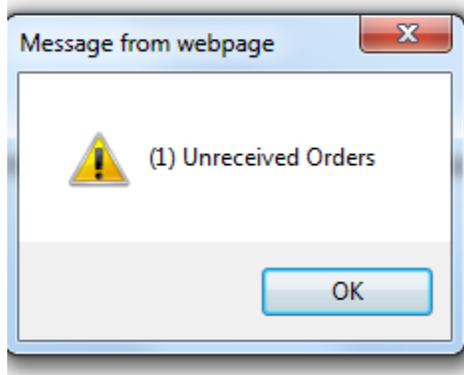


How to receive a Bulk Order

Step #	Execution Procedure or Input	Expected Result or Output
1	Upon logging in, popup message box will appear on the screen stating: Message from Webpage: *(X)* Unreceived Orders. Note: X Identifies how many orders to be received.	System will open this message box indicating you have one or more orders to receive. Note number of orders appearing in the message box. If message box does not appear, check on the status of your order by going to the order tab, select bulk order then filter and go. Pharmacy may not have shipped it yet.
2	Click OK .	System should allow you to click on OK and close out the message box.
3	Click on Receiving tab.	System should bring up a blank Provider Order Detail Receiving screen showing with a drop down box next to Order.
4	Review drop down list of orders for this specific Location. See Screen at end of test.	System should show a drop down list with the same number of orders as noted in step 5.
5	Click on a specific order number. See screen at end of test.	System should refresh the screen and show the order with the Order Date and headers of: Accept, Item ID, Description, Requested Quantity, Ship Date, Inner Pack Quantity, UOM, and Tracking number which are not editable. Lot, Expiration Date and Received Quantity are editable. Note which order used for this test.
6	Review the contents of the Lot, Expiration Date and Tracking columns.	System should populate the three fields with information is available.
7	<ul style="list-style-type: none"> To accept the entire order click the Accept box on the heading line. It will receive all items on the order into inventory. To accept a partial order click the individual item boxes and you will receive only those items into inventory 	<p>If you accept the entire order the system places a green check mark by every item listed on the order.</p> <p>If you accept a partial order the items not received will remain in receiving until checked</p>
8	Make no changes to any of the editable fields and enter your first initial, last name and date in the Received by text box.	System should allow you to enter information in the text box.
9	Click Save .	System should refresh screen and display a 'successfully saved' pop-up box. System removes the contents of the order from the screen.

Step #	Execution Procedure or Input	Expected Result or Output
10	Click OK	System removes the pop-up.

Receiving Pop-up



Provider Order Detail Receiving Before Selecting Drop-down

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Program: STD program - Customer: Regence Health Network

PROVIDER ORDER DETAIL RECEIVING

Order Number **** Please Select ****

Tracking Number

Order Date

TOP LEVEL1

Accept	Item Description	Item ID	Requested Quantity	Ship Date	Inner Qty1	UOM1	Lot	Expiration Date	Received Quantity	Tracking Number
<input type="checkbox"/>										

BOTTOM LEVEL

Received By

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Bulk Order Receiving after Order Drop-down Select

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Program: STD program - Customer: Regence Health Network

PROVIDER ORDER DETAIL RECEIVING

Order Number **** Please Select ****

Tracking Number **** Please Select ****

Order Date

TOP LEVEL1

Accept	Item Description	Item ID	Requested Quantity	Ship Date	Inner Qty1	UOM1	Lot	Expiration Date	Received Quantity	Tracking Number
<input type="checkbox"/>										

BOTTOM LEVEL

Received By

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Bulk Order Receiving after order selection

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Program: STD program - Customer: Regence Health Network

- [Welcome](#)
- [Provider Information](#)
- [Receiving](#)
- [Doses](#)
- [Inventory](#)
- [Place Order](#)
- [Reports](#)
- [Help](#)

PROVIDER ORDER DETAIL RECEIVING

Order Number:

Tracking Number:

Order Date: 2/5/2013

TOP LEVEL 1

Accept	Item Description	Item ID	Requested Quantity	Ship Date	Inner Qty1	UOM1	Lot	Expiration Date	Received Quantity	Tracking Number
<input type="checkbox"/>	BICILLIN L-A 1200MU 2ML TBX 10	60793070110STD	100.00	2/11/2013	10	Syr	<input type="text" value="456983W"/>	<input type="text" value="10/31/2013"/>	<input type="text" value="10"/>	TB617203
<input type="checkbox"/>	DOXYCYCLINE CAP 100MG 14 CAPS	61748011114STD	100.00	2/11/2013	14	Cap	<input type="text" value="456333"/>	<input type="text" value="7/26/2013"/>	<input type="text" value="98"/>	TB617203
<input type="checkbox"/>	DOXYCYCLINE CAP 100MG 14 CAPS	61748011114STD	100.00	2/11/2013	14	Cap	<input type="text" value="456333"/>	<input type="text" value="7/26/2013"/>	<input type="text" value="2"/>	TB617203
<input type="checkbox"/>	XYLOCAINE SDV 1% 2ML/25MPF	63323049227STD	100.00	2/11/2013	25	Vial	<input type="text" value="324569"/>	<input type="text" value="5/30/2015"/>	<input type="text" value="100"/>	TB617203
<input type="checkbox"/>	XYLOCAINE AMP 1% 2ML/10	63323049280STD	100.00	2/11/2013	10	Amp	<input type="text" value="RRRRR"/>	<input type="text" value="12/31/2016"/>	<input type="text" value="100"/>	TB617203

BOTTOM LEVEL

Received By: