



# Texas Cancer Registry Web Plus Use and Confidentiality Statement

This Web Plus Use and Confidentiality Statement, by and between the **Texas Cancer Registry, Texas Department of State Health Services** (TCR, hereinafter) and \_\_\_\_\_ (User Organization, hereinafter) made and entered into on \_\_\_\_\_ (date) concerning access and use of Web Plus.

## TCR agrees to:

- a. Provide access to and technical assistance for Web Plus, but will not support other software or hardware defects or problems that are unrelated to Web Plus.
- b. Provide a help desk for assistance with questions and technical support. The help desk is available Monday through Friday from 8:00 AM to 5:00 PM CT by calling 512-776-3617, or by email at [TCRTechSupport@dshs.texas.gov](mailto:TCRTechSupport@dshs.texas.gov).
- c. Maintain TCR data in compliance with Texas Health and Safety Code Chapter 82, Texas Administrative Code (25 TAC 91), and the TCR Confidential Information Security Policy.\*

## User Organization agrees to:

- a. Keep a list of their organization's authorized Web Plus users, and notify the TCR at 512-776-3617, or via email at [TCRTechSupport@dshs.texas.gov](mailto:TCRTechSupport@dshs.texas.gov) of any change of User Organization personnel accessing Web Plus.
- b. Review and instruct all User Organization personnel that will have access to Web Plus on the confidentiality of TCR data pursuant to Texas Health and Safety Code Chapter 82, Texas Administrative Code (25 TAC 91), and TCR Confidential Information Security Policy.\*
- c. Ensure that Web Plus and any confidential information transmitted to or from the Web Plus application server is not used in a manner other than expressed in the Texas Health and Safety Code Chapter 82, Texas Administrative Code (25 TAC 91), and TCR Confidential Information Security Policy.\*
- d. Lose Web Plus user rights if abuse of privileges or TCR data is suspected or confirmed.

## Use and Confidentiality Statement:

By signing this use and confidentiality statement, I certify that I have read this use and confidentiality statement and agree to comply with the following:

- a. I will distribute copies of this use and confidentiality statement to all assigned personnel accessing Web Plus.
- b. I agree to be held responsible for my assigned personnel's actions regarding information transmitted to or from Web Plus.
- c. Protected health information transmitted to or from Web Plus is confidential and must be used only for the purpose collected pursuant to Texas Health and Safety Code Chapter 82, Texas Administrative Code (25 TAC 91), and TCR Confidential Information Security Policy.\*
- d. Unauthorized disclosure of personally identifiable information is prohibited.
- e. Any unauthorized disclosure of TCR information may result in my losing the ability to access Web Plus.

