licensure and regulation of social workers related to inclusion of “gender identity and expression” as protected classes from discrimination in 22 TAC §781.201(a)(1) and §781.312(a).
4. Discussion and possible action regarding recommendation for rule changes by the Professional Development Committee to delete or amend 22 TAC §781.514(6) “Credit hours may be earned by successful completion of an independent study program directly related to social work offered or approved by an approved provider. With the exception of persons residing outside the United States, a maximum of 20 credit hours for independent study programs will be accepted per renewal period.”
5. Discussion and possible action regarding recommendation for rule changes by Rules Committee related to limits on the frequency with which an applicant may be issued a temporary license.
6. Discussion and possible action regarding recommendation for rule changes by staff related to clarification of minimum requirements related to supervision and supervised experience in terms of whole months of supervision and the minimum timeframe of 24 whole months and a maximum timeframe of 48 whole months.
7. Discussion and possible action regarding recommendation for rule changes by Rules Committee related to inclusion of language for “Conditional Letters of Agreement” and other informal methods of resolving certain complaints.
8. Discussion and possible action regarding requirement for rule changes by the Texas Legislature (82<sup>nd</sup> Regular Session, 2011) related to licensing of military spouses.
9. Discussion and possible action regarding recommendation for rule changes by Texas Society for Clinical Social Work related to correction of a typographical error regarding 22 TAC §781.401(b)(2) related to qualifications for LMSW-AP specialty recognition.
10. Discussion and possible action regarding recommendation for rule changes by Sherell Sheppard related to the expiration of supervision and supervised experience towards minimum requirements for licensure as an LCSW.

11. Discussion and possible action regarding recommendation for rule changes by board chair related to correction of a typographical error in the fee schedule.
12. Discussion and possible action regarding recommendation for rule changes by staff related to clarification of minimum requirements for licensure or specialty recognition related to supervision in terms of the maximum number of hours of supervision which may be accrued each month or 30 day time period.
13. Discussion and possible action regarding recommendation for rule changes by staff related to clarification that a licensee who submits a Clinical Supervision Plan, a Non-Clinical Supervision Plan, and a Board-Ordered Supervision Plan to the board for approval will receive a written notice of approval or deficiency.
14. Discussion and possible action regarding recommendation for rule changes by staff related to the number of times an applicant may attempt to pass the appropriate board-approved licensure examination before having to receive formal authorization from the appropriate committee of the board to re-examine.
15. Discussion and possible action regarding recommendation for rule changes by staff related to closure of certain non-jurisdictional complaints or complaints indicating no violation by the executive director in consultation with the attorney for the board as well as the board chair or his/her designee.
16. Discussion and possible action regarding recommendation for rule changes by staff related to Emeritus licensees serving as Board-Approved Supervisors.
17. Discussion and possible action regarding recommendation for rule changes by staff related to contacts with board staff and board members regarding professional consultation.
18. Discussion and possible action regarding recommendation for rule changes by staff related to exemptions from record keeping requirements for licensees practicing in certain settings.
19. Set next committee meeting date(s).
20. Public comment
21. Adjourn meeting.

Action may be taken on any of the above items. The board reserves the right to go into executive session as authorized by the Government Code. Agenda items may be taken in any order at the discretion of the chair. An individual who wishes to speak on an issue that falls under the board/committee's jurisdiction shall be heard during the Public Comment agenda item. The Chair may establish and announce limitations on speakers, including time limits and when speakers may address the board/committee. The limitations, if any, may vary from meeting to meeting.

CONTACT: Carol Miller, LMSW-AP, Executive Director  
Texas State Board of Social Worker Examiners  
512/834-6628, ext.2715

Persons with disabilities who plan to attend this meeting and require auxiliary aids or services are asked to call Anne Mosher, Center for Consumer and External Affairs, Department of State Health Services, (512) 458-7404, 72 hours prior to the meeting so that appropriate arrangements may be made.

