

TEXAS STATE BOARD OF EXAMINERS OF PROFESSIONAL COUNSELORS

Administration and Finance Committee

Saturday, September 16, 2006, 9:00 a.m.

Laguna Madre Learning Center, Port Isabel High School

State Highway 100

Port Isabel, Texas 78578

Minutes

Committee Members Present:

Judy Powell, Chair

Ana Bergh

James Castro

DSHS Staff Present:

Dan Meador

Bobbe Alexander

Stewart Myrick

Stephen Mills

Eileen Hartman

Guests Present:

Shawn O'Brien

Kim Hatley

Kathy Ybanez

Agenda Item 1 was the call to order at 9:21 a.m. by Ms. Powell

Agenda Item 2 was the introduction of members, staff, and guests.

Agenda Item 3 was review and accepts committee minutes from the May 19, 2006 meeting. A motion was made by Ms. Powell to accept the minutes with corrections. The motion was seconded and passed unanimously.

Agenda Item 4 was the committee chair report concerning issues affecting the board. Ms. Powell reported on her attendance at the meeting of the Council on Sex Offender Treatment, a report on the August 8, 2006 meeting of the House and Senate Committees on Human Services, the survey on the services of the board attorney, and the survey from the American Association of State Counseling Boards (AASCB) regarding continuing education requirements in different states.

Agenda Item 5 was the discussion and possible action concerning the executive director's report. Ms. Alexander reported on the status of license application processing. No action was taken.

Agenda Item 6 was the unit manager's report. Mr. Mills reported on the implementation of the new database, the legislative appropriations request for the 2008-2009 biennium, the board budget, the article for the Texas Counseling Association (TCA) newsletter, the customer survey update, and the Sunset Advisory Commission recommendations.

Agenda Item 7 was discussion and possible action concerning the unit manager's report. The committee expressed its support for the recommendations.

Agenda Item 8 was the discussion and possible action concerning conference attendance. Ms. Powell spoke about the AASCB and TCA conferences. No action was taken.

Agenda Item 9 was the report from the Texas Counseling Association's Executive Director. Kim Hatley, TCA Liaison, expressed appreciation for the work of the unit staff during the implementation of the new database. No action was taken.

Agenda Item 10 was public comment. There were no comments.

Agenda Item 11 was the adjournment of the meeting. A motion was made by Ms. Powell to adjourn the meeting at 11:08 am.

Approved by the committee on February 2, 2007
Judy Powell, Chair