

RETAIL

REGULATORY LICENSING UNIT
RETAIL FOOD OPERATION PERMIT APPLICATION
INITIAL, RENEWAL, OR CHANGE OF OWNERSHIP
(Haalth and Safata Cada Chantan 427)

(Health and Safety Code, Chapter 437) Return both the completed application and non-refundable fee to: TEXAS DEPARTMENT OF STATE HEALTH SERVICES Cash Receipts Branch MC 2003, PO Box 149347, Austin, Texas 78714-9347

2301					
BUDGET:	ZZ106				
FUND:	167				
PERMIT #:					

If you are a school food establishment, roadside food vendor (mobile food store), or mobile unit, contact this office at (512) 834-6626 for the correct						
application.						
Name Under Which Business is Conducted (DBA):						
Physical Address to be Licensed:						
City, County, State, Zip Code:						
Telephone # at address: ()	Is physical address within the city limits? Yes No					
Exemptions 🗌 Licensed by the Texas Department of State Health Services as a food manufacturer AND paying a higher fee; or						
from Retail Inspected and permitted by County or Public Health District; or permitting: Non-Profit as a 501(C) organization.						
	MIT OR CHANGE OF OWNERSHIP					
FEE SCHEDULE FOR INITIAL/RENEWAL PERMIT OR CHANGE OF OWNERSHIP Fees for food service establishments and retail food stores are based on the gross annual volume of food sales. Mark the appropriate volume category and remit fee accordingly. Fee amounts will be verified with the Texas Comptroller of Public Accounts.						
Food Establishment - any place where food is prepared and intended	GROSS ANNUAL VOLUME OF FOOD SALES					
for individual portion service. This includes the site at which individual						
portions are provided for consumption on or off the premises and	□ \$ 0.00 - \$ 49,999.99 - \$258.00					
regardless of whether there is a charge for the food, bed & breakfasts	□ \$ 50,000.00 - \$149,999.99 - \$515.00					
with >7 rooms, restaurants, bars, cafes, snack bars, hospitals that serve	\Box \$150,000.00 - or more - \$773.00					
food to the general public, correctional facilities (jails) that contract with	Fees are non-refundable					
professional food management corporations for food preparation,	□ Late Fee - A person who files a renewal application after					
privately-owned correctional facilities, etc.	the expiration date must pay an additional \$100.00.					
	A LATE FEE IS NOT REQUIRED FOR A CHANGE OF OWNERSHIP OR INITIAL APPLICATION.					
Retail Food Store - a food establishment or section of an establishment	ANY RETURNED CHECKS RECEIVED AFTER EXPIRATION DATE WILL BE ASSESSED THE \$100.00 LATE FEE.					
where food and food products are offered to the consumer and intended						
for off-premise consumption. This includes delicatessens that offer						
prepared food in bulk quantities only, grocery stores, markets, etc.						
VERIFICATION: I SWEAR OR AFFIRM THAT ALL INFORMATION IN THIS APPLICATION						
HEREON, THAT I AM AUTHORIZED TO EXECUTE THIS DOCUMENT ON BEHALF OF SIGNING THIS AS OWNER OF A SOLE PROPRIETORSHIP, I AM NOT DELINQUENT IN						
232, FAMILY CODE. IF SIGNING AS A SOLE PROPRIETOR, I CERTIFY I HAVE FILED						
PURSUANT TO BUSINESS AND COMMERCE CODE, CHAPTER 36. I FURTHER CERTIFY THAT I HAVE READ AND UNDERSTAND CHAPTER 437 OF THE						
HEALTH & SAFETY CODE, THE APPLICABLE PROVISIONS OF 25 TEXAS ADMINISTR	ATIVE CODE, CHAPTERS228 & 229, AND AGREE TO ABIDE BY					
THEM.						
OWN						
Signature						
□ PRESIDENT □ CORPORATE DESIGNEE / AGENT						
Printed Name & Title						
EF23-10597 REVISED 11/30/2021						
BE CERTAIN TO COMPLETE ALL PAGES OF THIS FORM PAGE 1 OF 3						

