



Digital Vital Event Index Request Form

Instructions:

Birth and death indexes are prepared by event year in alphabetical order by surname of the registrant, followed by any given names or initials, the date of the event, the county of occurrence, and sex of the registrant.

Complete this form to request digital birth or death indexes. Email the completed form as an attachment to Digital.Vital.Index@dshs.texas.gov. After we receive the request form, we will email you an invoice with the total cost of the requested indexes. The invoice will include instructions on where and how to send your payment. Once we receive your payment, we will process your indexes. You will receive the indexes attached to an email. **Please note that this process may take several weeks.**

Marriage and divorce indexes are cross-referenced by the names of the husband and wife and include the date of the event and county of occurrence. They are available to download at <https://www.dshs.texas.gov/vs/marr-div/indexes.aspx>.

Requestor:

Full Name:			Email:
Organization:			Phone:
Street Address:			Request Reason / Intended Use for Index:
City:	State:	Zip:	

Data Requested:

Description	Requested Year(s)	Number of Years	Price Per Year	Total
Digital Birth Index (years 1926 and later) ¹			x \$10.00	
Digital Death Index (years 1965 and later) ²			x \$10.00	

¹Microfiche birth indexes are available for years 1903-1925.

²Microfiche death indexes are available for years 1903-1964.

TOTAL

Note: Indexes for the current year are year-to-date. The index contains records in the database of record at index run.