



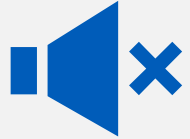
TEXAS
Health and Human
Services

**Texas Department of State
Health Services**

Provider Activity Dashboard



Webinar Reminders



All participants are automatically muted by webinar administrators.



Please type questions using the Q&A feature.



This webinar is being recorded for learning purposes.



Agenda

- Navigation to the Provider Activity Dashboard Report
- Texas Immunization Provider Summary (TIPS) Report
- Consent Acceptance Rate Evaluation (CARE) Report
- Provider Activity Report (PAR)
- Q&A Session



Navigation to the Provider Activity Dashboard

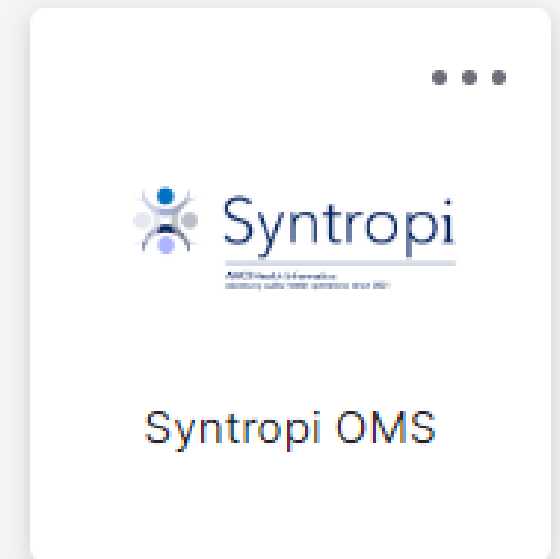
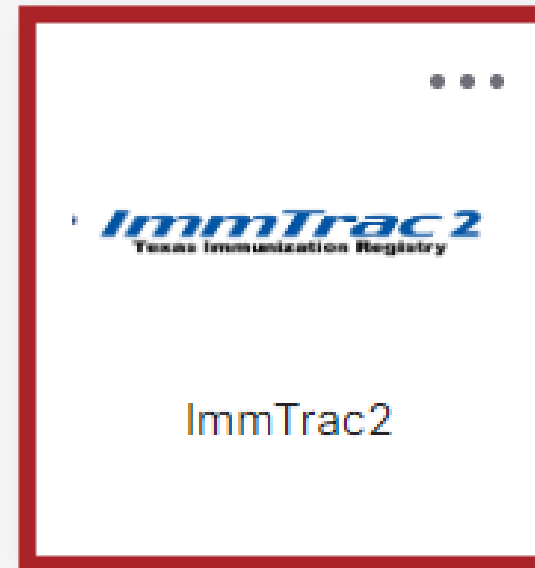


IAMOnline

Navigate to <https://IAMOnline.hhs.state.tx.us> and log in.

My Apps

⌚ Acceptable User Agreement (AUA)



ImmTrac2

Once logged into ImmTrac2:

1. In the Reports section, select the link for “scheduled report.”
2. Then select the “Provider Activity Dashboard” link.

The screenshot displays the ImmTrac2 interface. On the left, a blue sidebar menu contains the following items: 'Schools' (with sub-items: 'manage list', 'find student', 'check school re'), 'Reports' (with sub-items: 'generate report', 'scheduled report', 'modernized reports'). A red box labeled '1' highlights the 'scheduled report' link, with an arrow pointing to the 'IPO Client Listing LHD Only Austin HHS Division (City of)' link in the main content area. A second red box labeled '2' highlights the 'Provider Activity Dashboard' link in the same main content area, with an arrow pointing to the 'The ImmTrac2 Public Outreach Regional Client Report' text. The main content area shows a list of reports with the following details:

Report Title	Description	Date
IPO Client Listing LHD Only Austin HHS Division (City of)	The ImmTrac2 Public Outreach Regional Client Report captures clients between the age of 19 and 36 months who have not completed their 4:3:1:3:3:1:4 vaccine series and are associated with an organization that reports to a Responsible Entity in this region.	06/01/2024
Provider Activity Dashboard	The Provider Activity Dashboard includes the Texas Immunization Provider Scorecard (TIPS), the Consent Accepted Rate Evaluation (CARE) and the Provider Activity Report (PAR).	06/01/2024

Select a Report

TIPS, CARE, or PAR

The screenshot displays the 'Provider Activity Dashboard' for the 'Texas Immunization Provider Summary (TIPS)' as of 10/31/2024. The dashboard header includes the Texas Health and Human Services logo and the text 'Texas Department of State Health Services'. On the right side of the header, a dropdown menu is open, showing options for 'CARE', 'PAR', and 'FAQ'. Below the header, a sidebar on the left contains four menu items: 'Filters', 'User Activity Summary', 'Online Activity', and 'Data Exchange Activity'. The main content area features a vertical list of report options: 'TIPS' (highlighted in black), 'CARE', 'PAR', and 'FAQ'. A red arrow points from the 'CARE' option in the dropdown menu to the 'CARE' option in the main list.

TEXAS Health and Human Services | Texas Department of State Health Services

Provider Activity Dashboard
Texas Immunization Provider Summary (TIPS)
10/31/2024

Filters

User Activity Summary

Online Activity

Data Exchange Activity

TIPS
CARE
PAR
FAQ

CARE
PAR
FAQ

Please select a single Organization from the 'Filters' menu in the top left corner



Texas Immunization Provider Summary (TIPS) Report



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Health and Human
Services

Texas Department of State
Health Services



Opening the TIPS Report

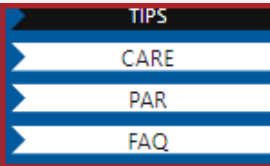


Select the TIPS Report



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Health Services

Provider Activity Dashboard
Texas Immunization Provider Summary (TIPS)
May 2024



Filters



User Activity
Summary



Online
Activity



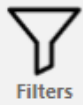
Data Exchange
Activity

TIPS Report is selected by default.
You can also select the CARE or
PAR reports or the FAQ.

Please select a single Organization from the 'Filters' menu
in the top left corner

Select Filter

Select an Organization



Filters

Filters let you select an organization



User Activity
Summary



Online
Activity



Data Exchange
Activity

Please select a single Organization from the 'Filters' menu in the top left corner

Choose a Reporting Period



Filters

Filters

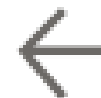
Monthly Reporting Period

Latest Reporting Period

Org Code & Provider Name

All

Choose a Month and Year Reporting Period or Latest Reporting Period



Close Filter Pane

Select the Down Arrow



Filters

Filters

Monthly Reporting Period

Latest Reporting Period



Org Code & Provider Name

All

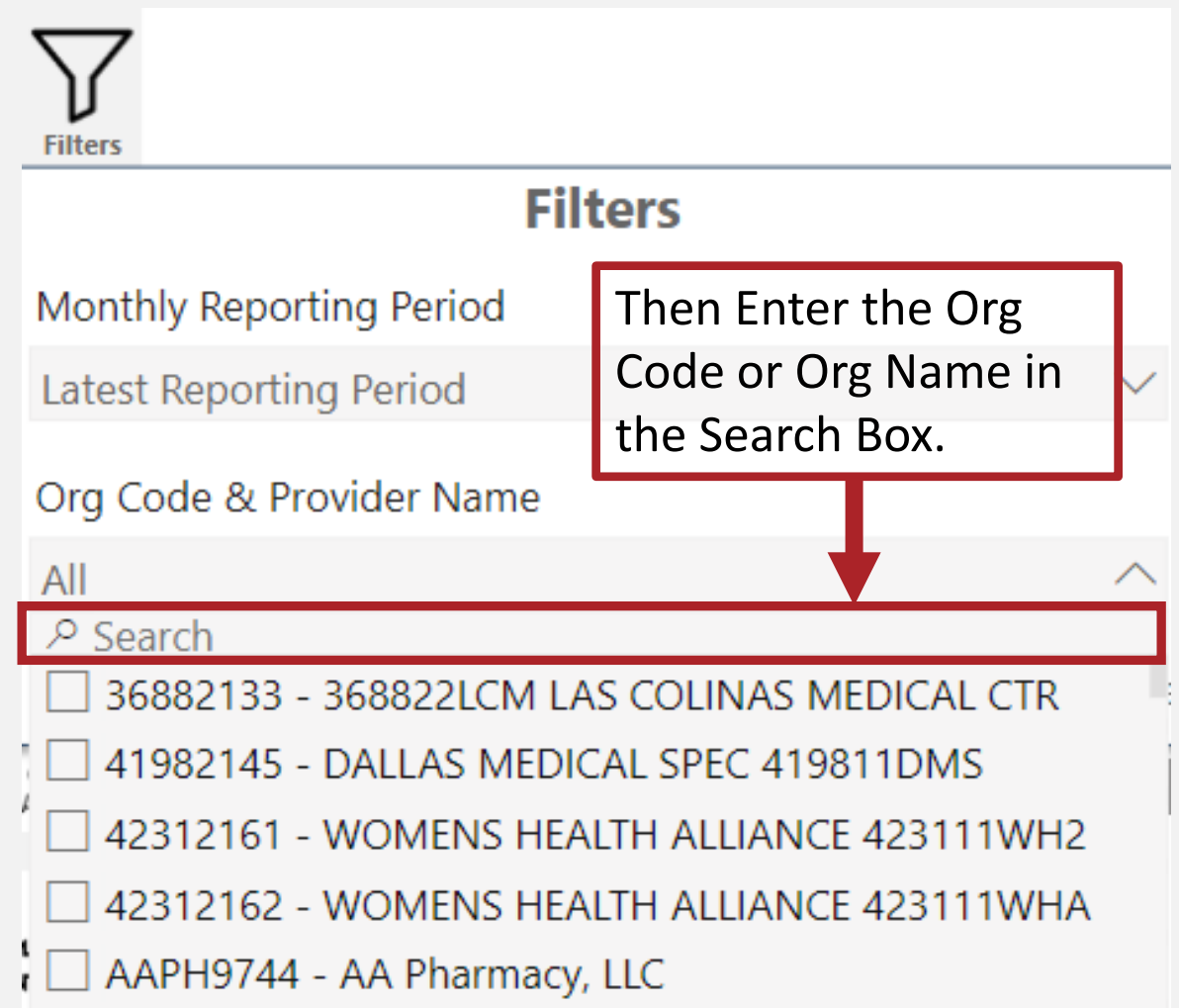
**Click the
Down Arrow**



Close Filter Pane

Enter Org Code or Name

If you do not have any organizations reporting to your organization, then you will only see your organization listed.



Filters

Monthly Reporting Period
Latest Reporting Period

Org Code & Provider Name

All

- 36882133 - 368822LCM LAS COLINAS MEDICAL CTR
- 41982145 - DALLAS MEDICAL SPEC 419811DMS
- 42312161 - WOMENS HEALTH ALLIANCE 423111WH2
- 42312162 - WOMENS HEALTH ALLIANCE 423111WHA
- AAPH9744 - AA Pharmacy, LLC

Then Enter the Org Code or Org Name in the Search Box.

Reporting Period Example

Org Selected

Filters

Monthly Reporting Period

Latest Reporting Period

Org Code & Provider Name

DALL0071 - LHD Dallas County HHS (Re)

lhd

DALL0071 - LHD Dallas County HHS (Re)

Close Filter Pane

Filters

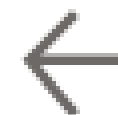
Monthly Reporting Period

Latest Reporting Period



Org Code & Provider Name

DALL0071 - LHD Dallas County HHS (Re)



Close Filter Pane

Organization Information



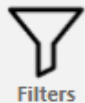
Provider Activity Dashboard Texas Immunization Provider Summary (TIPS) May 2024

TIPS

CARE

PAR

FAQ



N/A TVFC Pin	1100190007 TX IIS ID	CITY0006 Org Code	JOHN APPLESEED POC Name	Lhd Austin Hhs Divi... Provider Name	JOHN APPLESEED@ POC Email Address	16-AUG-25 Site Agreement Expirat...	Meets Expectations
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Fields at the top of the screen include the organization's:

- Texas Vaccines for Children (TVFC) Provider Identification Number (PIN)
- TX Immunization Information System (IIS) ID
- Org code
- Point of contact name
- Provider name
- Point of contact email address
- Site agreement expiration date
- TIPS rating

Select a Tab

User, Online, or Data Exchange Activity



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Provider Activity Dashboard

Texas Immunization Provider Summary (TIPS)
May 2024

TIPS

CARE

PAR

FAQ

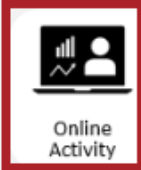


Filters



User Activity Summary

User Activity Summary Tab



Online Activity

Online Activity Tab



Data Exchange Activity

Data Exchange Activity Tab

Reporting Period
Month and Year



User Activity Summary

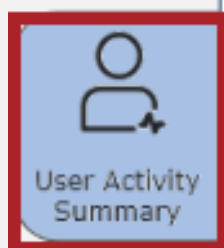


User Activity Summary

Tab

User Activity Summary

Displays the user activity for the reporting period and compares the total users versus active users



**User Activity
Summary Tab**

95

of Total Users



Online
Activity

92

of Active Users



Data Exchange
Activity

Active Clients Served

493,241✓

Goal: 39

Monthly Reporting Period	Rating
▲	
May 2023	● Meets Expectations
June 2023	● Meets Expectations
July 2023	● Meets Expectations
August 2023	● Exceeds Expectations
September 2023	● Meets Expectations
October 2023	● Exceeds Expectations
November 2023	● Exceeds Expectations

User Activity Summary

Top Headings

User Activity Summary

Displays the user activity for the reporting period and compares the total users versus active users

