



# DSHS, Community Preparedness, Division of Epidemiology Speakers Request Form

Please fill out the information below and return it via e-mail to: [diana.cervantes@dshs.state.tx.us](mailto:diana.cervantes@dshs.state.tx.us) or Fax it directly to (817-264-4557) Attn: Diana Cervantes

TODAY'S DATE:  REQUESTOR:

ORGANIZATION:

PHONE NUMBER:  FAX NUMBER:  E-MAIL:

ABOUT YOUR COMPANY / GROUP / SCHOOL / ORGANIZATION:

Will CEU be provided? : *(List Agency and Number of Credits)*

MEETING/EVENT- Subject of Meeting/Event:

Type of presentation:  PowerPoint  Oral Presentation  Educational Booth (circle/highlight one)

Approximate Length of presentation and meeting/event:

WHEN (date and time):

Will event facilities support a PowerPoint presentation? (Screen/ computer/ electricity?)

WHERE (street address, city, state, zip):

ANNUAL EVENT: Yes  No  EVENT: Indoor  Outdoor

Audience Type & Number (e.g. - 50 children, 12 healthcare workers):

COMMENTS: