

# ImmTrac2 COVID-19 Reporting Tips

Updated 12/2/21



**TEXAS**  
Health and Human  
Services

Texas Department of State  
Health Services

# Table of Contents

<u>Disaster Reporting</u>	<u>3</u>
<u>Immtrac2 Client Type and Ways to Report</u>	<u>4</u>
<u>Consent</u>	<u>5</u>
<u>Data Exchange</u>	<u>6</u>
<u>COVID-19 Vaccine Reporting Example</u>	<u>8</u>
<u>Moderna Booster Reporting</u>	<u>10</u>
<u>GPT Codes</u>	<u>11</u>
<u>Replacing Lost Vaccination Cards</u>	<u>12</u>
<u>Resources</u>	<u>13</u>
<u>Contact Information</u>	<u>14</u>

# Disaster vs. Non-Disaster Requirements

## Non-Disaster

Administration of AIMS must be entered into the Texas Immunization Registry (Immtrac2), and the “data elements” **must be reported within 30 days** of that medical treatment

## Disaster

Doses for new disaster clients **must be entered the same day** into the Immtrac2 system. All new disaster client records without an AIM added to their records will be automatically deleted. Find information on How to Report Disaster Immunizations to ImmTrac2 [here](#).

# Immtrac2 Client Types

IA – ImmTrac2 Adult

IC – ImmTrac2 Child

DC – Disaster Consented

DU – Disaster Unconsented

Deceased (null client type) – Reported from vital statistics as deceased. Not searchable/viewable by standard users.

# Two Ways to Report in Immtrac2

## Data Exchange

Electronic data exchange with the registry allows organizations to electronically import patient and immunization data into ImmTrac2 without the burden of manual data entry into both an electronic health records (EHR) system and ImmTrac2

<https://www.dshs.texas.gov/immunize/immtrac/electronic-data-exchange---meaningful-use.asp>

## Online Entry (Manual)

If you are not registered for data exchange, you will have to manually enter each patient into ImmTrac2. There is no provision for a mass upload of client data to Immtrac2

# Consent Forms

## Disaster AIMS:

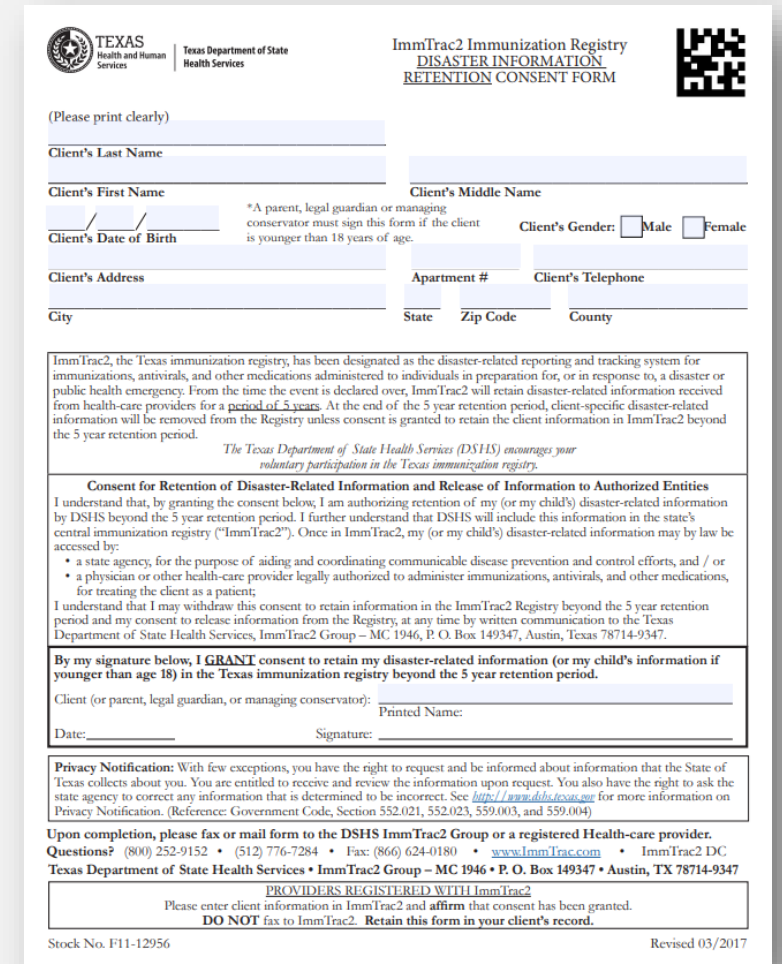
*Must be reported regardless of ImmTrac2 consent status.*

