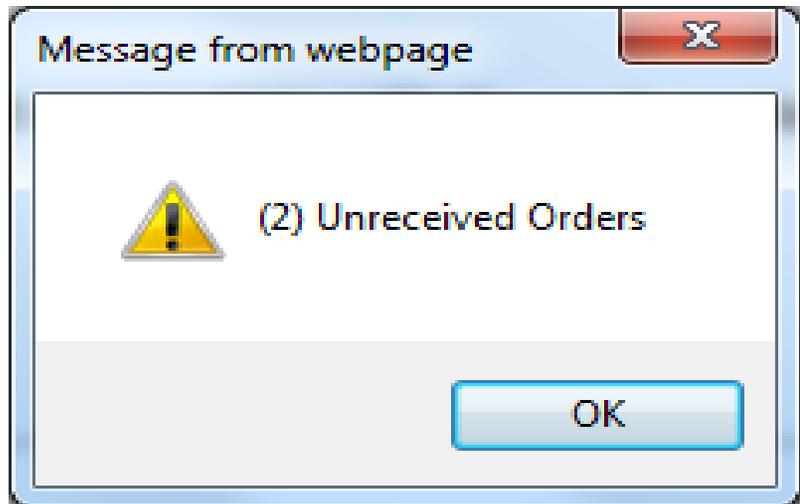


How to receive a Packet Order

Function being tested: Receiving Packet Orders

Step #	Execution Procedure or Input	Expected Result or Output
1	Upon logging in, popup message box will appear on the screen stating: Message from Webpage: *(X)* Unreceived Orders. Note: X Identifies how many orders to be received.	System will open this message box indicating you have one or more orders to receive. Note number of orders appearing in the message box. If message box does not appear, check on the status of your order by going to the order tab, select packet order then filter and go. You will not have orders to receive until Pharmacy processes the order.
2	Click OK .	System should allow you to click on OK and close out the message box.
3	Click on Receiving tab.	System should bring up a blank Provider Order Detail Receiving screen with a drop down box next to Order.
4	Review drop down list of orders for this specific Location.	System should show a drop down list with the same number of orders as noted in step 1.
5	Click on a specific order number.	System should refresh the screen and show the order with the Order Date
6	Review the contents of the order	System should populate fields with information
7	<ul style="list-style-type: none"> To accept the entire order click the Accept box on the heading line. System will receive all packet orders. To accept a partial order click the individual item boxes and you will receive only those packets 	<p>If you accept the entire order the system places a green check mark by every item listed on the order.</p> <p>If you accept a partial order the items not received will remain in receiving until checked when received at a later date</p>
8	Enter your first initial, last name and date in the Received by text box.	System should allow you to enter information in the text box.
9	Click Save .	System should refresh screen and display a 'successfully saved' pop-up box. System removes the contents of the order from the screen.
10	Click OK	System removes the pop-up.
11	Review the contents of the drop down box next to Order.	System should remove the order number as a selection.
12	Go to the Packet Order History Test Script	System should have the received order in history. Please note Packets do not add to your inventory

Order Available to Receive Pop-up



Packet Order Detail Receiving

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Sign Out  

Hello pscyr
[Order History](#)
[Change Site](#)

Program: Tuberculosis Elimination Program - Customer: Midway Family Planning

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PROVIDER ORDER DETAIL RECEIVING

Order Number

Tracking Number

Order Date 3/8/2013

TOP LEVEL1

Accept	Item Description	Item ID	Requested Quantity	Ship Date	Inner Qty1	UOM1	Lot	Expiration Date	Received Quantity	Tracking Number
<input type="checkbox"/>	Generic Packet Kit Item	PACKET	5.00	3/8/2013	1	DOSE	<input type="text"/>	<input type="text"/>	<input type="text" value="5"/>	TB000756

BOTTOM LEVEL

Received By