

The following is a summary of changes to the FY 2016 Primary Health Care (PHC) Policy Manual, effective September 2015. Minor revisions for clarity, uniformity, grammatical edits and/or updates to web links referenced in the document are not included.

HEADING	SUMMARY OF CHANGES
<b>Introduction</b>	
	<ul style="list-style-type: none"> <li>• Tweaked wording for the eligibility date definition.</li> <li>• Added definition for home health care.</li> <li>• Added definition for informed consent.</li> <li>• Added definition for managing conservator.</li> </ul>
<b>Section I – Administrative Policies</b>	
Chapter 2 Abuse and Neglect Reporting	<ul style="list-style-type: none"> <li>• Tweaked wording on contractor requirements for policies and staff training on human trafficking and the prevention of intimate partner violence (IPV).</li> </ul>
Chapter 3 Client Rights	<ul style="list-style-type: none"> <li>• Updated language for Civil Rights Surveys.</li> <li>• Revised research (human subject clearance) section. All research must be approved by the DSHS Internal Review Board (IRB). Contractors (1) contact the program with research request, (2) complete the DSHS IRB #1 application, and then (3) await application approval/denial.</li> </ul>
Chapter 8 Pharmacy	<ul style="list-style-type: none"> <li>• Deleted the pharmacy policy. Not a requirement for PHC.</li> </ul>
<b>Section II – Eligibility, Client Services and Community Activities</b>	
Chapter 1 Client Eligibility and Assessment of Co-Pay/Fees	<ul style="list-style-type: none"> <li>• Added additional language to clarify how to calculate the applicant’s insurance deductible.</li> <li>• Added the definition of a managing conservator.</li> <li>• Added Texas Women’s Health Program to the adjunctive eligibility policy.</li> </ul>
Chapter 3 Clinical Guidelines	<ul style="list-style-type: none"> <li>• Updated language regarding Laboratory Tests to align with the CDC’s <a href="#"><i>Morbidity and Mortality Weekly Report (MMWR) Sexually Transmitted Diseases Treatment Guidelines, 2015</i></a>.</li> <li>• Added requirement for contractors to have written plans for client education.</li> </ul>
Chapter 4 Program Promotion and Outreach	<ul style="list-style-type: none"> <li>• Deleted the Program Promotion and Outreach policy Not a requirement for PHC.</li> </ul>
<b>Section III- Reimbursement, Data Collection and Reporting</b>	
Chapter 1 Reimbursement	<ul style="list-style-type: none"> <li>• Changed the name of the monthly PHC Report form to form 225. Removed language referencing form 250E.</li> </ul>
Chapter 2 Data Collection & Reporting	<ul style="list-style-type: none"> <li>• Changed the name of the monthly PHC Report form to form 225.</li> <li>• Updated the unit and branch names.</li> <li>• Updated instructions for submitting the purchase voucher, monthly report form, financial status report, and the annual report.</li> </ul>

