

Automated Facsimile of SLR-105

2. AGENCY CODE: 537

3. AGENCY: TEXAS DEPARTMENT OF STATE HEALTH SERVICES

ORIGINAL SUBMISSION

RECERTIFICATION

REPLACEMENT PAGE

ADDENDUM PAGE

4. Records

7. RETENTION PERIOD

Series Item #	5. Agency Item #	6. Records Series Title	Agency	Storage	Total	8. Archival	9. Remarks	10. 106 No.
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020 - HEALTH SERVICE REGION - NUTRITION

		5011 PATIENT RECORDS - NUTRITION ASSESSMENT REPORT	AC		AC		Vital Record. AC=7 YEARS PAST LAST SERVICE DATE OR PATIENT'S 21ST BIRTHDAY, WHICHEVER IS LATER	
1.1		5012 QUARTERLY PROGRESS REPORTS	FE+4		FE+4		Vital Record.	
4.1.002		5169 BILLING DETAIL - MEDICAID	5		5		Vital Record. RETENTION BASED ON FEDERAL GUIDELINES	

RETENTION CODES (Field 7)

AC - After Closed, Terminated, Completed, Expired, Settled
AV - As Long As Administratively Valuable
US -Until Superseded

PM - Permanent

CE - Calendar Year End
FE - Fiscal Year End
LA - Life of Asset

MO - Months
DA -Days

ARCHIVAL CODES (Field 8)

A - Transfer to State Archivist
R - Review by StateArchivist
E - Exempt from sending

VITAL Record (Include in Field 9)