**If client did sign a “Disaster Information Retention Consent”:**  
Disaster AIM can be held longer than 5 years

## **If client did not sign:**

Disaster AIM is deleted after 5 years after the end of the disaster

*Only adult or legal guardians of the minor client can sign the DIR Consent Form. If no consent, will be reported as a Disaster Unconsented Client*



The image shows a "Disaster Information Retention Consent Form" from the Texas Department of State Health Services. The form is titled "ImmTrac2 Immunization Registry DISASTER INFORMATION RETENTION CONSENT FORM" and includes a QR code in the top right corner. It contains several sections for client information, including name, date of birth, gender, address, and contact information. A consent section explains that the form authorizes the retention of disaster-related information for 5 years beyond the end of the disaster. The form also includes a privacy notification and contact information for the DSHS ImmTrac2 Group. The form is dated 03/2017 and has a stock number of F11-12956.

Here you can find the: [Disaster Information Retention Consent Form](#)

# Data Exchange

To find information about Data Exchange go the URL below and find the “Data Exchange Resources:” under the “Providers & Organizations” section.

<https://www.dshs.texas.gov/immunize/immtrac/forms.shtm>

## Naming Convention COVID-19 HL7 File

Example: ABCDOC20301.**COVID**.hl7

## Scenarios requiring an update without deletion of data:

Situations where RXA-21 would be valued as D and Org would resubmit the original data for deletion due to reported incorrect:

- Administering organization (TX IIS ID) in RXA-11.4
- Age or date of birth that changes the patient from a minor to adult or vice-versa
- Vaccine administration date in RXA-3 and RXA-4
- Patient demographics (all data element were incorrect)

Once processed and deleted by ImmTrac2, the corrected data would be reported.

- Processing of the deletions can typically take a minimum of 24 hours (1 business day).
- Correct data should be submitted after the deletion has processed.



# Data Exchange

## Scenarios requiring existing records to be deleted from Immtrac2

Situations where RXA-21 would be valued as U for update and the corrected data submitted for correction due to reported:

- Incorrect
  - Lot number in RXA-15
  - Manufacturer code in RXA-17
  - Vaccine code (CVX/NDC) in RXA-5
  - Patient demographics such as misspelled name fields, wrong gender, misspelled street name, missing apartment number, wrong city etc.
    - If a patient's demographics need to be updated, but the associated immunization was already *successfully* reported to ImmTrac2, an HL7 message containing only the MSH and PID segments may be sent with the corrected demographics.
- Missing patient demographics such as race or ethnicity
- HL7 data exchange errors, specifically IEE errors

Any record that returned an HL7 data exchange error of CLR, IMR or MER must be corrected and resubmitted with RXA-21 valued as A for add



# COVID-19 Vaccine Reporting Example

Note: Reporting for additional doses follows the same steps as reporting for the primary series.

1.

## CRA Event Information (1)

Event Description	Begin Date	End Date
-------------------	------------	----------

Novel Coronavirus Pandemic Event 03/01/2020 06/01/2022

Priority Group:

GPT3

GPT3 - Children 3 - 18 years without high risk conditions.

Age Group:

Age will be calculated at the time of Vaccination and included in aggregate reporting.

2.

3.

## Enter New Immunization

\* Date Administered 11/23/2021

Prescribed By

Remove	Immunization	* Trade Name	* Lot #	Vaccine Eligibility	Prescribed By
<input type="checkbox"/>	SARS-COV2	COMIRNATY TS, 10mcg/0.2mL	123ABC		

\* Manufacturer PFR-Pfizer-Wyeth

Body Site

Route

Dose Full

6.

4.