**Texas State Board of Social Worker Examiners**  
***Professional Development Committee***  
**Friday, December 2, 2011, at 2:00 pm or**  
**Upon Adjournment of the Rules Committee Meeting**  
**Exchange Building, Room N-102**  
**Austin TX 78754**

**Agenda**

**(Geise, Spears, Armstrong, Argumaniz-Gomez)**

1. Call meeting to order.
2. Approve minutes from the September 9, 2011, Professional Development Committee meeting.
3. Discussion and possible action regarding the completion of the requirements for the Alternative Method of Examining Competency (AMEC) program participants.
  - a. To begin the probationary period:  
Dora Frias  
Joseph Johnson  
Megan Massey  
Rosemary Opara  
Robin Rollins
  - b. Review of portfolios completed and approval for full licensure:  
Jennifer Acosta-Corella  
Seneca Farris  
Florence Olugbuyi
4. Discussion and possible action regarding continuing education provider audits.
5. Discussion and possible action regarding the board's jurisprudence examination.
6. Discussion and possible action regarding mail-out to licensees regarding the new rules and other information.
7. Discussion and possible action regarding National Association of Social Workers/Texas Chapter question related to continuing education certificates.
8. Discussion and possible action regarding the Association of Social Work Boards (ASWB) posters to promote licensure.
9. Discussion and possible action regarding research and formulation of proposed rule language related to interactive continuing education, which is face-to-face or live webinar, as opposed to distance, non-interactive, independent study, or self-study continuing education.
10. Discussion and possible action regarding website content related to new rules and other information.
11. Set next committee meeting date(s).
12. Public comment
13. Adjourn meeting.

Action may be taken on any of the above items. The board reserves the right to go into executive session as authorized by the Government Code. Agenda items may be taken in any order at the discretion of the chair. An individual who wishes to speak on an issue that falls under the board/committee's jurisdiction shall be heard during the Public Comment agenda item. The Chair may establish and announce limitations on speakers, including time limits and when speakers may address the board/committee. The limitations, if any, may vary from meeting to meeting.

CONTACT: Carol Miller, LMSW-AP, Executive Director  
Texas State Board of Social Worker Examiners  
512/834-6628, ext.2715

Persons with disabilities who plan to attend this meeting and require auxiliary aids or services are asked to call Anne Mosher, Center for Consumer and External Affairs, Department of State Health Services, (512) 458-7404, 72 hours prior to the meeting so that appropriate arrangements may be made.

**Texas State Board of Social Worker Examiners**  
**Board Meeting**  
**Saturday, December 3, 2011, at 8:30 am**  
**Exchange Building, Room N-102**  
**Austin TX 78754**

**Agenda**

- 1) Call meeting to order.
- 2) Approval of minutes of the September 9, 2011, meeting.
- 3) Discussion and possible action regarding reports from Board Committees:
  - a. *Ethics Committee*
    - Number cases reviewed
    - Cases Closed
    - Disciplinary Action Recommended
    - Cases awaiting hearings or informal conference
    - Discussion and possible action regarding correspondence from KN, Complaints #1072-10-0080/0083.
  - b. *Licensing Standards and Qualifications Committee*
    - Number of Cases reviewed
    - Number of Approvals
    - Number of Denials
    - Number of cases returned for more information
    - Discussion and possible action regarding staff request to potentially limit appeals cases brought for review by the committee under certain circumstances.
    - Discussion and possible action regarding Emeritus licensees serving as board-approved supervisors.
    - Update regarding creation of a checklist/informational guide for clinical supervision plans.
  - c. *Rules Committee*
    - Discussion and possible action regarding proposed amendments to Title 22 Texas Administrative Code, Chapter 781, concerning the licensure and regulation of social workers related to inclusion of “gender identity and expression” as protected classes from discrimination in 22 TAC §781.201(a)(1) and §781.312(a).
    - Discussion and possible action regarding recommendation for rule changes by the Professional Development Committee to delete or amend 22 TAC §781.514(6) “Credit hours may be earned by successful completion of an independent study program directly related to social work offered or approved by an approved provider. With the exception of persons residing outside the United States, a maximum of 20 credit hours for independent study programs will be accepted per renewal period.”
    - Discussion and possible action regarding recommendation for rule changes by Rules Committee related to limits on the frequency with which an applicant may be issued a temporary license.
    - Discussion and possible action regarding recommendation for rule changes by staff related to clarification of minimum requirements related to supervision and supervised experience in terms of whole months of supervision and the minimum timeframe of 24 whole months and a maximum timeframe of 48 whole months.

