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<th>Records Series Title</th>
<th>Retention Period</th>
<th>Archival</th>
<th>Remarks</th>
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**Retention Codes (Field 7)**
- AC - After Closed, Terminated, Completed, Expired, Settled
- CE - Calendar Year End
- MO - Months
- PM - Permanent
- LA - Life of Asset
- DA - Days
- AV - As Long As Administratively Valuable
- US - Until Superseded

**Archival Codes (Field 8)**
- A - Transfer to State Archivist
- R - Review by State Archivist
- V - Vital Record
- E - Exempt from sending
### State of Texas
#### Records Retention Schedule

Automated Facsimile of SLR-105

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#### Retention Codes (Field 7)
- AC - After Closed, Terminated, Completed, Expired, Settled
- AV - As Long As Administratively Valuable
- US - Until Superseded
- PM - Permanent
- LA - Life of Asset
- FE - Fiscal Year End
- MO - Months
- CE - Calendar Year End
- DA - Days

#### Archival Codes (Field 8)
- A - Transfer to State Archivist
- R - Review by State Archivist
- E - Exempt from sending

#### Vital Record (Include in Field 9)
- V - Vital Record

**Recertified:** 5/23/2012
**Amendment Approved:** 2/19/2014
**Updated (with or without amendment):** 10/3/2017