Texas HIV Medication Program (THMP)

Marivel Cantu-Ressler, PIII, Post-Incarceration Coordinator
Imelda Majalca, MSW
THMP Agenda

- What’s THMP?
- Where Are We On Processing?
- September 1st Changes-Requirements
- AEW Performance Measures
  - Incomplete vs. Verification Issues
- Timeline
- Q & A
Texas HIV Medication Program = AIDS Drug Assistance Program

- **Provides medications** approved by the Food and Drug Administration (FDA) for the treatment of illnesses caused by HIV and other opportunistic infections in HIV-infected individuals as prescribed by their doctor.

- Also operates the **Texas HIV State Pharmaceutical Assistance Program (SPAP)** which helps HIV-positive individuals that do not qualify for the full Low Income Subsidy (extra help) with their out-of-pocket costs associated with Medicare Part D prescription drug plans, including co-payments, deductibles, coinsurance, and during the coverage gap (the "donut hole").

- Also operates the **Texas Insurance Assistance Program (TIAP)** which assists with HIV medication assistance to those who are insured or underinsured.

- Provides assistance to recent jail releases.
Processing Dates

**ADAP**

- **New Applications:**
  - New Intake: 1/22
  - New Processing: 1/18

- **Recert Apps:**
  - Recert Intake: 1/23
  - Recert Processing: 1/17
  - Self-attestation NO changes: 1/17
  - Self-attestation with changes: 1/17

**SPAP/TIAP/Jail**

**SPAP:**
- Current/As they come in

**Jail:**
- Current/As they come in

**TIAP:**
- New applications: 1/10
- Recert applications: 1/11
- Self-attestations: 1/11
Applications for Recently Released

Intake:
• Marivel Cantu-Ressler

Eligibility Determination Worker:
• Marivel Cantu-Ressler

Team Lead:
• Becky Ruiz
Same Goal: Different Approach

**AEW/Case Manager**
- Case Managers
- Case Management training
- You know your clients; often personally.
- Face-to-Face Interaction
- Local (100s-1000s clients)

**Goal:**
Achieving Viral Suppression and EtE.

**THMP**
- Not case managers
- Not required to take case management training
- We don’t know your clients.
- No face-to-face interaction with field or client; all phone
- State (>15,000 clients)
From Fax to Finish…

THMP mails self attestation and recertification at the time of recert.

TDCJ faxes application to THMP.

Marivel receives and holds the application. Processing will begin when the client calls her after being released.

If the client has a prescription with TDCJ, Marivel will call the assigned pharmacy to inform them the client is approved and the prescription is available at TDCJ.

THMP approves order and mails medication from Austin to local pharmacy. 1-3 days.

Pharmacy faxes order to THMP for approval.

Client places a monthly order with the pharmacy.

Approval letter is sent to the client and the pharmacy.
“On Hold” Status

Mail was returned to THMP

Missed re-certification deadline

Active Insurance

THMP was made aware of a change in income, marital status, residency

Alerts client to call THMP
Clients apply before being released from TDCJ.

**Have a 30-day supply upon release.**

Received care and prescription in TDCJ.

They don’t have to wait to receive care outside of TDCJ because they already have a prescription.

**Expedite**

**Application Requirements**

**Outside TDCJ**

Clients don’t apply before release date.

Don’t receive medication upon release.

May not have receive care or a prescription.

Have to make an appointment to receive care and a prescription. This can take weeks.

**Expedited if released than less 6 months ago.**
Question #18 on pg. 3

AEWs should note the release date on page #18.

This is the only way we know that a client was released less than 6 months ago and will expedite the application.
Application Approval Flow

1. Receive Application
2. Intake
3. Process
4. Approve
5. Mail Approval Letter
Pending and Denials

Reviewers makes final decision.

Denials: Secondary Review

Receive Application

Intake

Process
Pend
Deny
THM P Eligibility Documentation

• Further standardization of processes to better align with HRSA expectations.
  • Aligning with HIV Care Services
  • To make the process easier for the client
  • To simplify the process for local agencies

<table>
<thead>
<tr>
<th>April 1st</th>
<th>September 1st</th>
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<tbody>
<tr>
<td>Sent out communication to the field.</td>
<td>New requirements are enforced.</td>
</tr>
<tr>
<td>Processed applications without these requirements but didn’t pend/deny them.</td>
<td>Applications might be pended/denied without new requirement documentation.</td>
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## Proof of Residency

**Document needs to match client's residential address.**

<table>
<thead>
<tr>
<th>Before April 2018</th>
<th>After April 2018</th>
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<tbody>
<tr>
<td>Texas ID or DL was accepted as long as it wasn’t expired.</td>
<td>Address on the document for POR <strong>must</strong> match the RESIDENTIAL address; not the mailing address.</td>
</tr>
<tr>
<td>Address didn’t have to match current address listed on application.</td>
<td>Texas ID or DL can’t be expired.</td>
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<td></td>
<td>Returned Mail: THMP will not ask for POR if returned mail is received or if a client is calling to update address outside of their recertification period. The client will have to submit POR at recertification.</td>
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<tr>
<td></td>
<td>Forecast: Clients will more than likely submit a utility bill or lease since addresses on Texas IDs or DLs aren’t updated frequently. Leases or rental contracts must be accompanied by the signature page of that document.</td>
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### Income Verification form as POR

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<thead>
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<tbody>
<tr>
<td>Income verification forms were not accepted as proof of residency.</td>
<td>Must include and match residential address listed on application.</td>
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<td></td>
<td>It will only be accepted as proof of residency if the client is already</td>
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<tr>
<td></td>
<td>submitting the form as proof of income. <strong>The form will not be accepted solely as proof of residency.</strong></td>
</tr>
<tr>
<td></td>
<td>Requirements for the use of Income Verification forms will not change (example: if the client is paid in pay stubs, the client will need to submit pay stubs).</td>
</tr>
</tbody>
</table>
Self-Attestations

Self-Attestations will now include a space for mailing address.