5.

7.

# COVID-19 Vaccine Reporting

- 1 - Priority Group – [Table](#)
- 2 - Date Administered --
- 3 - Immunization –
- 4 - Trade Name –
- 5 - Lot # – *User Entry*
- 6 - Manufacturer –
- 7 - Dose – Full, Half. A full dose is one dose, even for 2-series vaccines like Pfizer or Moderna.

Note: Reporting the **pediatric** vaccine (for ages 5-11) is the same as reporting for the adult vaccine, except the **trade names are different**, as shown on the right.

## 4. Pfizer Tradename Guidance

### Ages 5-11

**Trade Name:** Comirnaty

**Manufacturer:** PFR-Pfizer-Wyeth


### Ages 12+

**Trade Name:** Pfizer COVID-19 Vaccine

**Manufacturer:** PFR-Pfizer-Wyeth

# Moderna COVID-19 Booster Reporting

Enter New Immunization

\* Date Administered  

Prescribed By

Remove	Immunization	* Trade Name	* Lot #	Vaccine Eligibility	Prescribed By
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

\* Manufacturer  Body Site  Route  Dose

For data exchange, Moderna booster dose reporting will be entered the same way as Moderna primary doses. The only difference is that **to enter the Moderna booster, you should select “half”** to indicate that the dose was a booster.



# GPT Codes

Priority Group	Criteria
GPT1	Pregnant women and infants and toddlers (6 – 35 months old)
GPT2	Household contacts of infants < 6 months and Children 3 – 18 years old with high-risk conditions
GPT3	Children 3-18 years without high-risk conditions
GPT4	Persons 19 - 64 with high-risk conditions and Persons > 65 years old.
GPT5	Healthy adults 19 - 64 years old.

# Replacing Lost Vaccination Cards



Clients will need to fill out the [Authorization to Release Official Immunization History](#) form and either an:

[Immunization Registry Adult Consent Form/the Minor Consent form](#) **or** [Disaster Information Retention Consent Form](#)

We will accept these forms via email, fax, and mail.

Email: [ImmTrac2@dshs.Texas.gov](mailto:ImmTrac2@dshs.Texas.gov)

Forms can be found on our public facing website [ImmTrac Forms and Documents \(texas.gov\)](#)

**COVID-19 Vaccination Record Card**  

Please keep this record card, which includes medical information about the vaccines you have received.  
Por favor, guarde esta tarjeta de registro, que incluye información médica sobre las vacunas que ha recibido.

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Date of birth \_\_\_\_\_ Patient number (medical record or IIS record number) \_\_\_\_\_

Vaccine	Product Name/Manufacturer Lot Number	Date	Healthcare Professional or Clinic Site
1 <sup>st</sup> Dose COVID-19	_____	mm / dd / yy	_____
2 <sup>nd</sup> Dose COVID-19	_____	mm / dd / yy	_____
Other	_____	mm / dd / yy	_____
Other	_____	mm / dd / yy	_____

# Resources

*Immtrac2 DSHS webpage:*

<https://www.dshs.texas.gov/immunize/ImmTrac/>

*User Trainings:*

<https://www.dshs.texas.gov/immunize/immtrac/User-Training/>

*Forms:*

<https://www.dshs.texas.gov/immunize/immtrac/forms.shtm>

*Immtrac2 Login Page:*

<https://immtrac.dshs.texas.gov/TXPRD/portaInfoManager.do>

*Rapid Entry Tool Job Aid:*

<https://www.dshs.texas.gov/immunize/covid19/COVID-19-Vaccine-ImmTrac2-Rapid-Entry-Job-Aid.pdf>

# ImmTrac2 Contact Information

## ImmTrac2 Customer Support:

- *Email:* [ImmTrac2@dshs.texas.gov](mailto:ImmTrac2@dshs.texas.gov)
- *Phone:* 833-832-7068, **option 3** or 800-348-9158, **option 1**

## ImmTrac2 Data Exchange Support:

- *Email:* [ImmTracMU@dshs.texas.gov](mailto:ImmTracMU@dshs.texas.gov)
- *Phone:* 800-348-9158, **option 3**