- Discussion and possible action regarding recommendation for rule changes by Rules Committee related to inclusion of language for “Conditional Letters of Agreement” and other informal methods of resolving certain complaints.
- Discussion and possible action regarding requirement for rule changes by the Texas Legislature (82<sup>nd</sup> Regular Session, 2011) related to licensing of military spouses.
- Discussion and possible action regarding recommendation for rule changes by Texas Society for Clinical Social Work related to correction of a typographical error regarding 22 TAC §781.401(b)(2) related to qualifications for LMSW-AP specialty recognition.
- Discussion and possible action regarding recommendation for rule changes by Sherell Sheppard related to the expiration of supervision and supervised experience towards minimum requirements for licensure as an LCSW.
- Discussion and possible action regarding recommendation for rule changes by board chair related to correction of a typographical error in the fee schedule.
- Discussion and possible action regarding recommendation for rule changes by staff related to clarification of minimum requirements for licensure or specialty recognition related to supervision in terms of the maximum number of hours of supervision which may be accrued each month or 30 day time period.
- Discussion and possible action regarding recommendation for rule changes by staff related to clarification that a licensee who submits a Clinical Supervision Plan, a Non-Clinical Supervision Plan, and a Board-Ordered Supervision Plan to the board for approval with receive a written notice of approval or deficiency.
- Discussion and possible action regarding recommendation for rule changes by staff related to the number of times an applicant may attempt to pass the appropriate board-approved licensure examination before having to receive formal authorization from the appropriate committee of the board to re-examine.
- Discussion and possible action regarding recommendation for rule changes by staff related to closure of certain non-jurisdictional complaints or complaints indicating no violation by the executive director in consultation with the attorney for the board as well as the board chair or his/her designee.
- Discussion and possible action regarding recommendation for rule changes by staff related to Emeritus licensees serving as Board-Approved Supervisors.
- Discussion and possible action regarding recommendation for rule changes by staff related to contacts with board staff and board members regarding professional consultation.
- Discussion and possible action regarding recommendation for rule changes by staff related to exemptions from record keeping requirements for licensees practicing in certain settings.

*d. Professional Development Committee –*

- Discussion and possible action regarding continuing education provider audits.
- Discussion and possible action regarding the board’s jurisprudence examination.
- Discussion and possible action regarding mail-out to licensees regarding the new rules and other information.
- Discussion and possible action regarding National Association of Social Workers/Texas Chapter question related to continuing education certificates.
- Discussion and possible action regarding the Association of Social Work Boards (ASWB) posters to promote licensure.
- Discussion and possible action regarding research and formulation of proposed rule language related to interactive continuing education, which is face-to-face or live webinar, as opposed to distance, non-interactive, independent study, or self-study continuing education.

- Discussion and possible action regarding website content related to new rules and other information.
- 4) Discussion and possible action regarding the Order for Final Action for Licensees:
    - Loro Sheree Ahart
    - Lisa Wagner
  - 5) Update on Impaired Professionals Program.
  - 6) Report from the Board Chair and update concerning current challenges and accomplishments; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; and general information regarding the routine functioning of the board.
  - 7) Report from the Executive Director and update concerning program operations; customer service accomplishments, inquiries, and challenges; current and/or historical licensee statistics; media, legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to executive director; and general information regarding the routine functioning of the licensure program.
  - 8) Management report and update from the Professional Licensing and Certification Unit manager, including unit organization and staffing; program costs and revenue; current operational initiatives; customer service accomplishments and challenges; workload processing and statistical information; status of rulemaking within the unit; legislative and media contacts and tracking; and general information regarding the routine functioning of the unit.
  - 9) Public comment.
  - 10) Schedule next meeting(s).
  - 11) Items for future consideration.
  - 12) Announcements and comments not requiring board action.
  - 13) Adjourn meeting.

Action may be taken on any of the above items. The board reserves the right to go into executive session as authorized by the Government Code. Agenda items may be taken in any order at the discretion of the chair. An individual who wishes to speak on an issue that falls under the board/committee's jurisdiction shall be heard during the Public Comment agenda item. The Chair may establish and announce limitations on speakers, including time limits and when speakers may address the board/committee. The limitations, if any, may vary from meeting to meeting.

CONTACT: Carol Miller, LMSW-AP, Executive Director  
Texas State Board of Social Worker Examiners  
512/834-6628, ext.2715

Persons with disabilities who plan to attend this meeting and require auxiliary aids or services are asked to call Anne Mosher, Center for Consumer and External Affairs, Department of State Health Services, (512) 458-7404, 72 hours prior to the meeting so that appropriate arrangements may be made.