**State Preventive Health Advisory Committee (SPHAC)**

**FINAL DRAFT Meeting Minutes**

**1:30 p.m., June 13, 2023**

**Physical Location: Texas Department of State Health Services (DSHS)**

**Robert D. Moreton Building, Room M-100, First Floor**

**1100 49th Street, Austin, Texas 78756**

**TEAMS Virtual Meeting**

Table 1: State Preventive Health Advisory Committee attendance at the June 13, 2023, meeting.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| MEMBER NAME | YES | NO | | MEMBER NAME | YES | | NO |
| Dr. Jennifer Shuford |  | X | Dr. Faith Foreman-Hays | |  | X | |
| Ms. Laura Bianco | X |  | Dr. Kim Kelly | | X |  | |
| Dr. John Herbold | X |  | Ms. Sheila Davis | |  | X | |
| Dr. Carlos Plasencia | X |  | Ms. Felicia Shaw | | X |  | |

**Agenda Item 1: Welcome, Roll Call, Introductions and Opening Remarks**

Ms. Laura Bianco, Presiding Officer/Preventive Health and Health Services Block Grant Coordinator, Texas Department of State Health Services (DSHS), convened the State Preventive Health Advisory Committee (SPHAC) meeting at 1:30 p.m., and welcomed attendees. Ms. Francesca Kupper, Project Manager, Advisory Committee Coordination Office (ACCO), Texas Health and Human Services Commission (HHSC), provided logistical announcements, conducted the roll call, and noted a quorum was not present; quorum was reached at 2:10 p.m.

**Agenda Item 4: Acknowledgement of Receipt of Notice of Funding Opportunity**

Ms. Bianco provided members the “Acknowledgement of Receipt of Notice of Funding Opportunity.” Ms. Bianco stated that DSHS received level funding for Fiscal Year 2023.

**Agenda Item 5: Finalize Proposed Fiscal Year 2023 Preventive Health and Health Services Work Plan**

Ms. Bianco reviewed the Power Point presentation “2023 Proposed DRAFT Work Plan Presentation.” Key points included:

* Fiscal Year 2023 budget detail
* Comparison of Fiscal Year 2022 and Fiscal Year 2023 budget allocations by program and Healthy People 2030 Objective
* Amount and percentage of Fiscal Year 2023 allocations by Healthy People 2030 Priorities
* Review of all programs, objectives, and activities included in the Fiscal Year 2023 Work Plan

**Agenda Item 2: Consideration of April 25, 2023, draft meeting minutes**

Ms. Bianco asked members to locate the draft SPHAC April 25, 2023, minutes and called for any edits or changes; receiving no edits or changes, Ms. Bianco called for a motion to approve the draft.

**MOTION:**

Dr. John Herbold moved to adopt the April 25, 2023, draft meeting minutes as written.

Dr. Carlos Plasencia seconded the motion. The motion to adopt the April 25, 2023, meeting minutes as written was unanimously approved through roll call vote with no nays nor abstentions.

**Agenda Item 3: Consideration of SPHAC bylaws**

Ms. Bianco asked members to locate the revised draft SPHAC bylaws in their meeting packets and noted no further proposed revisions had been submitted. Ms. Bianco called for a motion to adopt the SPHAC proposed bylaws.

**MOTION:**

Ms. Felicia Shaw moved to adopt the draft SPHAC bylaws. Dr. Kim Kelly seconded the motion. The motion to adopt the SPHAC bylaws was unanimously approved through roll call vote with no nays nor abstentions.

**Agenda Item 6: Public Comment**

No public comment was received.

**Agenda Item 7: Review of action items and agenda items for future meeting**

Ms. Bianco reviewed the action items and noted no further meetings of the SPHAC are scheduled for calendar year 2023. Dr. Kelly asked about funding for mental health in Magnolia, Texas, and discussed the need for mental health funding. Ms. Bianco stated that she would research whether Preventive Health and Health Services Block Grant funding would cover mental health costs for future fiscal years.

**Agenda Item 8: Adjourn and thank you**

Ms. Bianco adjourned the SPHAC meeting at 2:24 p.m.

***Please click on the link to the archived HHSC video to view, and listen to, the entirety of the June 13, 2023, State Preventive Health Advisory Committee (SPHAC) meeting; this video will be available for approximately two years from the date the meeting video is posted in accordance with the HHSC records retention schedule:***

[**State Preventive Health Advisory Committee**](https://texashhsc.new.swagit.com/videos/237325)