User Activity Summary

Online Activity

Data Exchange Activity

Active Clients Served

493,241✓
Goal: 39

Online Clients Served

2,083!
Goal: 88,150

Total User Logins

1,763✓
Goal: 190

95
of Total Users

92
of Active Users

96.84%✓
Goal: 75.00%
% of Active Users

Previous month TIPS Rating

Monthly Reporting Period	Rating	% Active Users	Active Users	# of Online Client Searches	User Logins
May 2023	● Meets Expectations	99 %	79	6,270	2,624
June 2023	● Meets Expectations	99 %	80	5,182	2,758
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January 2024	● Meets Expectations	99 %	100	4,334	2,869
February 2024	● Meets Expectations	98 %	95	4,086	2,749
March 2024	● Meets Expectations	98 %	94	2,938	2,441
April 2024	● Meets Expectations	98 %	95	2,409	2,076
May 2024	● Meets Expectations	97 %	92	2,083	1,763

User Activity Summary

Side Headings

User Activity Summary

Displays the user activity for the reporting period and compares the total users versus active users

User Activity Summary

Online Activity

Data Exchange Activity

95

of Total Users

92

of Active Users

96.84%

Goal: 75.00%
% of Active Users

Active Clients Served

493,241[✓]
Goal: 39

Online Clients Served

2,083[!]
Goal: 88,150

Total User Logins

1,763[✓]
Goal: 190

Previous month TIPS Rating

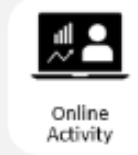
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May 2024	● Meets Expectations	97 %	92	2,083	1,763

User Activity Summary

Table Headings

User Activity Summary

Displays the user activity for the reporting period and compares the total users versus active users



95
of Total Users

92
of Active Users

96.84%
Goal: 75.00%
% of Active Users

Active Clients Served

493,241[✓]
Goal: 39

Online Clients Served

2,083[!]
Goal: 88,150

Total User Logins

1,763[✓]
Goal: 190

Previous month TIPS Rating					
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Online Activity

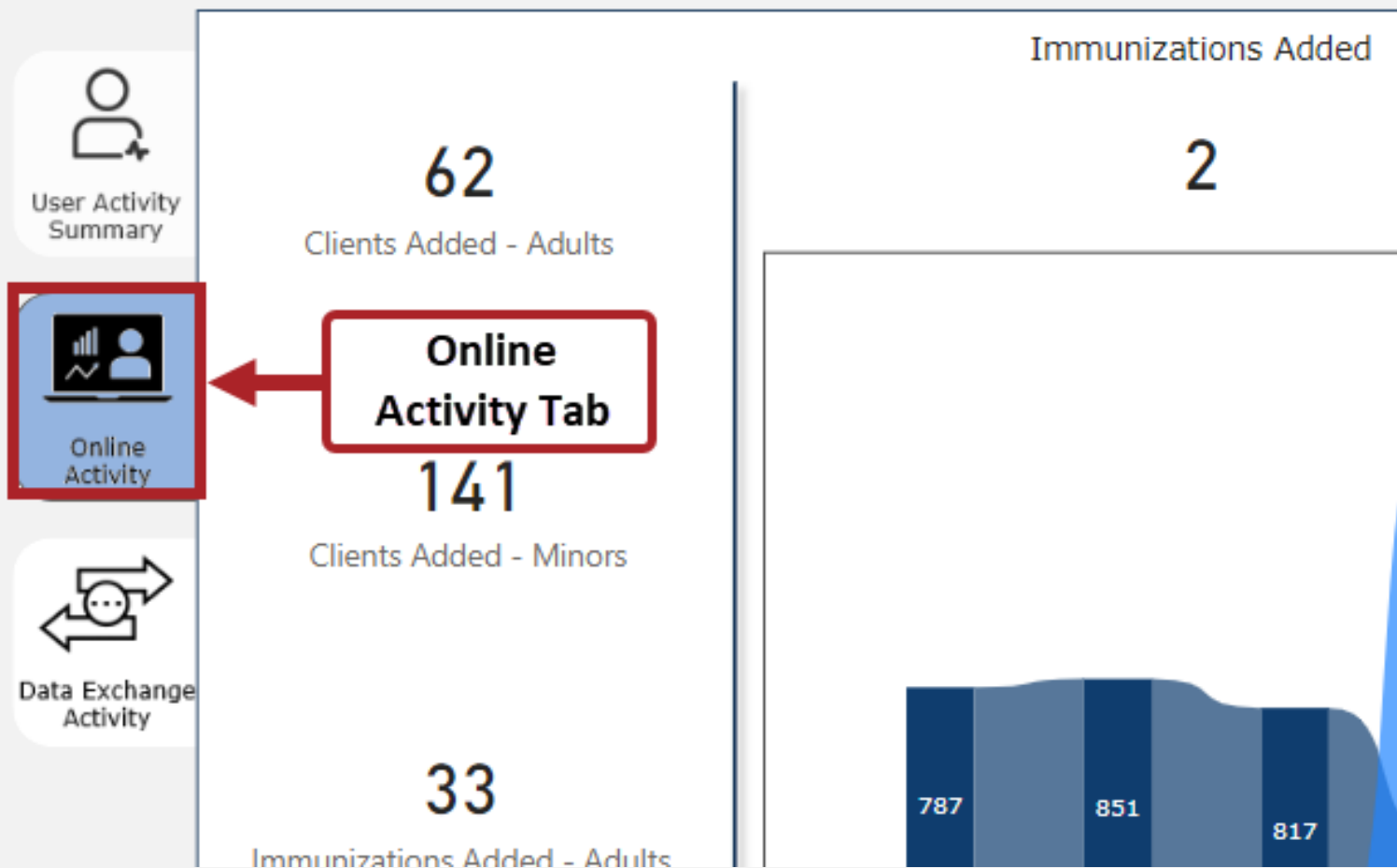


Online Activity

Tab

Online Activity

Displays counts of clients, immunizations added, and reporting latency for online activity



Online Activity Display

Online Activity

Displays counts of clients, immunizations added, and reporting latency for online activity

For December 2023

User Activity Summary

Online Activity

Data Exchange Activity

482

Clients Added - Adults

429

Clients Added - Minors

789

Immunizations Added - Adults

15

Immunizations Added - Minors

Immunizations Added

753

Clients Added

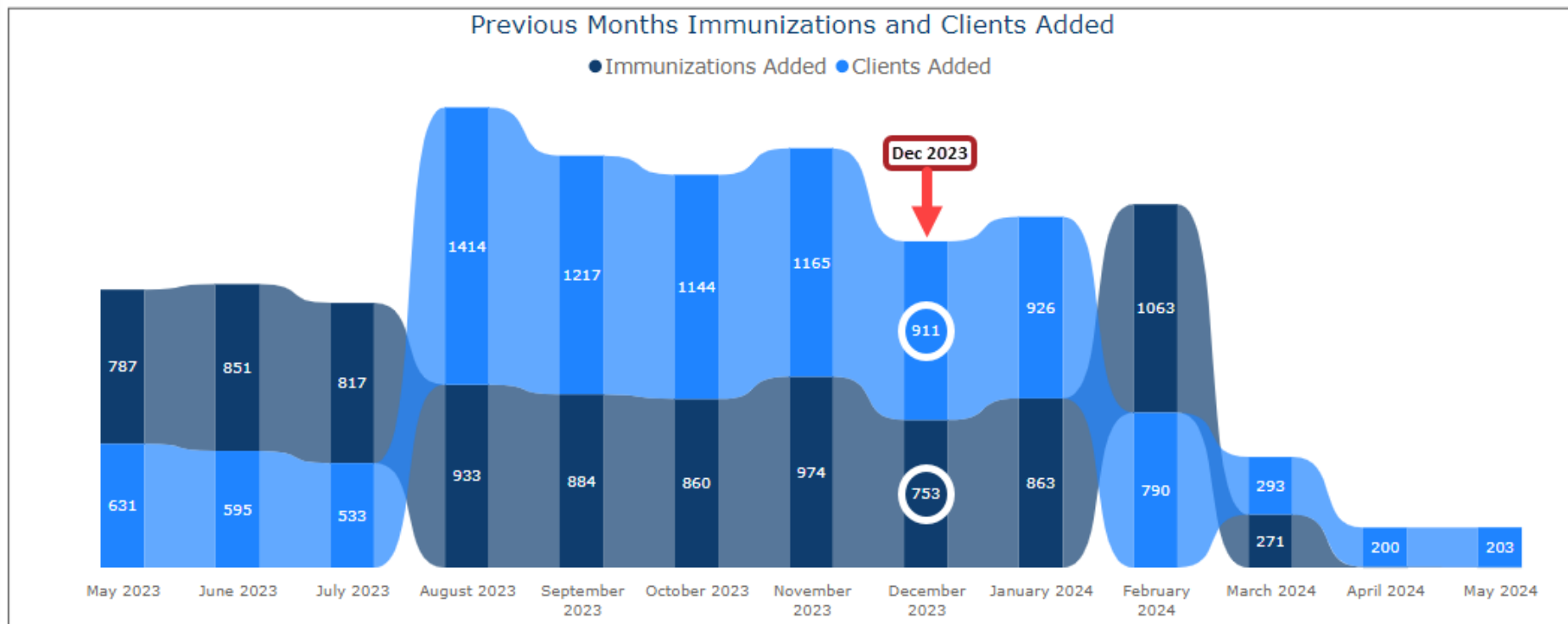
911

Average Entry Latency

3!
Goal: 2

Previous Months Immunizations and Clients Added

● Immunizations Added ● Clients Added





Data Exchange Activity




Data Exchange Activity


Tab

Data Exchange Activity

Displays counts of clients, immunizations added, and reporting latency for data exchange activity



User Activity Summary



Online Activity



Data Exchange Activity

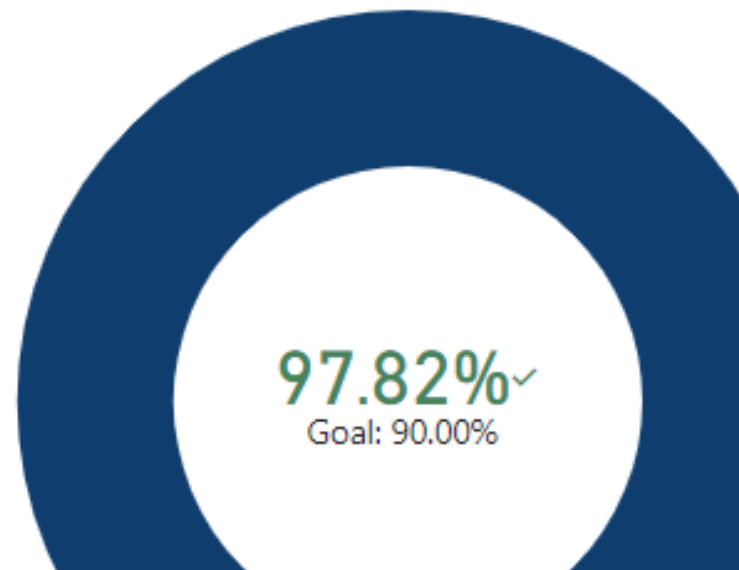
11K
Total Files Submitted

Data Exchange Activity Tab

9!

Clients Submitted - 11570

● Clients Accepted ● Clients Rejected

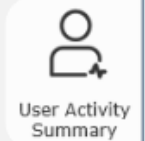


Data Exchange Activity

Display

Data Exchange Activity

Displays counts of clients, immunizations added, and reporting latency for data exchange activity



User Activity Summary



Online Activity



Data Exchange Activity

1
Total Files Submitted

1 ✓
Goal: 2
Average Entry Latency

Clients Submitted - 83

● Clients Accepted ● Clients Rejected



83 (100.00%)

Immunizations Submitted - 1

● Immunizations Accepted ● Immunizations Rejected



1 (100.00%)



Focus Areas of the TIPS Report



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Health and Human
Services

Texas Department of State
Health Services

1. Percent of Active Users

User Activity Summary

Displays the user activity for the reporting period and compares the total users versus active users

Active Clients Served

493,241 ✓
Goal: 39

Online Clients Served

2,083! ✓
Goal: 88,150

Total User Logins

1,763 ✓
Goal: 190

Monthly Reporting Period	Rating	Previous month TIPS Rating		# of Online Client Searches	User Logins
		% Active Users	Active Users		
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May 2024	● Meets Expectations	97 %	92	2,083	1,763

95

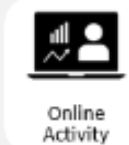
of Total Users

92

of Active Users

96.84% ✓

Goal: 75.00%
% of Active Users
FOCUS No. 1



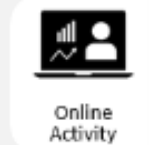
2. Logins per Active User

User Activity Summary

Displays the user activity for the reporting period and compares the total users versus active users



User Activity Summary



Online Activity



Data Exchange Activity

Active Clients Served

493,241[✓]
Goal: 39

Online Clients Served

2,083[!]
Goal: 88,150

Total User Logins

1,763[✓]
Goal: 190

95
of Total Users

92
of Active Users

96.84%[✓]
Goal: 75.00%
% of Active Users

Previous month TIS Rating

Monthly Reporting Period	Rating	% Active Users	Active Users	# of Online Client	User Logins
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April 2024	● Meets Expectations	98 %	95	2,409	2,076
May 2024	● Meets Expectations	97 %	92	2,083	1,763

3. Online Client Searches per Active User

User Activity Summary

Displays the user activity for the reporting period and compares the total users versus active users

Active Clients Served

493,241[✓]
Goal: 39

Online Clients Served

2,083[!]
Goal: 88,150

Total User Logins

1,763[✓]
Goal: 190

95

of Total Users

92

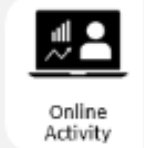
of Active Users

96.84%[✓]

Goal: 75.00%
% of Active Users

Previous month TIPS Rating

Monthly Reporting Period	Rating	% Active Users	Active Users	# of Online Client Searches	User Logins
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April 2024	Meets Expectations	98 %	95	2,409	2,076
May 2024	Meets Expectations	97 %	92	2,083	1,763



4a. Number of Immunizations Added Per Active Client – Active Clients



Filters

031113 TVFC Pin	1100081009 TX IIS ID	DALL0071 Org Code	Sean Heath POC Name	LHD Dallas County ... Provider Name	sean.heath@dallasc... POC Email Address	27-DEC-25 Site Agreement Expirat...	Meets Expectations
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User Activity Summary

Displays the user activity for the reporting period and compares the total users versus active users



User Activity Summary

Active Clients Served

493,241 ✓
Goal: 39

Online Client Searches

2,083 !
Goal: 88,150

Total User Logins

1,763 ✓
Goal: 190

4b. Number of Immunizations Added Per Active Client – Online Immunizations Added



031113 TVFC Pin	1100081009 TX IIS ID	DALL0071 Org Code	Sean Heath POC Name	LHD Dallas County ... Provider Name	sean.heath@dallasc... POC Email Address	27-DEC-25 Site Agreement Expirat...
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Meets Expectations

Online Activity

Displays counts of clients, immunizations added, and reporting latency for online activity



User Activity Summary

62

Clients Added - Adults

Immunizations Added

2

Clients Added

203

Average Entry Latency

150!
Goal: 2



Online Activity

141

Previous Months Immunizations and Clients Added

● Immunizations Added ● Clients Added



4c. Number of Immunizations Added Per Active Client – Immunizations Accepted DX

Data Exchange Activity

Displays counts of clients, immunizations added, and reporting latency for data exchange activity

User Activity Summary

Online Activity

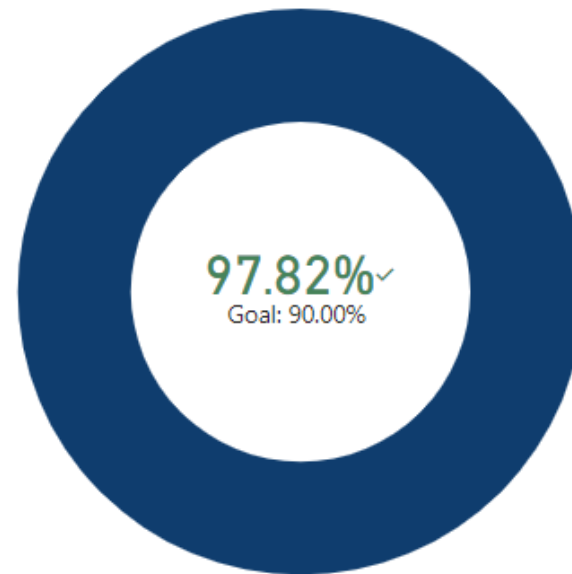
Data Exchange Activity

11K
Total Files Submitted

9!
Goal: 2
Average Entry Latency

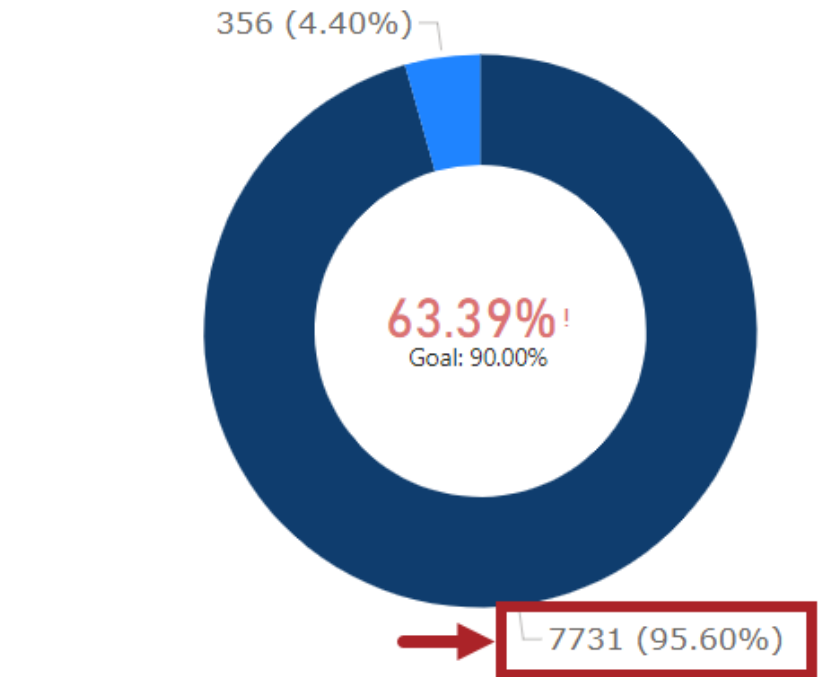
Clients Submitted - 11570

● Clients Accepted ● Clients Rejected



Immunizations Submitted - 12195

● Immunizations Accepted ● Immunizations Rejected





Calculation of Number of Immunizations Added per Active Client

- Add the number of online immunizations added (found on the "Online Activity" tab) to the number of data exchange immunizations accepted (found on the "Data Exchange Activity" tab).
- Then divide the total by the number of active clients served (found on the "User Activity Summary" tab).

5. Average Latency - Online

Online Activity

Displays counts of clients, immunizations added, and reporting latency for online activity

User Activity Summary

62
Clients Added - Adults

Immunizations Added

2

Clients Added

203

Average Entry Latency

150!
Goal: 2

Online Activity

141

Previous Months Immunizations and Clients Added

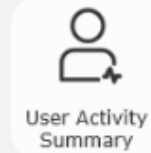
● Immunizations Added ● Clients Added



5. Average Latency – Data Exchange

Data Exchange Activity

Displays counts of clients, immunizations added, and reporting latency for data exchange activity



User Activity Summary



Online Activity



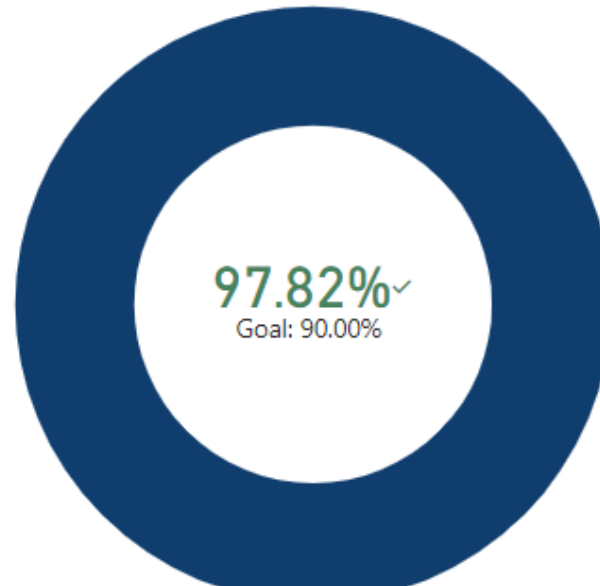
Data Exchange Activity

11K
Total Files Submitted

9!
Goal: 2
Average Entry Latency

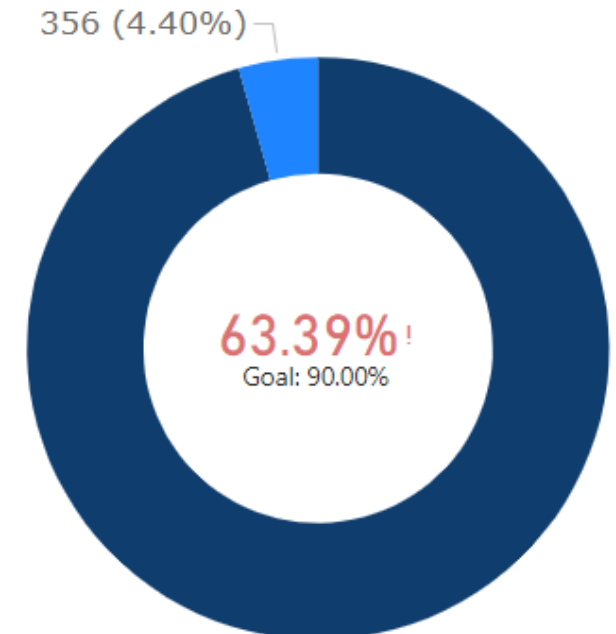
Clients Submitted - 11570

● Clients Accepted ● Clients Rejected



Immunizations Submitted - 12195

● Immunizations Accepted ● Immunizations Rejected



6. Data Exchange Acceptance Rate

Data Exchange Activity

Displays counts of clients, immunizations added, and reporting latency for data exchange activity

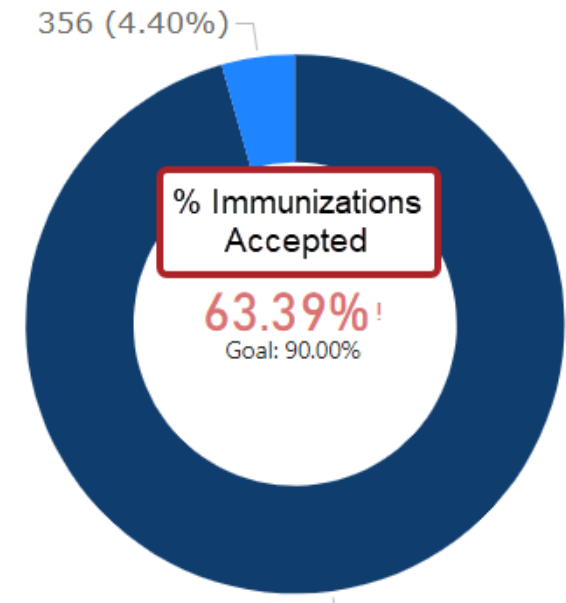
Clients Submitted - 11570

● Clients Accepted ● Clients Rejected



Immunizations Submitted - 12195

● Immunizations Accepted ● Immunizations Rejected



User Activity Summary

Online Activity

Data Exchange Activity

11K
Total Files Submitted

9!
Goal: 2
Average Entry Latency



Consent Acceptance Rate Evaluation (CARE) Report





Layout of the CARE Dashboard



CARE Dashboard

1. Header
2. Search filters
3. Header and column sections

The screenshot shows the 'Provider Activity Dashboard' for 'Consent Acceptance Rate Evaluation' in 'May 2024'. The interface includes a header with the Texas Department of State Health Services logo and navigation links (TIPS, CARE, PAR, FAQ). A search filter bar contains dropdown menus for 'Org Code & Provider Name', 'Responsible Entity', 'TVFC Indicator', 'Organization Type', 'Last Site Agreement Date', and 'Monthly Reporting Period'. Below the filters is a table with columns: 'TX IIS ID', 'TVFC PIN', 'Provider Name', 'ImmTrac2 Status', 'Org Code', 'Provider Address', 'Provider City', and 'Provider ZIP'. Red callout circles are placed over the 'Organization Type' dropdown (2), the 'Provider Name' column header (3), and the 'CARE' navigation link (1).

TX IIS ID	TVFC PIN	Provider Name	ImmTrac2 Status	Org Code	Provider Address	Provider City	Provider ZIP
-----------	----------	---------------	-----------------	----------	------------------	---------------	--------------

Select the CARE Report



The screenshot shows the 'Provider Activity Dashboard' for the 'Texas Immunization Provider Summary (TIPS)' as of 09/30/2024. The dashboard header includes the Texas Health and Human Services logo and a navigation menu with options for TIPS, CARE, PAR, and FAQ. A red arrow points to the 'CARE' option. On the left side, there is a vertical menu with icons for 'Filters', 'User Activity Summary', 'Online Activity', and 'Data Exchange Activity'. The main content area contains the following text:

Please select a single Organization from the 'Filters' menu in the top left corner

CARE Filters

The diagram illustrates the mapping between filter categories and their implementation in the Provider Activity Dashboard. Red arrows point from the filter category boxes to the corresponding dropdown menus in the dashboard interface.

- Responsible Entity** maps to the **Responsible Entity** dropdown menu.
- Organization type** maps to the **Organization Type** dropdown menu.
- Monthly reporting period** maps to the **Monthly Reporting Period** dropdown menu.
- Org code and provider name** maps to the **Org Code & Provider Name** dropdown menu.
- TVFC indicator** maps to the **TVFC Indicator** dropdown menu.
- Last site agreement date** maps to the **Last Site Agreement Date** dropdown menu.

