



MINUTES
Texas State Board of Examiners of Dietitians
April 2, 2004

The Meeting was called to order at 10:15 a.m. by Ralph McGahagin and a quorum was established.

Agenda Item 2

Board members present: Gene Wisakowsky, Ralph McGahagin, Janet Hall, Lucy Flores, Amy McLeod, Claudia Lisle, Carol Davis and Amy Scott.

Staff present: Bobbe Alexander, Executive Secretary; Linda Coy and Karen Dlouhy, Administrative Assistant; Carolyn Wright, Board Attorney; Debbie Peterson, Division Director; Stephen Mills, Assistant Division Director for Professional Licensing and Certification Division.

Agenda Item 3 (Absent Board Members)

Mr. Wisakowsky made a motion to excuse the absence of Elizabeth Blakely. Ms. Davis seconded the motion. **The motion passed.**

Agenda Item 4 (Minutes)

Mr. Wisakowsky made a motion to accept the minutes from the October 17, 2003, meeting. Ms. Flores seconded the motion. **The motion passed.**

Agenda Item 5 (Chair's report)

Ralph McGahagin introduced and welcomed Bobbe Alexander as the Executive Secretary for the Dietitians' Board. **No action taken.**

Agenda Item 6 (Division's Director Report)

Debbie Peterson, Division Director, gave a report about the consolidation process and the function of each unit. Ms. Peterson distributed the financial report, explaining the revenues and budget for the Dietitians Board. Ms. Peterson reported to the board the updates regarding the renewals. The renewals would be available online and criminal history background checks would be run randomly.

Stephen Mills, Assistant Division Director, reported to the board an overview of dates regarding the Sunset process.

Agenda Item 7 (Executive Secretary's Report)

Bobbe Alexander reported to the board that there are a total of 3,616 licensed dietitians with 15 being provisionally licensed. **No action taken.**

Agenda Item 8 (Ratification of Applications Approved)

Mr. Wisakowsky made a motion to accept the Applications that were approved by Bobbe Alexander, Executive Secretary. Ms. Hall seconded the motion. **The motion passed.**

Agenda Item 9 (Distribution of Draft Minutes)

Mr. McGahagin recommended that the Draft Minutes be done within three weeks, so that it would be available to the public. **No action taken.**

Agenda Item 10 (Committee Reports)

Ms. Flores reported to the board the Rules Report regarding the language that would be implemented due to Legislation. Ms. Flores stated once the modifications are applied then the rules would be adopted.

Agenda Item 11 (Chapter 711)

Ms. Flores made a motion that once the Rules are modified then they would be published in the Texas Register for thirty days, for public comment. Mr. Wisakowsky seconded the motion. **The motion passed.**

Agenda Item 12 (Public Comment)

No public comment made.

While in discussion the board members were concerned about the proclamation that was to be given to the previous board members for the completion of their term. Debbie Peterson suggested to the board to considered a stone box or to have a glass carved as the award. All were in favor.

Agenda Item 13 (Next meeting date)

Next meeting date October 28-29, 2004. All were in favor of the 29th should it be a one-day meeting.

Agenda Item 14 (Adjournment)

Adjourn at 11:45 a.m.

Ralph McGahagin, Chair

Bobbe Alexander, Executive Secretary

Date

Date