PURPOSE OF THIS APPLICATION: Mark appropriate box to indicate purpose of application, and/or any change in status of firm. Please Note: Initial licenses will expire two years from date of payment receipt by the Department.					
 New (Initial) Start Date of Regulated Activity: A LATE FEE IS NOT REQUIRED FOR A INITIAL APPLICATION 					
Change of Ownership Previous owner: Effective Date: Change of ownership requires submission of a new application and fee as listed on Page 1. Initial licenses will expire two years from date of payment receipt by the Department. A LATE FEE IS NOT REQUIRED FOR A CHANGE OF OWNERSHIP					
Amended - Change of Location [previous location:] Change of Name [previous name:] Other:] Any minor amendment including change of name or change in the location of a licensed place of business, requires submission of a new					
application and fee as listed on Page 1. The current expiration date remains in effect. This does not always apply if they use the 6 month rule.					
Renewal - Renewals are valid from the anniversary date. Failure to submit the renewal fee before the expiration date will result in a late fee of \$100.00 for each location and must be submitted before the license or permit will be issued.					
Notice that firm is out of business. Date: Sign and date. Return for deletion from our records. Not required to license/permit. Reason:					
RESPONSIBLE INDIVIDUAL IN CHARGE AT PHYSICAL ADDRESS A license cannot be issued for manufacturing or holding of foods for distribution in any room used as living or sleeping quarters and shall be separated from any living or sleeping quarters by complete partitioning. Food prepared in a private home may not be used or offered for human consumption in a food establishment.					
Name & Title Residence Address Drivers License Number					
BUSINESS HOURS OF OPERATION:m. tom.					
WEBSITE/ INTERNET ADDRESS: http://www					
MAILING INFORMATION (The license and/or courtesy renewal notice will be sent to the following):					
Mailing Name:					
Mailing Address:					
City, State, Zip Code:					
Name of Application Preparer (Contact Person):					
Telephone Number of Application Preparer (Contact Person):					
Fax Number of Application Preparer (Contact Person):					

PRIVACY NOTIFICATION: With few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. You may visit our website listed below for more information on the Privacy Notification (Reference: Government Code, Section 552.021, 552.023 and 559.004).

ALL THREE PAGES OF THE APPLICATION FORM <u>MUST</u> BE COMPLETED BEFORE A LICENSE WILL BE ISSUED. Please allow 4-6 weeks for processing.

Visit our website at: www.dshs.texas.gov or contact our office at: (512) 834-6626

Please address <u>correspondence only</u> to: Texas Department of State Health Services BF&VS, Food & Drug Business Filing & Verification Unit MC 2835 PO Box 149347 Austin, Texas 78714-9347

BE CERTAIN TO COMPLETE ALL PAGES OF THIS FORM PAGE 2 OF 3

LICENSE HOLDER INFORMATION: Please enter the 11 digit State Tax Payer's Identification number on file with the Texas Comptroller of Public Accounts.							
Complete <u>ONLY</u> one section below that relates to the type of ownership of your business.							
Sole Owner / Proprietorship							
Name of Sole Owner:	Residence Address	Drivers License Number					
🗆 Partnership 🗆 LP 🗆 LLF	P 🗆 LTD						
Name of Partnership:							
Partnership Address:ADDRESS	/CITY	// ST ZIP					
Partner Name:							
Partner Name:		Drivers License Number					
Partner Name:	Residence Address	Drivers License Number					
Residence Address Drivers License Number Association State Agency							
Name of Association / State Agency:							
Address:ADDRESS	/CITY	// ST ZIP					
Name:	Residence Address	Drivers License Number					
	Residence Address	Drivers License Number					
□ Corporation □ LLC							
Corporation Name:		Date and Place of Incorporation					
Corporation Address:							
ADDRESS	CITY	ST ZIP					
President Name:	Residence Address	Drivers License Number					
Officer's Name:	Residence Address	Drivers License Number					
Officer's Name:	Residence Address	Drivers License Number					
Name of Registered Agent:	Residence Address	Drivers License Number					
EF23-10597 BE CERTAIN 7	TO COMPLETE ALL PAGES OF TI PAGE 3 OF 3	HIS FORM REVISED 11/30/202					

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