The dashboard interface includes the following elements:

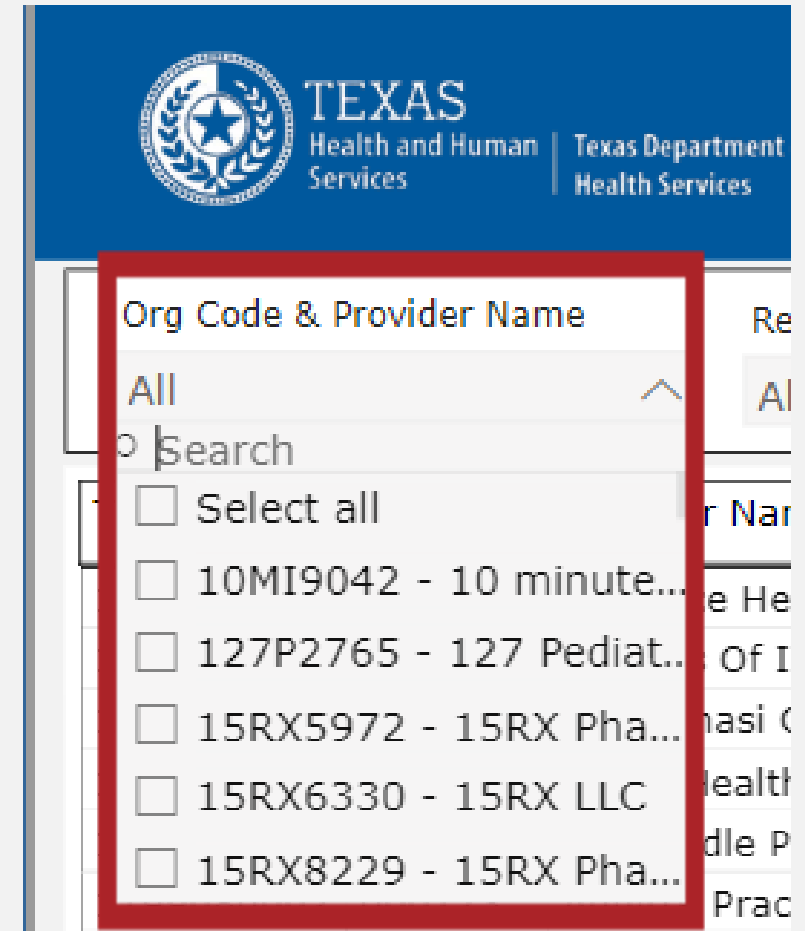
- Header:** TEXAS Health and Human Services, Texas Department of State Health Services, Provider Activity Dashboard, Consent Acceptance Rate Evaluation 09/30/2024.
- Navigation:** TIPS, CARE (selected), PAR, FAQ.
- Filter Controls:** Org Code & Provider Name (All), Responsible Entity (All), TVFC Indicator (N), Organization Type (All), Last Site Agreement Date (All), Monthly Reporting Period (Latest Reporting Period).
- Table Columns:** TX IIS ID, TVFC PIN, Provider Name, ImmTrac2 Status, Org Code, Provider Address, Provider City, Provider ZIP, Provider.

CARE Filter

Org Code and Provider Name

This filter enables users to search for organizations using their names or code.

If you do not have any organizations reporting to your organization, then you will only see your organization listed.



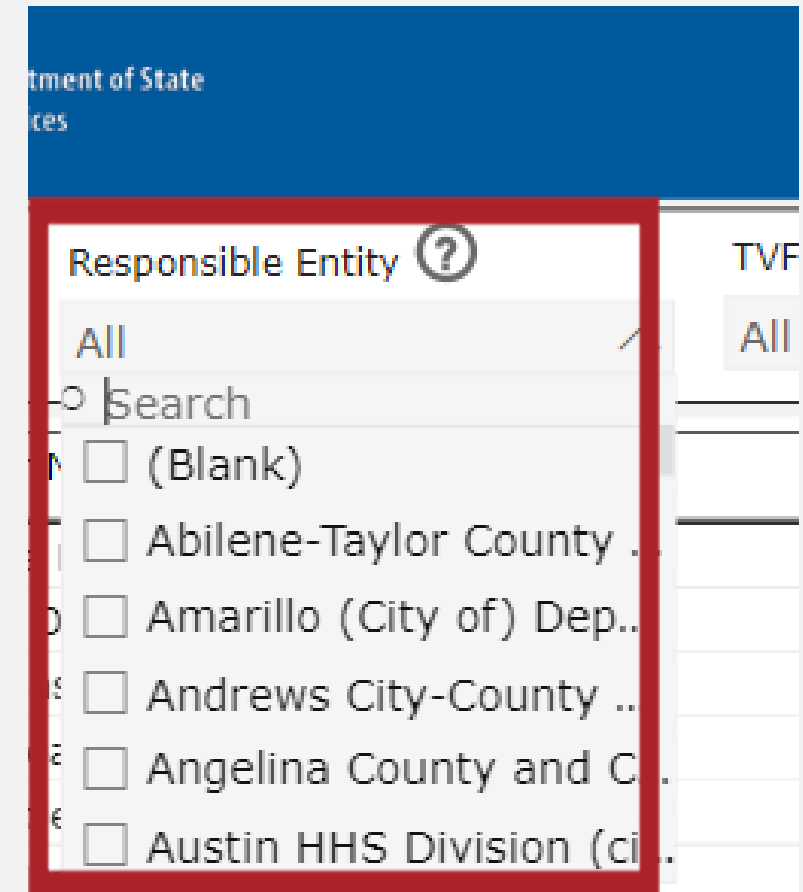
The screenshot displays the Texas Department of Health and Human Services logo and name at the top. Below it, a dropdown menu titled "Org Code & Provider Name" is open, showing a search bar and a list of organizations with checkboxes. The list includes:

- Select all
- 10MI9042 - 10 minute...
- 127P2765 - 127 Pediat...
- 15RX5972 - 15RX Pha...
- 15RX6330 - 15RX LLC
- 15RX8229 - 15RX Pha...

CARE Filter

Responsible Entity

Allows users to search for a Local Health Department (LHD) or a Public Health Region (PHR).

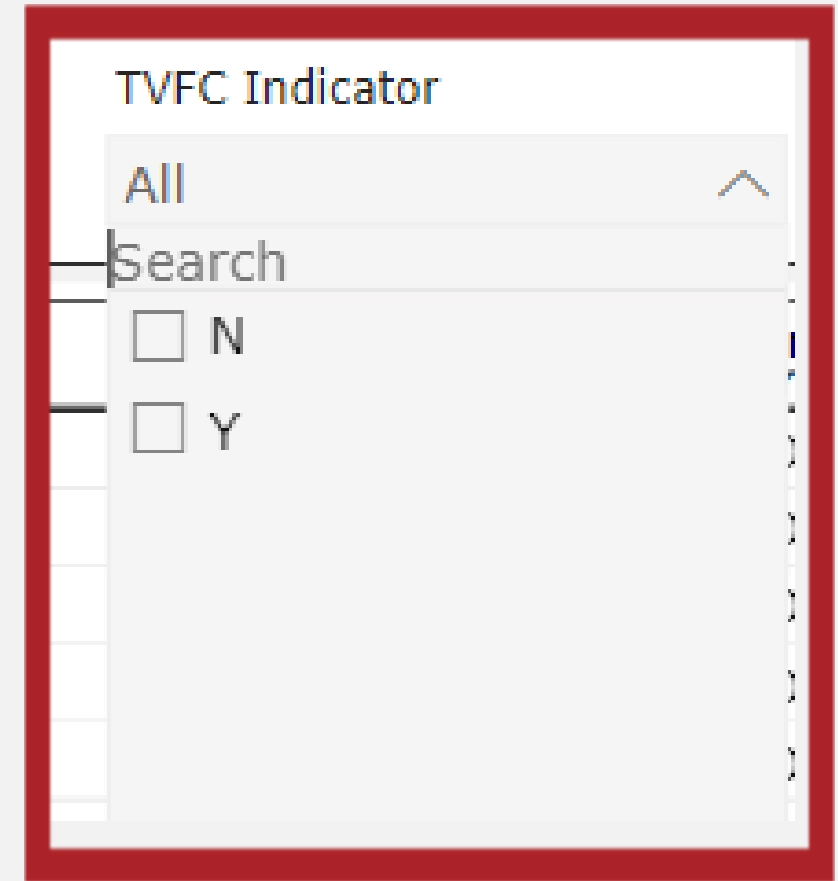


The screenshot shows a web interface with a blue header containing the text "Department of State" and "Services". Below the header is a dropdown menu titled "Responsible Entity" with a question mark icon. The menu is open, showing a search bar and a list of options with checkboxes. The options are: "All", "(Blank)", "Abilene-Taylor County ..", "Amarillo (City of) Dep..", "Andrews City-County ..", "Angelina County and C ..", and "Austin HHS Division (ci ..". To the right of the dropdown menu, there is a button labeled "TVF" and another button labeled "All".

CARE Filter

TVFC Indicator

This filter identifies organizations registered with TVFC.

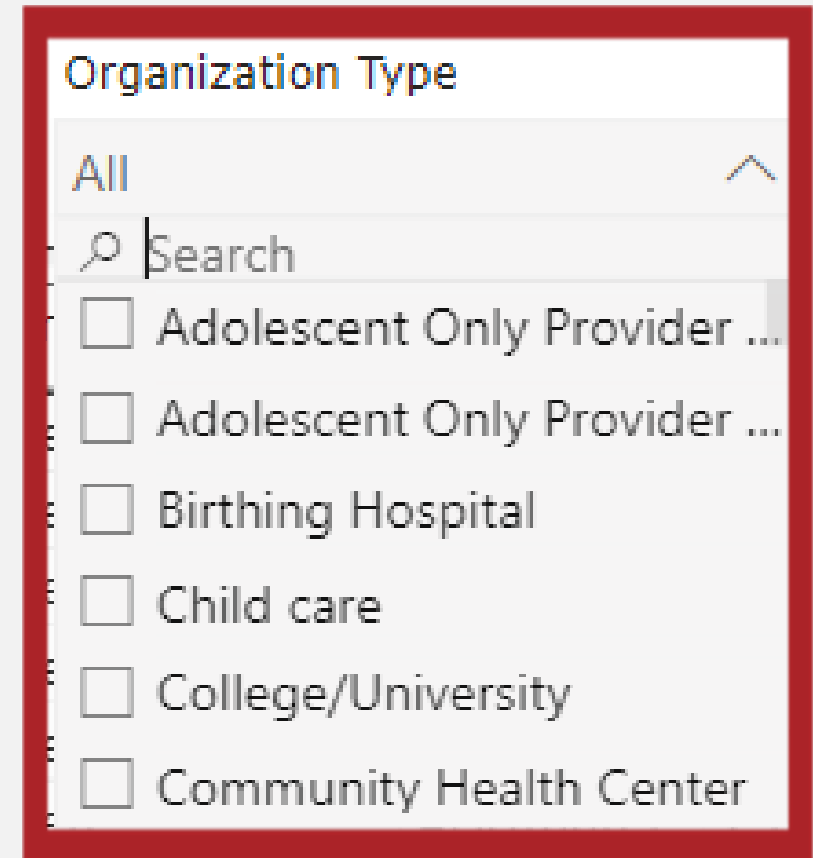


The screenshot shows a filter interface titled "TVFC Indicator". At the top, there is a dropdown menu currently set to "All" with an upward-pointing arrow icon. Below this is a search bar with the placeholder text "Search". Underneath the search bar are two radio button options: "N" and "Y". The "N" option is selected, indicated by a small square next to it. The interface is enclosed in a red border.

CARE Filter

Organization Type

This filter categorizes PHR and LHD sites into categories of childcare, college or university, etc.



The screenshot shows a dropdown menu titled "Organization Type". At the top, it says "All" with an upward-pointing chevron icon. Below that is a search bar with a magnifying glass icon and the text "Search". The menu lists several categories, each with an unchecked checkbox:

- Adolescent Only Provider ...
- Adolescent Only Provider ...
- Birthing Hospital
- Child care
- College/University
- Community Health Center

CARE Filter

Last Site Agreement Date

This filter displays dates related to site agreements, including the last dates of site registrations and renewals.



The screenshot shows a dropdown menu for the 'Last Site Agreement Date' filter. The menu is titled 'Last Site Agreement Date' and has a search icon in the top right corner. Below the title, the word 'All' is displayed. A list of dates follows, each with an unchecked checkbox to its left. The dates are: (Blank), 2/19/1996, 3/4/1996, 3/5/1996, 5/3/1996, 5/8/1998, and 5/15/1998. The menu is enclosed in a red border.

Filter Option
<input type="checkbox"/> All
<input type="checkbox"/> (Blank)
<input type="checkbox"/> 2/19/1996
<input type="checkbox"/> 3/4/1996
<input type="checkbox"/> 3/5/1996
<input type="checkbox"/> 5/3/1996
<input type="checkbox"/> 5/8/1998
<input type="checkbox"/> 5/15/1998

CARE Filter

Monthly Reporting Period

This filter displays the months and years of the current and previous year's report records for organizations.



The screenshot shows a dropdown menu titled "Monthly Reporting Period". The selected option is "Latest Reporting Period", which is highlighted in a light grey bar and has an upward-pointing chevron icon to its right. Below this, a list of radio button options is visible, including "5/2023", "6/2023", "7/2023", "8/2023", "9/2023", and "10/2023". The entire dropdown menu is enclosed in a red rectangular border.