THMP will accept a self-attestation for a client that reports “no income” without a supporter statement.

Other requirements for self-attestations will not change.

<table>
<thead>
<tr>
<th>Address ► (please provide your current address)</th>
<th>Residential address:</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Mailing address:</td>
</tr>
<tr>
<td>Before April 2018</td>
<td>After April 2018</td>
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<tr>
<td>---------------------------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Tax Return Transcripts were required for clients who were self-employed or in cases in which more income information was necessary.</td>
<td>Accepting Tax Return forms with attachments for clients who are self-employed or when more income information is necessary.</td>
</tr>
<tr>
<td></td>
<td>• Must be signed by the client, an accountant or a tax preparer, or e-signed (must include proof that it was e-filed).</td>
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<tr>
<td></td>
<td>• Transcripts can still be accepted if they are available.</td>
</tr>
<tr>
<td></td>
<td>• THMP might still ask for transcripts in the event that more information or clarification is needed.</td>
</tr>
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<td></td>
<td>• Regional Coordinators and Team Leads will decide if a transcript is needed.</td>
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### Self-Employment Logs **WITH Explanation from AEW, Case Manager**

<table>
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<tr>
<td>Self-employment logs were accepted only for those who couldn’t provide tax information and as a last resort.</td>
<td>Self-employed clients can now submit a log that reflects earned income from the last 30 days along with a letter completed and signed by the AEW or case manager explaining type of work, approximate monthly income, and form of payment.</td>
</tr>
<tr>
<td>Proof of non-filing was required for self-employed clients who haven’t filed taxes.</td>
<td>Proof of non-filing will no longer be requested.</td>
</tr>
<tr>
<td>THMP will accept a letter from the AEW or client without a self-employment log if there is enough information explaining type of work, approximate monthly income, and form of payment.</td>
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<tr>
<td>Self-employment log available on our website.</td>
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Out of State Residents

- DSHS Program Policy states that an individual does not lose their Texas residency status due to a temporary absence from the state.
- THMP participants can maintain eligibility if they maintain a Texas residential address during these absences. Eligible THMP clients will be approved for up to a maximum of a 90 day supply of medications in special circumstances. Refer to THMP’s website for more detailed information ([http://dshs.texas.gov/hivstd/meds/document.shtm](http://dshs.texas.gov/hivstd/meds/document.shtm)).

- Temporary absence from state
- Migrant or seasonal workers
- Temporary out of state work assignments
- Students enrolled in Out of State educational institutions
- Temporary absence from state to care for a loved one
  - Natural disaster displacement
  - TIAP/SPAP clients who are eligible

It is the client’s responsibility to recertify.

In the event that the client remains out of state longer than 90 days, he or she may be required to fully reapply including current proof of Texas Residency.
Find Inspiration.

Check yourself
Before you
Wreck yourself.

--Ice Cube
<table>
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<tr>
<th>Application Complete?</th>
<th>Application Submitted within 10 Days of Client Signature?</th>
<th>Was Recertification/Self-Attestation Done Before Due Date?</th>
<th>Secondary Review Done by Agency?</th>
<th>Did the AEW include supporting documentation to help justify approval?</th>
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**MAKE A PLAY LIST!**
Inspired.

Cultural Competency for Everyone.

-Imelda
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<tr>
<th>Jan</th>
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<th>March</th>
<th>April</th>
<th>May</th>
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<tr>
<td>1st</td>
<td>31st</td>
<td>30th</td>
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<td>1st</td>
<td>30th</td>
<td>31st</td>
<td>1st</td>
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</tbody>
</table>

Reminder Date!
Birthday:  
- Sept 10th

Recert due date:  
- Sept 30th

What is due?  
- Whole application and documentation without MCF.

If not received by Sept 30th?  
- Meds go on hold.

If not received by Oct 31st?  
- Client is dropped.
When can you get the client started on the recert process?
Medications remain on hold until the application is received.

Ideally, the application will be processed and approved by Oct 31st.

What happens if it’s not?

Two possibilities....
1) If THMP is behind, it is possible the client will be dropped but THMP will reapprove the client if the client qualifies.
2) Client will be dropped if pending information is not submitted or if the application was submitted too late.
The client will go on a temporary drop until the application is processed and approved.

Receiving an application two days before the application is due will not give THMP enough time to process.
Pending Information.

Application received Oct 14th.

Medications open up until the application is approved or until Oct 30th.

Processed on Oct 23rd and pending more information.

Due date: Remains Oct 30th.

Medications remain open until Oct 30th.

Pending information not received by Oct 30/31st, client will be dropped by November 1st and client will have to reapply with new MCF.
Questions???