

**Registered Sanitarian Advisory Committee
Thursday, May 3, 2007 at 10:30 p.m.
Texas Department of State Health Services,
Exchange Building, Room N-102
8407 Wall Street
Austin, Texas 78754**

MINUTES

Board Members Present:

Sandra Long
James Touchstone
Joel Ortiz
Terrance Gratton
Charles McGuffey
Patrick Buzbee

Staff Present:

Yvonne Feinleib
Georgia Norman
Becky Evers

Agenda Item 1 was to call the meeting to order at 10:34 am by Ms. Long, chair.

Agenda Item 2 was the reading and approval of the October 20, 2006 minutes. A motion was made by Mr. Ortiz to accept the minutes. The motion was seconded and passed.

Agenda Item 3 was the introduction of guests. There were no guests.

Agenda Item 4 was the discussion regarding the Program Director's report. Ms. Feinleib reported there are 1254 registered sanitarians, complaint procedures and the budget.

Agenda Item 6 was the discussion regarding the examination. Ms. Evers updated the board about the examination statistics and contract issues.

Agenda Item 5 was the discussion regarding Unit Manager's report. This was discussed under Agenda Item 4.

Agenda Item 7 was the discussion regarding recommendations on comments received and adoption of rules, 25 TAC §140. A motion was made by Mr. Buzbee to accept the recommendations. The motion was seconded and passed.

Agenda Item 9 was announcements and comments not requiring committee action. Ms. Feinleib discussed the new database and the customer survey.

Agenda Item 10 was public comments. There was no public comment.

Agenda Item 8 was to set future meeting dates. The next meeting date will be October 19, 2007 and May 2,

2008.

Agenda Item 11 was adjournment. The meeting adjourned at 11:25 am.