How to Download the CARE Report

Hover Over CARE Column Header

TEXAS Health and Human Services | Texas Department of State Health Services

Provider Activity Dashboard

Consent Acceptance Rate Evaluation
June 2024

TIPS
CARE
PAR
FAQ

Org Code & Provider Name Responsible Entity [?] TVFC Indicator Organization Type Last Site Agreement Date Monthly Reporting Period

All All All All All All Latest Reporting Period

TX IIS ID	TVFC PIN	Provider Name	ImmTrac2 Status	Org Code	Provider Address	Provider City	Provider ZIP	Pro
-----------	----------	---------------	-----------------	----------	------------------	---------------	--------------	-----

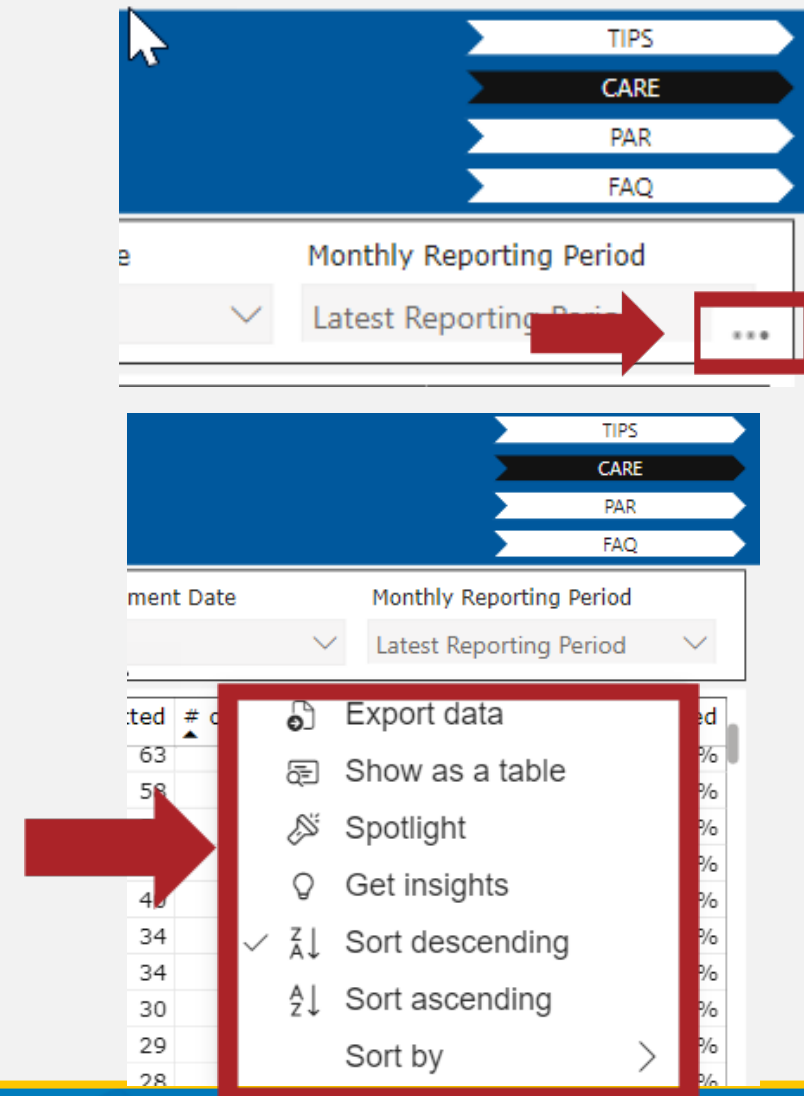
Hover in the Column Header area to make the "More Options" icon visible.

Select “More Options” Icon


The “more options” icon (three dots) is in the upper right corner and becomes visible only when the column header is hovered over.

Options include:

- “Sort descending”
- “Sort ascending”
- “Sort by”
 - The “Sort by” option offers column categories for sorting, such as TX IIS ID or TVFC PIN.



Select "Export Data" for CARE

 **TEXAS** Health and Human Services | Texas Department of State Health Services

Provider Activity Dashboard

Consent Acceptance Rate Evaluation
June 2024

TIPS
CARE
PAR
FAQ

Org Code & Provider Name Responsible Entity [?] TVFC Indicator Organization Type Last Site Agreement Date Monthly Reporting Period

██████████ ██████████, v All v All v All v All v Latest Reporting Period ...

Contact Name	Organization Contact Email	Organization Type	# of DX Files Submitted	# of DX	Exported
RTER	██████████	██████████	0	0	


Export data
Snow as a table
Spotlight
Get insights
Sort descending
Sort ascending
Sort by >


Select Download Format for CARE


- Choose a download format:
 - Data with current layout (Exports data as a simple Excel file)
 - Summarized data (Exports an Excel table with filters on each column)
- Then select "Export" at the bottom of the page.

Which data do you want to export?


Export your data in the format that suits your needs. If you have a lot of data, the number of rows you export might be limited depending on the file type you select. [Learn more about exporting data](#)


Data with current layout
Export this data in the same layout you see now, but without any icons, colors, or other formatting you added.


Summarized data
Export the summarized data used to create your visual (for example, sums, averages, and medians).


Underlying data
ⓘ The report author turned off this option

File format:





Save and Open CARE Report

- A pop-up window confirming a "Successful export" will appear. Save the downloaded report.



Successful export

Your data was exported.





CARE Report Columns

- Texas IIS ID
- TVFC PIN number
- Provider name
- ImmTrac2 status (open or closed)
- Org code
- Provider:
 - Address
 - City
 - Zip code
 - County
 - Phone
 - Fax
- Region
- Responsible Entity
- Organization contact name, email, & type
- Number of Data Exchange (DX) files submitted
- Number of DX clients submitted
- Number of DX clients accepted
- Percentage of DX clients accepted



Provider Activity Report (PAR)



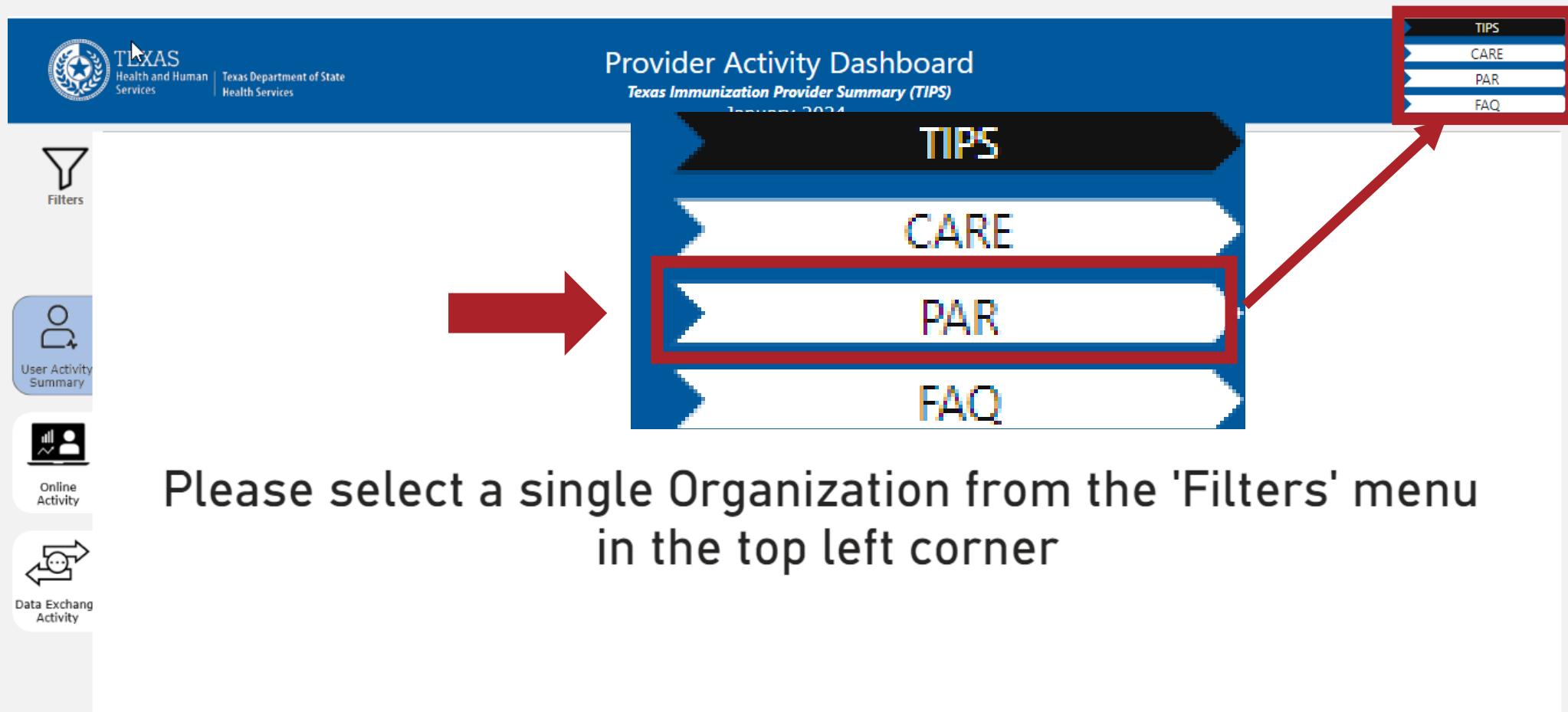


How to Access the PAR



Select PAR

Select "PAR" to search for and view a PAR.



The screenshot displays the 'Provider Activity Dashboard' for the 'Texas Immunization Provider Summary (TIPS) January 2024'. The dashboard header includes the Texas Department of State Health Services logo and the title 'Provider Activity Dashboard'. A navigation menu on the right side of the dashboard lists four options: TIPS, CARE, PAR, and FAQ. The 'PAR' option is highlighted with a red box. A red arrow points from this 'PAR' box to a larger, detailed view of the navigation menu on the right, which also shows the 'PAR' option highlighted. On the left side of the dashboard, there is a 'Filters' menu with a funnel icon, and other menu items like 'User Activity Summary', 'Online Activity', and 'Data Exchange Activity'.

Please select a single Organization from the 'Filters' menu in the top left corner



Layout of the PAR



PAR Dashboard

1. Header
2. Search filter
3. Column header section

The screenshot shows the 'Provider Activity Dashboard' for January 2024. The interface includes a left sidebar with navigation links for Clients, Immunizations, Schools, and Reports. The main header area contains the Texas Department of State Health Services logo and navigation buttons for TIPS, CARE, PAR, and FAQ. A search filter section allows filtering by Org Code & Provider Name, Responsible Entity, TVFC Indicator, Organization Type, Last Site Agreement Date, and Monthly Reporting Period. A table below displays provider activity data with columns for TX IIS ID, TVFC Pin, ImmTrac2 Status, Provider Name, Org Code, Provider Address, Provider City, Provider ZIP, and Provider CC. Red circles with numbers 1, 2, and 3 highlight the header, search filter, and table header sections respectively.

Clients
manage client
enter new client
edit consent information
manage client status
criteria

Immunizations
manage immunizations

Schools
manage list
find student
check school report

Reports
generate report

TEXAS
Health and Human Services | Texas Department of State Health Services

Provider Activity Dashboard
Provider Activity Report
January 2024

TIPS
CARE
PAR
FAQ

View Summary Open Definitions

Org Code & Provider Name Responsible Entity TVFC Indicator Organization Type Last Site Agreement Date Monthly Reporting Period

All All All All All January 2024

TX IIS ID	TVFC Pin	ImmTrac2 Status	Provider Name	Org Code	Provider Address	Provider City	Provider ZIP	Provider CC
00000000		Open	ABCD Medical Center	ABC123	0023 John St.	Austin	79424	Austin
1234567890		Open	EFGH Hospital	EFG 123	1234 May st.	Austin	79424	Austin

Header

The header section features the reporting month, year, and the types of reports: TIPS, CARE, PAR, and FAQ.



Provider Activity Dashboard

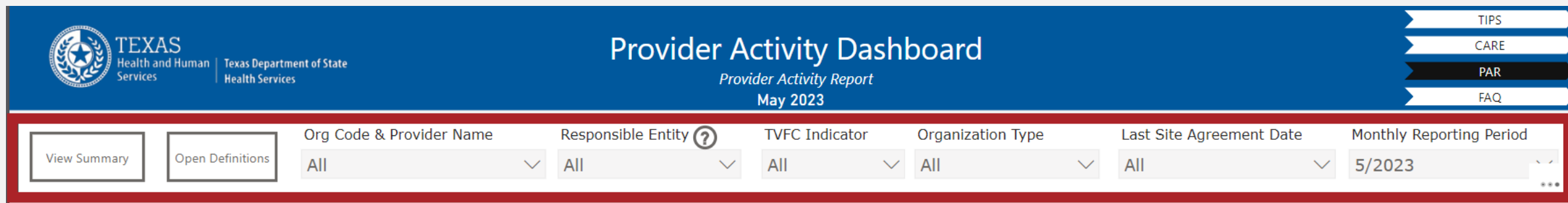
Provider Activity Report
January 2024



- TIPS
- CARE
- PAR
- FAQ

PAR Filters

The search filter section features a set of filters equipped with dropdown menus for user selections.




The screenshot displays the 'Provider Activity Dashboard' for 'Provider Activity Report May 2023'. The dashboard header includes the Texas Health and Human Services logo and navigation links for TIPS, CARE, PAR (highlighted), and FAQ. Below the header, a search filter section is highlighted with a red border. It contains two buttons: 'View Summary' and 'Open Definitions'. The filter section includes several dropdown menus: 'Org Code & Provider Name' (set to All), 'Responsible Entity' (set to All, with a help icon), 'TVFC Indicator' (set to All), 'Organization Type' (set to All), 'Last Site Agreement Date' (set to All), and 'Monthly Reporting Period' (set to 5/2023). A three-dot menu icon is visible at the end of the filter row.

PAR Filters

Detailed View

This view shows the detailed provider report after filters have been applied. If you do not have any organizations that report to your organization, then you will only see your organization listed.



TEXAS
Health and Human Services | Texas Department of State Health Services

Provider Activity Dashboard

Provider Activity Report
May 2023

- TIPS
- CARE
- PAR**
- FAQ

View Summary | Open Definitions

Org Code & Provider Name: All | Responsible Entity: All | TVFC Indicator: All | Organization Type: All | Last Site Agreement Date: All | Monthly Reporting Period: 5/2023

TX IIS ID	TVFC Pin	ImmTrac2 Status	Provider Name	Org Code	Provider Address	Provider City	Provider ZIP
1135050011		Open	HASSE ELEMENTARY ALVIN ISD	HASS0001	1200 E HOUSE ST	ALVIN	77511
1135050100		Open	HOOD-CASE ELEMENTARY	HOOD0003	1450 HEIGHTS RD	ALVIN	77511
1115159000		Open	Liberty Preschool	LIBE5490	2525 W DUMBLE ST	ALVIN	77511
1206160008		Open	LIVING STONES CHRISTIAN SCHOOL	LIVI0009	1407 VICTORY LN	ALVIN	77511
1122307000		Open	Manvel Family Clinic, PLLC	MANV0005	23869 W STATE HWY 6	ALVIN	77511
1135050084		Open	MARK TWAIN ELEMENTARY ALVIN ISD	MARK0005	345 KENDALL CREST DR	ALVIN	77511

PAR Filters

Detailed View Definitions

- The “Open Definitions” tab provides definitions of column headers for whichever view is currently displayed.
- The definitions for the detailed view are displayed here.

