

## **Youth Camp Advisory Council Meeting Notes & Action Items**

<b>Purpose or Goal:</b> Annual Advisory Council Meeting	<b>Location:</b> N 102
<b>Meeting Date:</b> 03/21/2019	<b>Time:</b> 10:00am-11:00AM

<b>Attendees</b>		
	Michelle Mauldin Former Committee Member	
Patricia Osborn Committee Member	Robert Miller Committee Member	
Jeff Mantia DSHS	Danny Dawdy Committee Member	
Courtney Hoffman Legislative Coordinator	Shannon Brown DSHS	
Robert Sedillo Committee Member	Andrew Burchfield Committee Member	
	Joe Contreras DSHS	

<b>Minutes</b>
<p>Welcome and call to order Mr. Danny Dawdy. Mr. Jeff Mantia, R.S., Compliance Officer. Introduction of present committee members: Robert Miller, Robert Sedillo, Patricia Osborn, Andrew Burchfield, and Danny Dawdy.</p> <ul style="list-style-type: none"> <li>• Mr. Jeff Mantia – committee motion to approve last meetings minutes 09/12/2018. Seconded by Mr. Robert Miller. Approved as printed.</li> <li>• Mr. Jeff Mantia - department of State Health Services youth camp program update. <ul style="list-style-type: none"> <li>○ Review of FY'18 Youth Camp inspections</li> <li>○ Enforcement</li> <li>○ Program initiatives for 2019 season.</li> </ul> </li> <li>• Mr. Jeff Mantia – fiscal year enforcement overview of 2018-19.</li> <li>• Mr. Jeff Mantia and Ms. Shannon Brown –Discussion of adopted rules revisions to Texas Administrative Code Title 25, Part 1 Chapter 265, Subchapter B (relating to Texas youth Camps Safety and Health). <ul style="list-style-type: none"> <li>○ Mr. Jeff Mantia and Shannon Brown spoke about Section 265.11 (27) characteristics of youth camp, and youth camp specialized activities.</li> <li>○ Mr. Jeff Mantia discussed Section 265.15 (d) requirements of reporting neglect and abuse of youth.</li> </ul> </li> </ul>

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- Mr. Jeff Mantia and Ms. Shannon Brown discussed the program policy of 2019 verification of staff abuse and molestation awareness training and criminal background checks.
  - Mr. Jeff Mantia discussed the reporting of neglect and abuse of youth.
  - Mr. Jeff Mantia will have inspectors do spot checks at camps for the background checks and youth protection trainings.
  - Patricia Osborn- Talked about how child care services do their background checks versus youth camp background checks. Stated that maybe we could streamline them together in the future.
  - Robert Miller- Remarked how youth camps are only seasonal and employees are not retained year round, making this task challenging.
  
- Jeff Mantia discussed appointments of new committee members
  - Explained the process of the three new committee members joining.
  
- Eric Woomar with Texas Dermatological Society gave presentation on sunscreen.
  - Discussed how sunscreen is not a medication.
  - Making a recommendation to the rule that kids can bring sunscreen to camps that is over the counter sunscreen.
  - Patricia Osborn stated that kids can bring sunscreen but cannot share it with any other children. As well as kids can put sunscreen on other kids but adults cannot put sunscreen on kids.
  - Robert Sedillo suggested to add sunscreen to the sexual awareness training.
  - Robert Miller asked Danny Dawdy to ask DSHS about sunscreen rule and to put it on the agenda for September.
  - Robert Sedillo seconded it.
  - Andrew Burchfield confirmed it.
  - Administrative code for the use of sunscreen to have Jeff Mantia head it up.
  
- Ms. Courtney Hoffman – Update on possible legislation affecting Youth Camps.
  
- Mr. Jeff Mantia – overview of the DSHS Website
  - Comments Ms. Patricia Osborn – placing the exemptions on the website.
  - Comments Mr. Robert Sedillo – complaint filing links to CPS in case of dual investigations.
    - Adding link to child protective services website.
    - Adding language or description Office of Inspector General (OIG).
  - Comments Mr. Danny Dawdy – adding youth camp pictures to the website.

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- Committee Open the floor to Public Comments:
  - No Public Comments made.
  - At this point more discussion concerning the sunscreen presentation and committee moved to table the topic and it will be discussed further at the next advisory committee meeting.
- Next meeting date Scheduled for 9/11/2019
- Meeting Adjourned: 11:00 AM