

2025-26 Texas Public Health Fellowship



Fellowship Name: Public Health Region 8 Retail Food and Public Sanitation Fellowship

Fellowship Details

Host Site Organization Name: Texas Department of State Health Services

Host Site Division/Program: Regional and Local Health Operations; PHR 8 Retail Foods and Public Sanitation

Host Site/Fellowship Location: 7430 Louis Pasteur Drive, San Antonio, Texas 78229

Host Site Workplace Setting: Combination of onsite and virtual

Workplace Setting Description: The fellow will have office space and be out in the field doing inspections with senior inspectors. For online trainings, the fellow will be allowed to complete at the office or at home.

Public Health Core Discipline: Environmental Health Sciences

Primary Fellowship Focus/Topics: Rural Communities Inspections

Fellowship Overview

Host Site Mission

The fellow will gain knowledge on the regulations of retail food establishments and public sanitation.

Fellowship Projects

Attend Food Drug Administration, Voluntary National Retail Food Regulatory Program Standard #2 (pre ORAU and post ORAU), shadow lead sanitarians and update guidance documents.

Fellowship Deliverables

The fellow will be able to start and finish an inspection alone and submit inspections for review by the Quality Assurance Officer. The fellow will conduct low risk retail inspections, pre-licensing inspections and school cafeteria inspections on their own. The fellow will be given the opportunity to attend trainings for the Voluntary National Retail Food Regulatory Program Standards #2 (pre ORAU and post ORAU)

Fellowship Activities/Responsibilities

- Submit reports within five business days for review.
- Submit Monthly Activity Report.
- Use outlook calendar to plan out their day.

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Salary and Benefits

Annual Salary: Tier 1, \$46,000

All fellows will be eligible for DSHS employee [benefits](#) including [health insurance](#) and leave.

Travel

Percent Travel: 40%

Travel Description: Regional travel. The fellow will shadow senior inspectors during inspections. The fellow may travel alone by vehicle 2 hours away one way or less.

Required Applicant Qualifications

(The following qualifications are REQUIRED. Do NOT apply to this position unless you currently meet or plan to meet these requirements by the start of the Fellowship, June 1, 2025.)

Required certification/license:

Driver's License

Ability to Speak in Spanish:

No Requirement

Ability to Write in Spanish:

No Requirement

Preferred Educational Qualifications

(The following preferences are guidelines provided by the Host Site. These are NOT requirements. Host Sites prefer that applicants have completed or are currently working toward these.)

Preferred Level of Education: Bachelor's Degree

Preferred Specialized and Technical Skills

(The following skills will be a focus during this Fellowship position. If you have or are interested in developing data analysis skills or building technical skills in the software listed below, this could be a good Fellowship position for you.)

Data Analysis Skills:

No Preference

Statistical Software Skills:

No Preference

Statistical Software:

N/A

Other Software:

Excel and Adobe