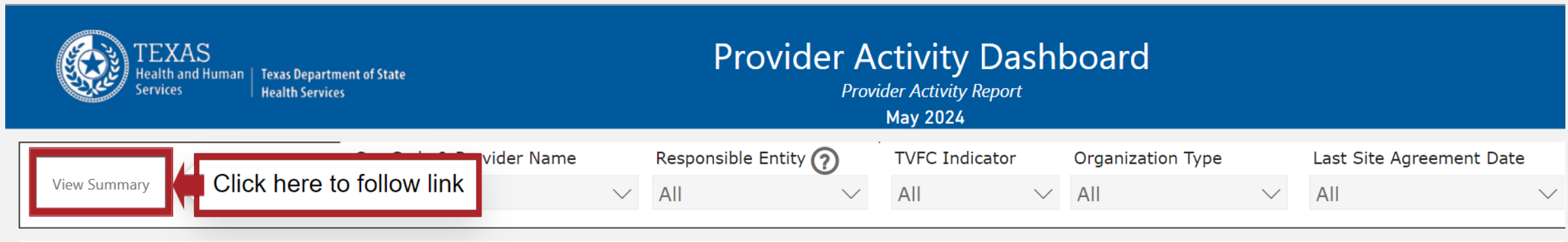
The image shows two screenshots of the 'Provider Activity Dashboard' for 'May 2023'. The top screenshot shows the 'Open Definitions' button highlighted with a red box and an arrow pointing to it, with a callout box that says 'Click to open the PAR detailed view definitions.' The bottom screenshot shows the 'Close Definitions' button highlighted with a red box and an arrow pointing to it, with a callout box that says 'Click here to close the PAR detailed view definitions.' Below the 'Close Definitions' button, a table of definitions is displayed.

TX IIS ID	Column Header	Definitions
1111727000	Provider Fax	As listed in the organization's contact information in the ImmTrac2 profile display in ###-###-#### format.
1122843000	Provider Phone	As listed in the organization's contact information in the ImmTrac2 profile display in ###-###-#### format.
1230400179	Organization Contact Name	As listed in the organization's contact information in the ImmTrac2 profile.
1244570003	Site Registration Date	As listed in the organization's ImmTrac2 profile in MM/DD/YYYY format
1121836000	Site Agreement Expiration Date	As listed in the organization's ImmTrac2 profile in MM/DD/YYYY format plus two years
1132630115	# of DX Client Records Accepted	Number of client records accepted for updates, adds, or deletes by an organization via electronic files to the
1132630008	# of DX Clients Queried	Number of client records queried in file submissions via Data Exchange
1114171000		

PAR Filters

Summary View

- To access the summary view, select the “View Summary” tab.
- This tab toggles between the detailed view and the summary view. Once selected, the tab changes to “View Details.”



The screenshot displays the 'Provider Activity Dashboard' for 'May 2024'. The header includes the Texas Health and Human Services logo and the text 'Texas Department of State Health Services'. The dashboard title is 'Provider Activity Dashboard' with the subtitle 'Provider Activity Report' and 'May 2024'. Below the header, there are several filter tabs: 'View Summary', 'View Details', 'View Alerts', 'View Reports', and 'View Settings'. The 'View Summary' tab is highlighted with a red box, and a red arrow points to it from a text box that says 'Click here to follow link'. To the right of the tabs are five dropdown menus: 'Provider Name', 'Responsible Entity' (with a question mark icon), 'TVFC Indicator', 'Organization Type', and 'Last Site Agreement Date'. Each dropdown menu currently shows 'All' as the selected option.

PAR Filters

Summary and Detailed View

- This view displays a summary of the provider report.
- To undo this action, select the tab again, changing it to detailed view.

The screenshot shows the 'Provider Activity Dashboard' for January 2024. The dashboard includes a navigation menu with 'TIPS', 'CARE', 'PAR' (selected), and 'FAQ'. Below the navigation is a filter section with dropdown menus for 'Responsible Entity', 'TVFC Indicator', 'Organization Type', 'Last Site Agreement Date', and 'Monthly Reporting Period'. A 'View Details' button is highlighted with a red box, and an arrow points to it with the text 'Click here to view PAR details view.' Below the filters is a table with the following data:

Responsible Entity	# of Open Orgs Registered	# of Closed Orgs Registered	# of Newly Registered Orgs	# of Orgs w/ Expired Site Agreements	# of Orgs Exchanging Data via FTP	# of Org
	29	0	0	0	0	0
Abilene-Taylor County Health Department	204	0	0	0	0	6
Amarillo (City of) Department of Health	328	0	0	0	0	13
Andrews City-County Health Department	27	0	0	0	0	1
Angelina County and Cities Health District	146	0	0	0	0	10
Austin HHS Division (city of)	1416	0	0	0	0	23
Beaumont Public Health Department	223	0	0	0	0	10

PAR Filters

Summary View Definitions

The “Open Definitions” tab here provides definitions for the column headers displayed on the “Summary View”.

The image displays two screenshots of the Provider Activity Dashboard. The top screenshot shows the 'Open Definitions' tab selected, with a callout box indicating 'Click to open the definitions table.' The bottom screenshot shows the 'Close Definitions' tab selected, with a callout box indicating 'Click to close the definitions table.' Below the screenshots is a table of definitions for various column headers.

Column Header	Definitions
# of Newly Registered Orgs	Total number of newly registered organizations assigned to the Responsible Entity during the reporting period.
# of Orgs Exchanging Data via FTP	Total number of organizations exchanging data via FTP assigned to the Responsible Entity.
# of Orgs Exchanging Data via Web Services	Total number of organizations exchanging data via Web Services assigned to the Responsible Entity.
# of Orgs w/ Expired Site Agreements	Total number of organizations with an expired site agreement assigned to the Responsible Entity.
# of Registered Orgs	Total number of organizations assigned to the Responsible Entity.
Exceeds Expectations	Total count of the organizations listed on the PAR Report with an 'Exceeds Expectations' TIPS rating.
Meets Expectations	Total count of the organizations listed on the PAR Report with a 'Meets Expectations' TIPS rating.

PAR Filter

Org Code and Provider Name

This filter enables users to search for organizations using their names or codes.

It allows for partial searches, meaning users can input incomplete words or phrases to find relevant organizations. This feature supports smart search functionality by recognizing related words.

If you do not have any organizations reporting to your organization, then you will only see your organization listed.

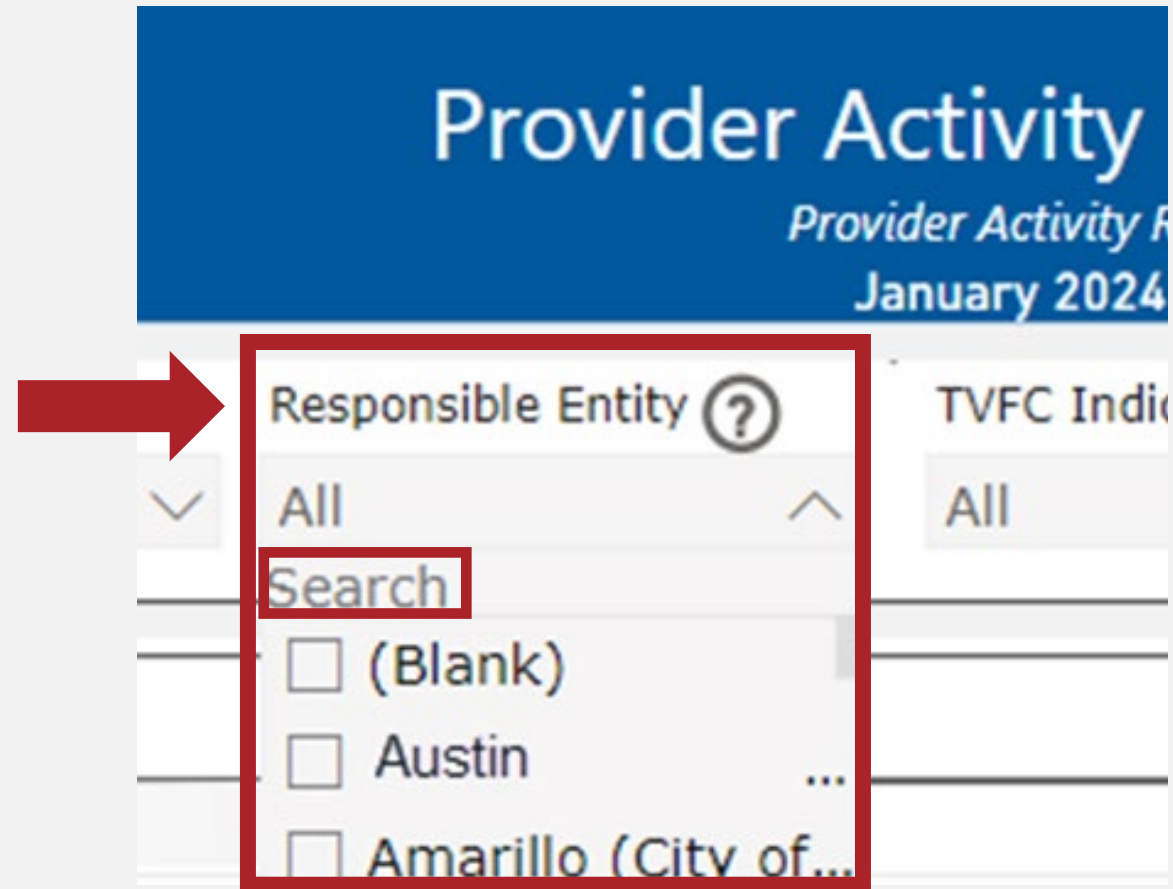
The screenshot displays the Texas Health and Human Services interface. At the top, the Texas Department of State Health Services logo and name are visible. Below the header, there are two buttons: "View Summary" and "Open Definitions". A red arrow points from the "Open Definitions" button to a search filter dropdown menu. The dropdown menu is titled "Org Code & Provider Name" and contains a search input field with a magnifying glass icon and the word "Search". Below the search field, there are several checkboxes and corresponding organization names: "Select all", "12345678 - 10 minute ..", "1234HJK12 - 127 Pediatr.", and "34AC1234 - 12AB Phar".

TX IIS ID	TVFC Pin	ImmTr
		Open
		Open

PAR Filter

Responsible Entity

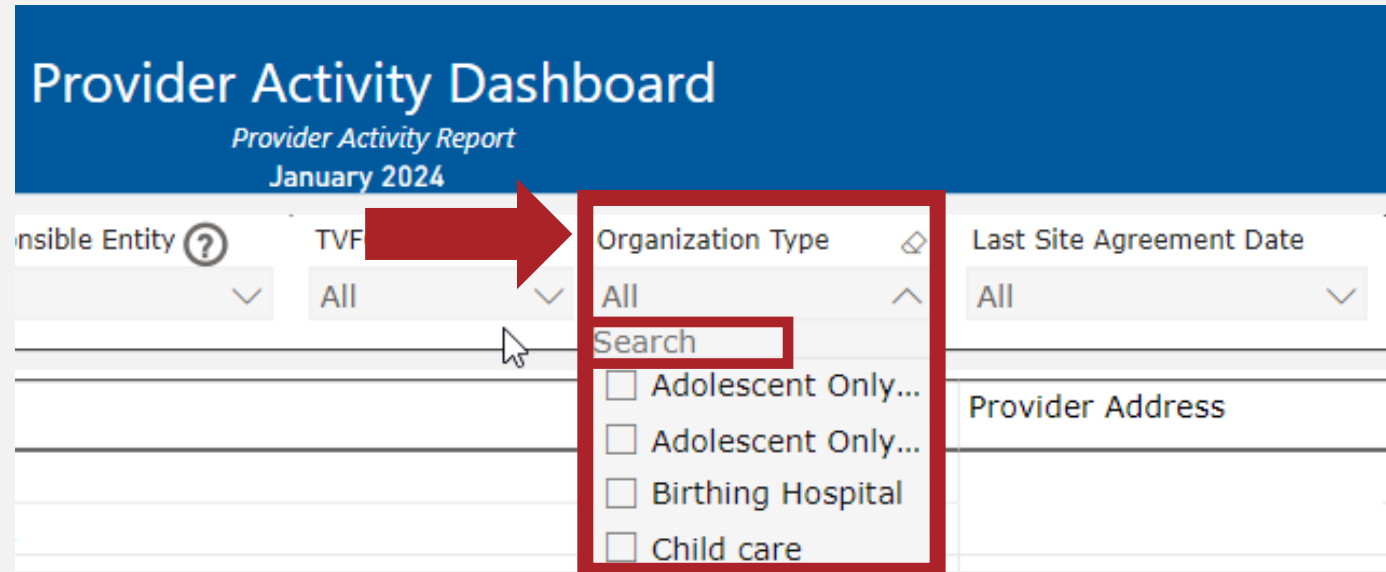
This filter uses a radio button feature that allows users to search for one LHD or PHR. It displays a comprehensive list of LHDs and PHRs contracted with ImmTrac2, such as the Austin HHS Division and LHD Dallas County.



