



Fellowship Name: Public Health Outreach Specialist

## Fellowship Details

**Host Site Organization Name:** Fort Bend County Health & Human Services

**Host Site Division/Program:** Office of Communications, Education, & Engagement (OCEE)

**Host Site/Fellowship Location:** 12550 Emily Court, Sugarland, Texas 77478

**Host Site Workplace Setting:** Combination of onsite and virtual

**Workplace Setting Description:** With supervisor(s) approval, team members are eligible to work remotely once a week.

**Public Health Core Disciplines:** Health Policy and Management Social and Behavioral Sciences

**Primary Fellowship Focus/Topics:** Health Communication Health Promotion

## Fellowship Overview

### **Host Site Mission**

Fort Bend County Health & Human Services is the principal agency for protecting the health of county residents and providing essential human services, especially for those who are least able to help themselves.

### **Fellowship Projects**

The fellow will work closely with the communication team to develop informational print and digital materials on health disparities, program initiatives, community services, and resource awareness for diverse audiences. They will also plan, coordinate, and attend community engagement events where they will engage with Fort Bend residents directly, communicating the office's goals and missions.

### **Fellowship Deliverables**

- Reviewing and updating materials regarding vaccine preventable diseases, Flu, Covid, Mpox, etc. that reflect CDC and TXDSHS Guidelines.
- Collaborating with HHS Divisions to create awareness campaigns and marketing materials.
- Coordinating new initiatives to promote community engagement and resource awareness.
- Creating and contributing to outreach and community engagement planning.

### **Fellowship Activities/Responsibilities**

- Supports outreach activities of the Office of Communications, Education, and Engagement and demonstrates an understanding of diverse cultures, languages, and perspectives.
- Collaborates with the team to design, develop, and distribute the monthly newsletter, while monitoring community engagement and reach by analyzing collected data and through feedback mechanisms.
- Participates in community outreach program development and staff trainings to ensure that staff are aware of the appropriate health literacy level and cultural competence are demonstrated, and engage with community leaders, trusted messengers, and partner organizations.
- Provides timely and accurate messaging information and health education on illnesses affecting the identified communities.
- Creates compelling print and digital materials, informational campaigns, and educational content aimed at raising awareness of health disparities, vaccine hesitancy, and health priorities/program initiatives.
- Develops and reviews informational and culturally competent graphic designs for digital, social media, providing diverse perspectives into health literacy activities, policies, programs, and resources with the goal of improving health disparities in a community.
- Utilizes appropriate methods for interacting effectively and professionally with persons of all ages and from diverse cultural, socioeconomic, educational, racial, and ethnic, sexual orientations, lifestyles, and physical abilities.

# 2025-26 Texas Public Health Fellowship

Fellowship Name: Public Health Outreach Specialist

## Salary and Benefits

**Annual Salary:** \$46,800

All fellows will be eligible for [Fort Bend County employee benefits](#) including health insurance and leave.

## Travel

**Percent Travel:** 5%

**Travel Description:** Outreach Events throughout Fort Bend County.

## Required Applicant Qualifications

*(The following qualifications are REQUIRED. Do NOT apply to this position unless you currently meet or plan to meet these requirements by the start of the Fellowship, June 1, 2025.)*

### Required certification/license:

No requirement

### Ability to Speak in Spanish:

No Requirement

### Ability to Write in Spanish:

No Requirement

## Preferred Educational Qualifications

*(The following preferences are guidelines provided by the Host Site. These are NOT requirements. Host Sites prefer that applicants have completed or are currently working toward these.)*

**Preferred Level of Education:** Bachelor's degree

## Preferred Specialized and Technical Skills

*(The following skills will be a focus during this Fellowship position. If you have or are interested in developing data analysis skills or building technical skills in the software listed below, this could be a good Fellowship position for you.)*

### Data Analysis Skills:

No Preference

### Statistical Software:

No

### Skill Level with Statistical Software:

No Preference

### Other Software:

Canva