# **Shipping Diagnostic Stool Specimens to the DSHS Laboratory** Submitting Testable Specimens is Every Submitter's Responsibility

## **Ensure Specimen Labels Have at Least Two Identifiers**

Three patient identifiers on label are preferred.



Three patient identifiers provided on this label

- Name 1.
- 2. Date of Birth
- 3. Medical Record Number

#### Specimens missing required patient identifiers will not be tested.

## **Stool Specimens Must Arrive Cold at Laboratory**

Refrigerated stool specimens in transport media (such as Cary Blair) are required for diagnostic testing.

Specimens that arrive ambient may be unsuitable for testing.

- Many vehicles that transport specimens are not refrigerated.
- Even on a moderately hot Texas summer day (35°C/ 95°F), the temperature inside vehicles can reach 54°C/130 °F within 30 mins.

NOTE: Vibrio stool specimens MUST be kept at ambient temps.

## **Maximize Insulation and Minimize Specimen Movement**

Ship specimens with enough cold packs to keep cold for up to 48 hrs. Cushion specimens in container to protect from accidental breakage.

- 1. **Close** specimen container lid tightly, making sure the cap is threaded properly.
- 2. **Seal** lid with wax wrap (such as Parafilm) to **prevent leaks**.
- **Place** multiple (2 3) frozen cold packs in polystyrene cooler. 3.
- 4. Surround specimen with cold packs.
  - One cold pack is not enough!
- Maximize insulation and cushioning of specimens by packing all 5. remaining empty space in cooler with absorbent material.
- Secure cooler lid in place. 6.

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### **Include a Completed Submission Form with Specimen**

**7. Place** the submission form(s) in a sealable waterproof bag to protect them from leaks and place on inside of outer mailer.

Complete a submission form for every specimen in shipment. NEVER affix submission forms to an outer mailer! The forms contain patient health information.

### **Stool Is Shipped as a Hazardous Material**

Specimens must be shipped to the Laboratory as Category B Biological Substances, UN3373.

8. Ensure outer mailer is appropriately labeled as Category B, UN3373.

### **Ship Stool Specimens Overnight to Laboratory**

Ship OVERNIGHT to guarantee timely delivery of specimens.

**Overnight Shipping Address:** DSHS, Public Health Laboratory Division, 1100 W. 49th St. Austin, TX 78756-3199

Specimens accepted Mon. – Fri. 8:00 a.m. – 5:00 p.m. only. Do NOT ship for weekend or holiday delivery.

If specimen is collected on a Friday, weekend, or holiday, keep it refrigerated until the next available shipping date.







#### **Questions?**

Foodborne Surveillance Programs: Bacteriology Team: General Shipping Supply Ordering: <u>FoodborneTexas@dshs.texas.gov</u> (512) 458-7582 or (888) 963-7111 ext. 7582 (512) 776-7661 or ContainerPrepGroup@dshs.texas.gov,



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