



TEXAS BOARD OF LICENSURE FOR PROFESSIONAL MEDICAL PHYSICISTS

Full Board Meeting  
Thursday, May 3, 2012 11:00 a.m.  
Department of State Health Services  
Exchange Bldg.  
8407 Wall St. N-102  
Austin, Texas 78754

**MINUTES**

**Members Present:**

Richard Wendt, III, Ph.D., chair  
Valerie Foreman, M.S.  
Douglas Johnson, M.S.  
A. Lee Schlichtemeier, M.D.  
Kiran Shah, M.B.A.  
John Leahy, M.D.  
James Marbach, Ph.D.  
Charles Beasley, Ph.D.

**Staff Present:**

Ann Hammer  
David Richards  
Cindy Bourland  
Stephen Mills  
Nerissa Andrews  
Alice Bradford

**Agenda item 1** was the call to order. The meeting was called to order by Dr. Wendt at 11:22 a.m.

**Agenda item 2** was the introduction of members, guests and staff.

**Agenda item 3** was the approval of minutes from November 4, 2011 meeting. A motion was made to approve the minutes as corrected. The motion was seconded and passed.

**Agenda item 4** was public comment. No comments were received.

**Agenda item 5** was the ratification of applications approved by the Credentials Committee. Mr. Johnson made a motion to accept the report and ratification of the applications approved by the Credentials Committee. The motion was seconded and passed.

**Agenda item 6** was discussion and possible action regarding the jurisprudence exam for license holders and/or applicants, including demonstration of jurisprudence examination by eStrategy Solutions. Dr. Schlichtemeier made a motion to direct the staff to proceed with the implementation process of the jurisprudence exam and require applicants to complete the exam prior to licensing. The motion was seconded and passed.

Dr. Beasley made a motion to allow completion of the Texas Jurisprudence Exam to count for one (1) hour of the continuing education requirement per renewal period. The motion was seconded by Ms. Foreman and passed. Dr. Beasley and Dr. Marbach agreed to assist staff with the exam development, as needed.

**Agenda item 7** was the discussion and possible action regarding measurements which must be performed personally by a licensed medical physicist and those which may be performed by an unlicensed individual. Dr. Wendt directed the rules committee to review and report findings at the next meeting.

**Agenda item 8** was the discussion and possible action regarding public comments concerning proposed amendments and new sections of Title 22, Texas Administrative Code, Chapter 601, concerning the licensure and regulation of professional medical physicists, as published in the February 17, 2012 issue of the *Texas Register*. A motion was made to approve the responses and modifications to rules based on public comments. The motion was seconded and passed.

**Agenda item 9** was the discussion and possible action regarding final adoption of proposed amendments and new sections of Title 22, Texas Administrative Code, Chapter 601, concerning the licensure and regulation of professional medical physicists, as published in the February 17, 2012 issue of the *Texas Register*. A motion was made to accept the rules as revised and approve publication in the *Texas Register*. The motion was seconded and passed.

**Agenda item 10** was the board chair report which may include current challenges and accomplishments; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; and general information regarding the routine functioning of the board. Dr. Wendt gave his report.

**Agenda item 11** was the executive secretary's report which may include program operations; customer service accomplishments; inquiries; and challenges; current and/or historical license statistics; media; legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to the executive secretary; and general information regarding the routine functioning of the licensure program. Ms. Hammer gave her report.

**Agenda item 12** was the management report from the DSHS Professional Licensing and Certification Unit, which may include unit organization and staffing; program costs and revenue;

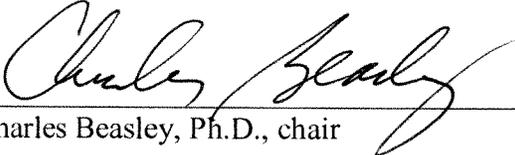
current operational initiatives; customer service accomplishments and challenges; workload processing and statistical information; status of rulemaking within the unit; legislative and media contacts and tracking; and general information regarding the routine functioning of the unit. Ms. Bourland gave her report.

**Agenda item 13** was the items for future consideration. No items were discussed.

**Agenda item 14** was announcements and comments not requiring committee action. There were no items or comments.

**Agenda item 15** was to set the next meeting date. The next meeting date is to be determined.

**Agenda item 16** was adjournment. A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting was adjourned by Dr. Wendt at 2:38 p.m.

  
\_\_\_\_\_  
Charles Beasley, Ph.D., chair

7-23-2013  
Date

  
\_\_\_\_\_  
Ann Hammer, Executive Secretary

7-23-2013  
Date