PAR Filter

Organization Type

This filter categorizes PHRs and LHD sites into categories, such as childcare, correctional facilities, dialysis centers, etc. It lists the organization type of each organization listed.

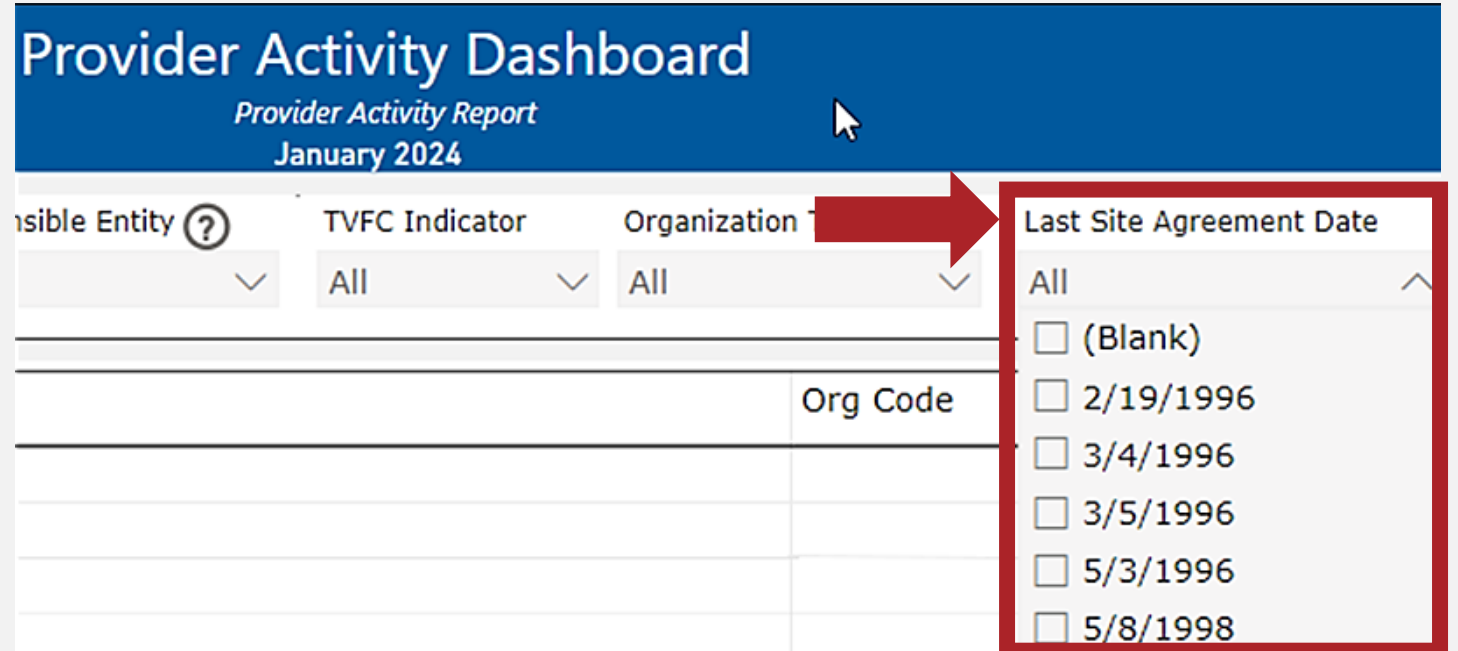


The screenshot displays the 'Provider Activity Dashboard' for a 'Provider Activity Report' dated 'January 2024'. The dashboard includes several filter sections: 'Responsible Entity' (with a help icon), 'TVF' (set to 'All'), 'Organization Type' (set to 'All'), and 'Last Site Agreement Date' (set to 'All'). A red arrow points from the 'TVF' filter to the 'Organization Type' dropdown menu, which is open and highlighted with a red border. The dropdown menu contains a search bar and a list of organization types with checkboxes: 'Adolescent Only...', 'Adolescent Only...', 'Birthing Hospital', and 'Child care'. Below the filters, the 'Provider Address' section is partially visible.

PAR Filter

Last Site Agreement Date

This filter displays the dates of the last site agreement for the organizations listed.



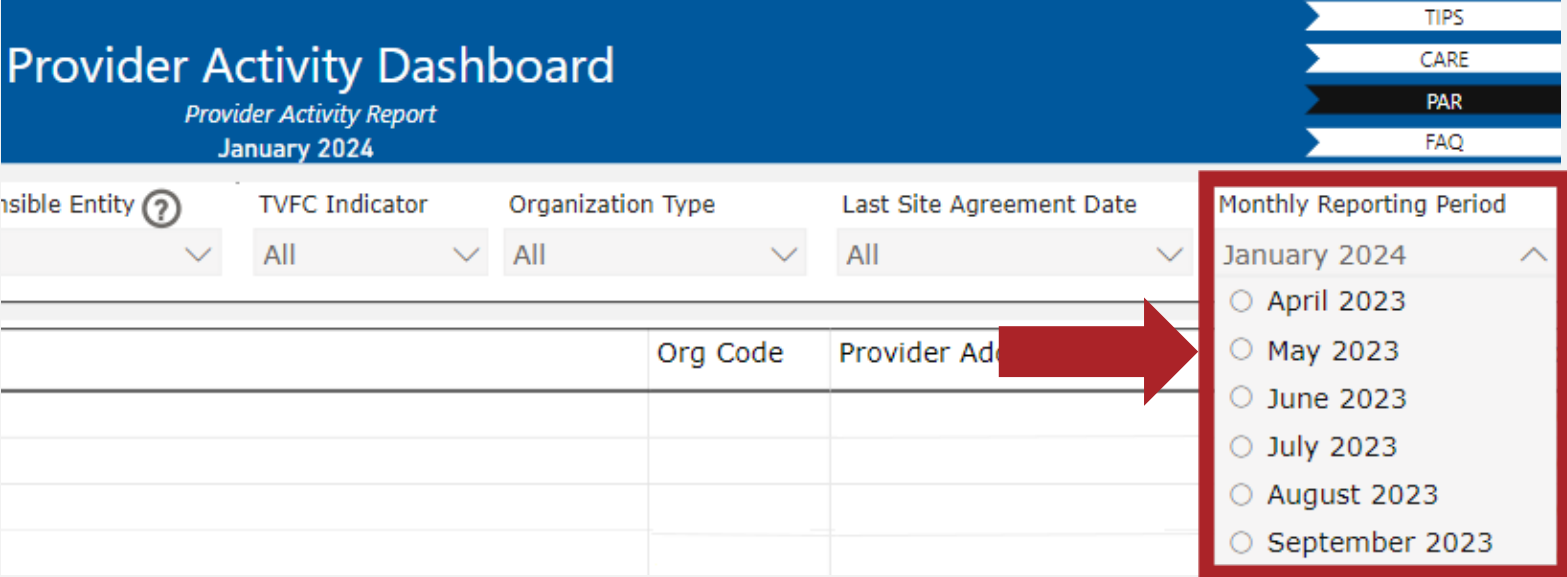
The screenshot shows the 'Provider Activity Dashboard' for a 'Provider Activity Report' dated 'January 2024'. It features three filter dropdowns: 'Visible Entity' (with a help icon), 'TVFC Indicator' (set to 'All'), and 'Organization' (set to 'All'). A red arrow points from the 'Organization' dropdown to a fourth dropdown, 'Last Site Agreement Date', which is highlighted with a red border. This dropdown menu is open, showing a list of dates with checkboxes: '(Blank)', '2/19/1996', '3/4/1996', '3/5/1996', '5/3/1996', and '5/8/1998'. Below the filters, a table is partially visible with a column header 'Org Code'.

Visible Entity	TVFC Indicator	Organization	Last Site Agreement Date	Org Code
	All	All	All	
			<input type="checkbox"/> (Blank)	
			<input type="checkbox"/> 2/19/1996	
			<input type="checkbox"/> 3/4/1996	
			<input type="checkbox"/> 3/5/1996	
			<input type="checkbox"/> 5/3/1996	
			<input type="checkbox"/> 5/8/1998	

PAR Filter

Monthly Reporting Period

This filter displays the months and years of the current and previous year's 12-month report records for organizations.



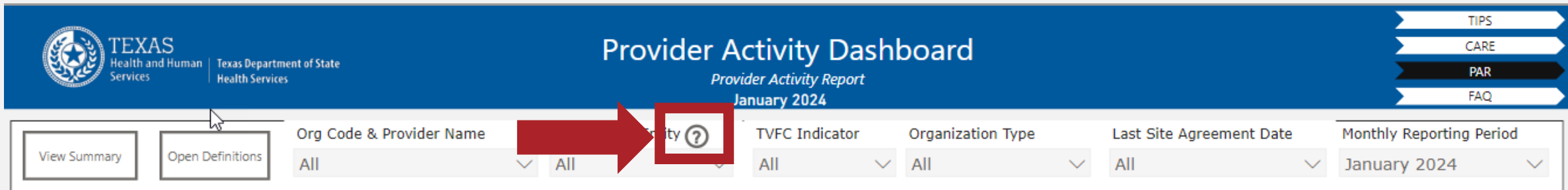
The screenshot shows the 'Provider Activity Dashboard' for 'January 2024'. The dashboard includes a navigation menu with 'TIPS', 'CARE', 'PAR', and 'FAQ'. Below the navigation menu are four filter dropdowns: 'Visible Entity', 'TVFC Indicator', 'Organization Type', and 'Last Site Agreement Date', all currently set to 'All'. A table with columns 'Org Code' and 'Provider Address' is partially visible. A red arrow points from the 'Provider Address' column to a dropdown menu for 'Monthly Reporting Period'. This menu is open, showing 'January 2024' as the selected option and a list of other months from April 2023 to September 2023, each with a radio button.

Visible Entity	TVFC Indicator	Organization Type	Last Site Agreement Date	Monthly Reporting Period
▼	All ▼	All ▼	All ▼	January 2024 ^
				<input type="radio"/> April 2023
				<input type="radio"/> May 2023
				<input type="radio"/> June 2023
				<input type="radio"/> July 2023
				<input type="radio"/> August 2023
				<input type="radio"/> September 2023

PAR Filter

Question Mark

The question mark icon in this section states "If you are a single Responsible Entity or Provider viewing this report, please disregard this filter."



The screenshot displays the 'Provider Activity Dashboard' for 'January 2024'. The dashboard header includes the Texas Department of State Health Services logo and navigation links for TIPS, CARE, PAR, and FAQ. The main content area features a filter bar with the following fields: 'View Summary', 'Open Definitions', 'Org Code & Provider Name' (set to 'All'), 'Entity' (set to 'All' with a question mark icon highlighted by a red box and a red arrow), 'TVFC Indicator' (set to 'All'), 'Organization Type' (set to 'All'), 'Last Site Agreement Date' (set to 'All'), and 'Monthly Reporting Period' (set to 'January 2024').

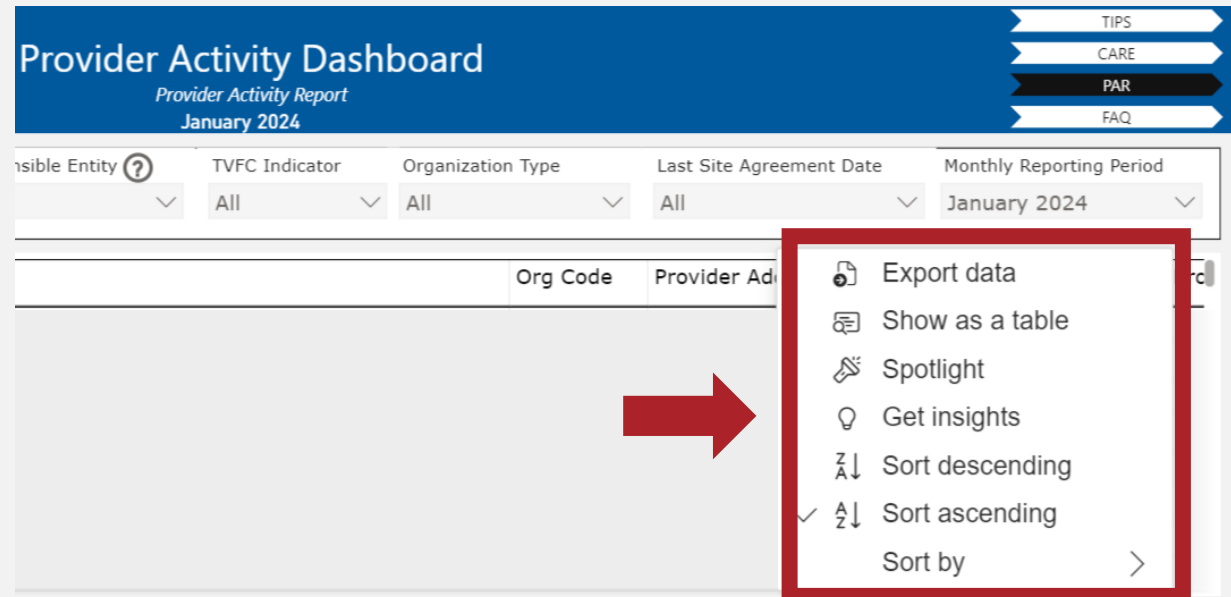
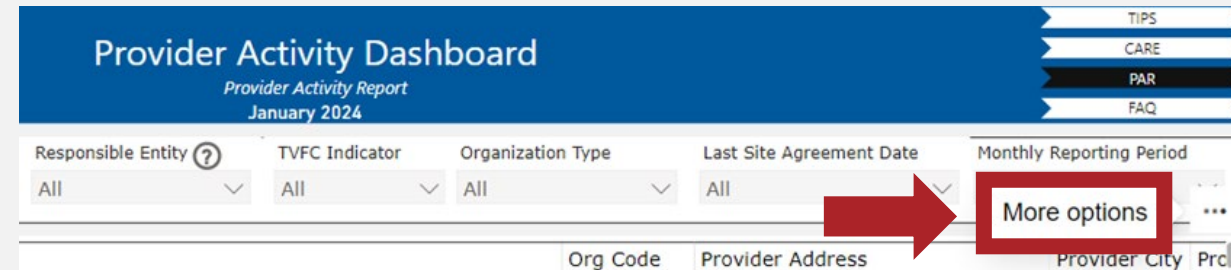
PAR Filter

More Options

The icon for more options is in the right corner of the search filter.

