

Dear Texas Vaccines for Children (TVFC) and Adult Safety Net (ASN)
Program(s) Responsible Entity (RE),

The Texas Department of State Health Services (DSHS) Immunization Program was notified that supervisors must recertify staff access to the Vaccine Allocation Ordering System (VAOS) Application for REs in the HHS Enterprise Portal beginning **January 1, 2023**. A Recertification and Access Compliance Review Help Guide is attached with steps to complete the recertification process.

You are being contacted because you were identified as a supervisor who may be responsible for recertifying access on behalf of your staff. You will receive an automated e-mail instructing you to review and certify your staff's access. **To ensure your staff do not lose RE access to VAOS, review and recertify their access within 30 days of the first notification you receive.** This recertification timeline will take place between January 1st and January 30th, 2023.

Thank you for your continued partnership.

Please email VacCallCenter@dshs.texas.gov for any questions.

Texas Department of State Health Services