BUSINESS FILING AND VERIFICATION SECTION
BODY PIERCING STUDIO

Minor Amendment License Application
(Health and Safety Code, Chapter 146)

Return both the completed application, and non-refundable check or money order made payable to: Texas Department of State Health Services, Food & Drug Licensing, PO Box 12008, Austin, Texas 78711

For assistance in completing this application call (512) 834-6727

Please note: Additional documentation on page 2 must be submitted with this application

Name Business is Conducted Under (DBA):
______________________________________

Physical Address to be Licensed: __________________________

City, County, State, Zip Code: __________________________

Telephone number at address (___) __________________________

Fee schedule for Body Piercing Studio license minor amendment

☐ $200.00 Body Piercing Only (no tattoo license under same ownership and location)

☐ $150.00 Body Piercing in conjunction w\Tattoo (license under same ownership and location)

(Tattoo license#_____________ Tattoo expiration date: ____________)

☐ Late Fee - A person who files a renewal application after the expiration date must pay an additional $100.00. Any returned checks received after renewal date will be assessed an additional $100.00 late fee.
REQUIRED DOCUMENTATION --- ZONING CODE COMPLIANCE VERIFICATION:

According to Texas Health and Safety Code, Chapter 146, Sec 146.003, you must submit evidence from the appropriate zoning officials in the municipality or county in which the studio is proposed to be located that confirms that the studio is in compliance with existing zoning codes applicable to the studio. A license will not be issued until this documentation has been received by the Department.

**What this means** – you are required to submit a written document from your local city/county Health Department, Zoning Section, which states the address of your business, and that the operation you are performing is allowed at the location. A Certificate of Occupancy will not be accepted.

☐ ☐ I have attached evidence (written document) that confirms that the studio is in compliance with existing zoning codes applicable to the studio.

**VERIFICATION:** I swear or affirm that all information in this application is true and correct. Further certify by signature hereon, that I am authorized to execute this document on behalf of the corporation and am eligible to receive a license. If signing this as owner of a sole proprietorship, I am not delinquent in the payment of any child support owed under chapter 232, Family Code. If signing as a sole proprietor, I certify I have filed the assumed name certificate in appropriate counties pursuant to Business and Commerce Code, Chapter 36. I hereby certify that the studio at the address listed above is located in an area in which the location is permissible under local zoning codes. I further certify that I have read and understand chapter 146 of the Health & Safety Code, the applicable provisions of 25 Texas Administrative code, Chapter 229, and agree to abide by them.

<table>
<thead>
<tr>
<th>Print Name:</th>
<th>Title:</th>
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<tbody>
<tr>
<td></td>
<td>☐ Owner ☐ President</td>
</tr>
<tr>
<td></td>
<td>☐ Partner</td>
</tr>
<tr>
<td></td>
<td>☐ Corporate Designee / Agent</td>
</tr>
</tbody>
</table>

sign here ►

Date:

PRIVACY NOTIFICATION: With few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. You may visit our website listed below for more information on the Privacy Notification (Reference: Government Code, Section 552.021, 552.023 and 559.004).

**ALL SIX PAGES OF THE APPLICATION FORM MUST BE COMPLETED BEFORE A LICENSE WILL BE ISSUED.** Please allow 4-6 weeks for processing.

Visit our website at: www.dshs.texas.gov

Please address **correspondence only** to:
Texas Department of State Health Services
Food and Drug Licensing Group, MC 2835
PO Box 149347
Austin, Texas 78714-9347

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PURPOSE OF THIS APPLICATION: Mark appropriate box to indicate purpose of application, and/or any changes in status of firm.

☐ Amendment of ownership name (this does not include an ownership change): This means the EIN/Taxpayer Numbers are remaining the same and the firm has submitted an amendment with the Secretary of State and the Comptroller’s office. The current expire date remains in effect.
If change affects multiple licensed locations, contact us at 512-834-6727.

Previous name: ____________________________

License number: __________________________ Effective date of change: __________________________

☐ Amended DBA name or location: If change affects multiple licensed locations contact us at 512-834-6727 prior to submitting application. The current expiration date remains in effect for an amendment only.

☐ Location change (previous location): __________________________

☐ DBA Name Change (previous): __________________________

☐ Other: __________________________

Current license number: __________________________

Effective date of change: __________________________

☐ Renewal: Renewals are valid from the anniversary date. Failure to submit the renewal fee before the expiration date will result in a delinquency fee for each location and must be remitted before the license will be issued. Note – if you are submitting an amendment with the renewal, call our office prior to submitting the application. The renewal and amendment carry separate fees that will be due.

☐ Notice that this firm is out of business. Date: __________________________

☐ Not required to license – reason: __________________________

Sign & date page 1 and return.
RESPONSIBLE INDIVIDUAL IN CHARGE AT PHYSICAL ADDRESS

A license cannot be issued for manufacturing or holding of foods for distribution in any room used as living or sleeping quarters; or for the manufacturing, assembling, testing, processing, packing, holding or labeling of drugs and/or devices from any personal residence.

**Please note: Only** drug, device, and/or certificate of authority applicants are required to fill in residence address, driver’s license number, and date of birth.

<table>
<thead>
<tr>
<th>Name &amp; title</th>
<th>Date of birth</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residence address</td>
<td>Driver’s license number</td>
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</tbody>
</table>

**BUSINESS HOURS OF OPERATION**

__________________________ to ______________________

**WEBSITE/INTERNET ADDRESS:**

________________________________

**MAILING ADDRESS INFORMATION** (The license and/or courtesy renewal notice will be sent to the address below).

Mailing name: __________________________________________

Mailing address: _________________________________________

City, State, Zip code: _____________________________________

Name of application preparer (contact person): ________________

Telephone number of contact person: _________________________

Email address of contact person: _____________________________

Fax number for contact person: _____________________________

**LICENSE HOLDER INFORMATION:** Please enter the 11-digit State Tax Payer’s Identification number on file with the Texas Comptroller of Public Accounts. Enter the 9-digit Federal Employee Identification Number (**EIN**).

<table>
<thead>
<tr>
<th>Taxpayer number</th>
<th>EIN number</th>
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Please note: Only for Drug, Device, and/or Certificate of Authority applications:

Has the applicant, licensee, and/or managing officer(s) been convicted of a felony or misdemeanor? □ Yes □ No

If yes, please attach a statement explaining the conviction and include a copy of the driver’s license with the application.

For the information below, complete the box that applies to the ownership of the license. In addition, where stated below, residence address, driver’s license number, and date of birth are required.

☐ Sole Owner / Proprietorship

Name of sole owner: __________________________________________
Residence address __________________________ DLN ______ DOB

☐ Association ☐ State Agency

Name of Association / State Agency: __________________________________________
Address: __________________________________________
Contact person: __________________________________________
Residence address __________________________ DLN ______ DOB
Contact person: __________________________________________
Residence address __________________________ DLN ______ DOB

☐ Partnership ☐ LP ☐ LLP ☐ LTD

Name of partnership: __________________________________________
Address of partnership: __________________________________________
Effective date of partnership: __________________________

(partnership information continued on next page)
| Partner name: | ________________ |
| Residence address | DLN | DOB |
| Partner name: | ________________ |
| Residence address | DLN | DOB |
| Partner name: | ________________ |
| Residence address | DLN | DOB |

☐ Corporation  ☐ LLC

Effective date of Incorporation: ________________

Corporation Name: ___________________________________________________________

Corporation Address: _________________________________________________________

President: ________________

Residence address | DLN | DOB |

Officer: ________________

Residence address | DLN | DOB |

Officer: ________________

Residence address | DLN | DOB |

Registered Agent: ________________

Residence address | DLN | DOB |