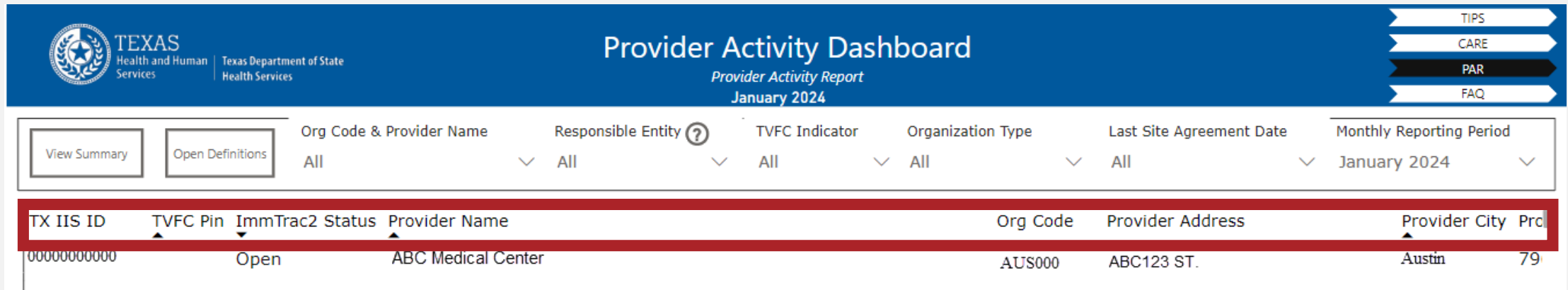
The additional options include:

- "Export data"
- "Show as a table"
- "Sort descending"
- "Sort ascending"
- "Sort by"
- The "Sort by" option offers column categories for sorting, such as TX IIS ID or TVFC PIN.



Column Header Section

- Each column header in the report features an upward or downward pointing arrow, allowing users to sort the data in ascending or descending order.
- Clicking on an arrow again reverses the sorting order.



TEXAS Health and Human Services | Texas Department of State Health Services

Provider Activity Dashboard

Provider Activity Report
January 2024

TIPS
CARE
PAR
FAQ

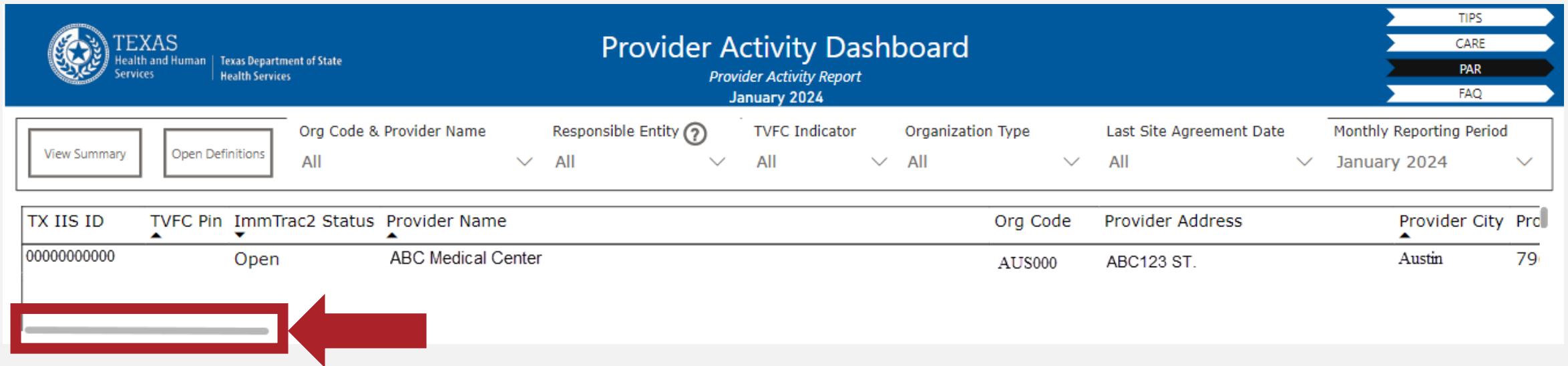
View Summary | Open Definitions

Org Code & Provider Name: All
Responsible Entity: All
TVFC Indicator: All
Organization Type: All
Last Site Agreement Date: All
Monthly Reporting Period: January 2024

TX IIS ID	TVFC Pin	ImmTrac2 Status	Provider Name	Org Code	Provider Address	Provider City	Pro
000000000000		Open	ABC Medical Center	AUS000	ABC123 ST.	Austin	79

Scroll Bar

A scroll bar is at the bottom of the PAR, enabling navigation across all columns.



The screenshot displays the 'Provider Activity Dashboard' for January 2024. The dashboard includes a header with the Texas Health and Human Services logo, navigation links (TIPS, CARE, PAR, FAQ), and filter options for 'Org Code & Provider Name', 'Responsible Entity', 'TVFC Indicator', 'Organization Type', 'Last Site Agreement Date', and 'Monthly Reporting Period'. A table below shows provider activity data. A red box highlights a scroll bar at the bottom of the table, with a red arrow pointing to it.

TX IIS ID	TVFC Pin	ImmTrac2 Status	Provider Name	Org Code	Provider Address	Provider City	Pro
000000000000		Open	ABC Medical Center	AUS000	ABC123 ST.	Austin	79



Color-Coded Sections

The PAR has many columns that are grouped into sections:

- Organization information
- User information
- Online activity
- Data exchange
- Consents and TIPS rating

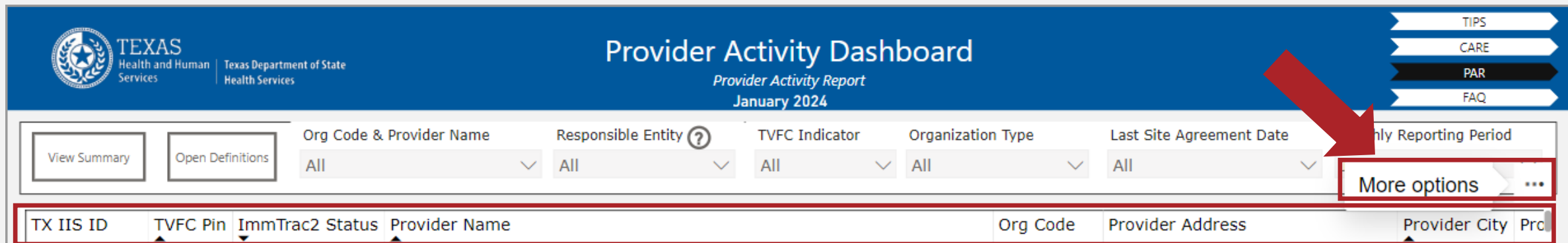


How to Download the PAR



Select More Options

Select the "More options" icon to view more options.

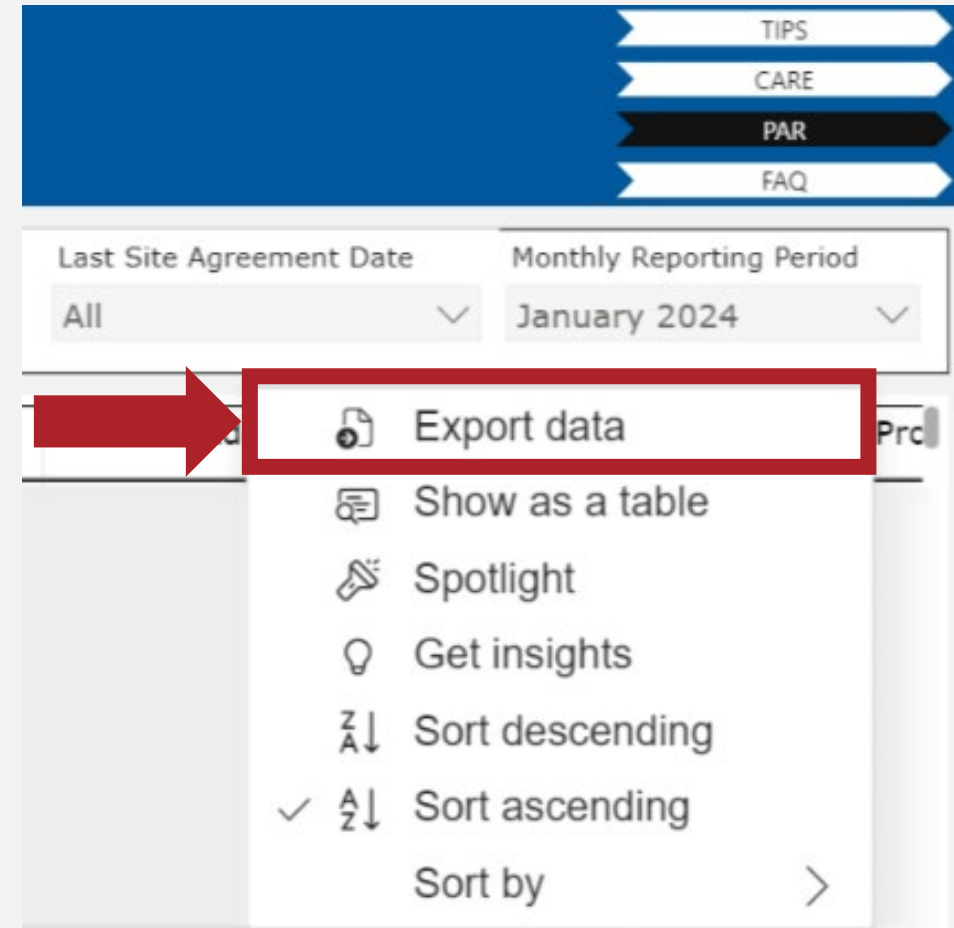


The screenshot displays the 'Provider Activity Dashboard' for 'January 2024'. The dashboard includes a navigation bar with 'TIPS', 'CARE', 'PAR', and 'FAQ' links. Below the navigation bar, there are filters for 'Org Code & Provider Name', 'Responsible Entity', 'TVFC Indicator', 'Organization Type', 'Last Site Agreement Date', and 'Monthly Reporting Period'. A 'More options' icon (three dots) is visible in the 'Responsible Entity' filter dropdown. Below the filters, there is a table with columns: 'TX IIS ID', 'TVFC Pin', 'ImmTrac2 Status', 'Provider Name', 'Org Code', 'Provider Address', and 'Provider City'. A red box highlights the 'More options' icon in the 'Responsible Entity' filter, and another red box highlights the 'More options' icon in the 'Provider Name' column header. A red arrow points from the 'More options' icon in the filter to the 'More options' icon in the column header.

Hover in the column header area to make the "More options" icon visible.

Select “Export Data” for PAR

From the list of options, select “Export data” to download the PAR for the selected month.




The screenshot displays a software interface with a blue header bar. Below the header, there are four horizontal buttons labeled TIPS, CARE, PAR, and FAQ. The PAR button is highlighted in black. Below these buttons, there are two dropdown menus: 'Last Site Agreement Date' set to 'All' and 'Monthly Reporting Period' set to 'January 2024'. A red arrow points to a context menu that is open over a table header. The menu items are: 'Export data' (highlighted with a red box), 'Show as a table', 'Spotlight', 'Get insights', 'Sort descending', 'Sort ascending' (checked), and 'Sort by' with a right-pointing arrow.


Select Download Format for PAR


- Choose the download format:
 - Data with current layout (Exports data as a simple Excel file)
 - Summarized data (Exports as an Excel table with filters on each column)
- Then select "Export" at the bottom of the page.

Which data do you want to export?


Export your data in the format that suits your needs. If you have a lot of data, the number of rows you export might be limited depending on the file type you select. [Learn more about exporting data](#)


Data with current layout
Export this data in the same layout you see now, but without any icons, colors, or other formatting you added.


Summarized data
Export the summarized data used to create your visual (for example, sums, averages, and medians).


Underlying data
ⓘ The report author turned off this option

File format:





Save and Open PAR Report

- A pop-up window confirming a "Successful export" will appear. Save the downloaded report.
- The report will be displayed in an Excel spreadsheet format.



Successful export

Your data was exported.





PAR Columns

- Texas IIS ID
- TVFC PIN
- Name and status (open or closed)
- More demographic and contact data
- Online: Number of minors, adults, and total consented online
- Online: Number of immunizations added online, historical imms added online
- Online latency
- Data exchange clients – Queried, submitted, accepted, updated, or rejected
- Data exchange consents – Minors and adults
- Immunizations – Added or rejected
- Data exchange latency
- Total: minors consented, adults consented, all consents
- TIPS rating



Need Assistance?

- Call ImmTrac2 Customer Support at 800-348-9158, Monday through Friday, between 8:00 a.m. and 4:30 p.m.
- Email ImmTrac2@dshs.texas.gov, or for data exchange questions, email ImmTracMU@dshs.texas.gov.



Q&A

Share your questions.





Thank You

Texas Immunization Registry (ImmTrac2)

ImmTrac2@dshs.texas.gov



TEXAS
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Texas Department of State
Health Services