

Texas Statewide Health Coordinating Council
Texas Center for Nursing Workforce Studies Advisory Committee

Minutes of Meeting Held February 2, 2013
10:00 am – 3:00 pm

Texas Department of State Health Services
Center for Health Statistics
313 E. 14th St
Austin, Texas 78714

Members Attending

Alexia Green, PhD, RN, FAAN, Co-chair (joined at 12:30pm)
Richard Beard, BS, RN, CMSRN, Co-Chair
Donna Carlin, MSN, RN (until 12 noon)
Pearl E. Merritt, EdD, MSN, MS, RN
Vickie Ragsdale, PhD, RN
Ellarene Sanders, RN, PhD, NEA-BC
Lisa Taylor, PhD, RN, CNS, FNP
Sally Harper Williams
M'Lissa Quintanilla, LVN
Gail Acuna, RN, MA
Elizabeth Poster, PhD, RN, FAAN
Elizabeth Sjoberg, JD, RN
Kathryn Griffin MSN, RN, NEA-BC (until 12:30pm)
Susan McBride, PhD, RN (until 12:30pm)
Jennifer DM Cook, PhD, MBA, RN (until 12:30pm)

Members Absent

Lula Pelayo, PhD, RN, Excused
Rachel Hammon, BSN, RN, Excused
Katherine Thomas, MN, RN, FAAN, Excused
Patti Hamilton, PhD RN, Excused

Betty Sims, RN, Excused

Staff Present

Pam Lauer, Program Director, CNWS
Joanne Delk, MS, Research Specialist, CNWS
Allison Dubin, Program Specialist, CNWS
Matt Turner PhD, Program Specialist, CNWS
Nagla Elerian, Director, Center for Health Statistics

Public

Sandi Emerson
Jan Hooper
Kristin Benton
Virginia Ayars
Aileen Kishi

1. Welcome and Introductions	Richard Beard called the meeting to order at 10:00 a.m. He welcomed the committee and staff members present, who introduced themselves. It was announced that the meeting will be tape recorded as required by the Administrative Procedures Act.
2. Establish Quorum and Approval of Excused Absences	Motion to approve excused absences made by Elizabeth Poster, seconded by Donna Carlin. The motion carried.
Quorum Attained	A quorum of members was present; hence the committee was able to take action at this meeting.
3. Review of February 22, 2013 agenda	The agenda was reordered. Motion to rearrange agenda made by Elizabeth Sjoberg seconded by Donna Carlin. The motion carried.
4. Approval of Minutes for May 9, 2012 Meeting	<p>The advisory committee requested that the following changes be made to the minutes.</p> <ul style="list-style-type: none"> • Page 2. Item 5 “The committees requested that the following the changes be made.” • Page 3. Item 9 “It was reposted reported that TNA was currently busy getting ready for...” <p>Motion to approve minutes made by Ellarene Sanders, seconded by Pearl Merritt. The motion carried.</p>
5. Report from the Texas Higher Education Coordinating Board – Donna Carlin	Ms. Donna Carlin gave an update on behalf of the Texas Higher Education Coordination Board. She reported that the DNP white paper was accepted at the January 13, 2013 THECB board meeting. Ms. Carlin announced who received the 2012-13 Nursing Innovation Grants. She also spoke about HB 30 which would reduce ADN program hours from 72 to 60.
6. Update from the Co-Chairs – Alexia Green and Richard Beard	<p>Richard Beard announced that Bonnie Clipper resigned from the advisory committee. Mr. Beard then provided information on David Marshall and indicated that the co-chairs are nominating him to replace Bonnie Clipper. A motion to approve the appointment of David Marshall was made by Donna Carlin and seconded by Elizabeth Poster. The motion carried.</p> <p>Mr. Beard gave on an update on the co-chairs, Kathy Thomas and Ellarene meeting with DSHS Commissioner, David Lakey, on the current state of the TCNWS and that they would have a follow up meeting in 6 months.</p>
7. Discussion and	Matt Turner presented the 2012 Hospital Nurse Staffing Survey Reports. The

<p>Approval of Reports of Findings on the 2012 Hospital Nurse Staffing Survey –Matt Turner and Joanne Delk</p>	<p>advisory committee requested that the following changes be made on each report:</p> <p>Characteristics Report</p> <ul style="list-style-type: none"> • A motion to approve report made by Pearl Merritt, Motion seconded by Elizabeth Sjoberg. The motion carried <p>Hospital Staffing Report</p> <ul style="list-style-type: none"> • A motion to approve reports made by Ellarene Sanders, Motion seconded by Pearl Merritt. The motion carried <p>Vacancy and Turnover Report</p> <ul style="list-style-type: none"> • Pull out APRN Data, maybe make brief one pagers on RN vac & TO, APRN vac & TO, and VN vac& TO • A motion to approve report made by Elizabeth Sjoberg, Motion seconded by Elizabeth Poster. The motion carried. <p>Recruitment Report</p> <ul style="list-style-type: none"> • A motion to approve report made by Pearl Merritt, Motion seconded by Donna Carlin. The motion carried. <p>Hiring of Newly Licensed RNs Report</p> <ul style="list-style-type: none"> • Change title to “Transition to Practice Programs for Newly Licensed RNs” • Add a definition for transition to practice programs at end of middle section on first page of report. • Explain employment vs. non-employment models (paid vs. not) • A motion to approve report made by Pearl Merritt. The motion was seconded by Elizabeth Poster. The motion carried. <p>Methods of Interim Staffing Report</p> <ul style="list-style-type: none"> • Make the notes saying that interim staffing costs do not equal wages more prominent. • Explain that the high cost of ‘other’ interim staffing methods are due to outliers in Region 5 • The suggestion was made that we should see if salary data is available from the Texas Workforce Commission to compare the hospitals’ reported cost per hour data. • A motion to approve report made by Ellarene Sanders, Motion seconded by Elizabeth Sjoberg. The motion carried. <p>State Hospitals Report</p> <ul style="list-style-type: none"> • Beds in state hospitals are not licensed. Remove the word “licensed” when in reference to state hospital beds. • Make note saying that interim staffing costs do not equal wages more prominent. • A motion to approve report made by Pearl Merritt, Motion seconded by Elizabeth Sjoberg. The motion carried. <p>Critical Access Hospitals</p>
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	<ul style="list-style-type: none"> • Make note saying that interim staffing costs do not equal wages more prominent. • Motion to approve report made by Sally Williams, Motion seconded by Pearl Merritt. The motion carried. <p>Design and Methods Report</p> <ul style="list-style-type: none"> • Motion to approve report made by Ellarene Sanders, Motion seconded by Elizabeth Sjoberg. The motion carried <p>Highlights and Recommendations Report</p> <ul style="list-style-type: none"> • Update the report to reflect the new name given to the “Hiring of Newly Licensed RNs” to “Transition to Practice.” • Motion to approve report made by Donna Carlin, Motion seconded by Pearl Merritt. The motion carried.
<p>8. Discussion and Approval of Reports of Findings on the 2012 Professional, Advanced Practice, and Vocational Nursing Education Program Information Surveys (NEPIS) – Allison Dubin and Joanne Delk</p>	<p>Joanne Delk presented the 2012 NEPIS reports on Professional Nursing Programs. The advisory committee requested that the following changes be made on each report:</p> <p>RN Program Characteristics Report</p> <ul style="list-style-type: none"> • Delete information about articulation agreements in the reports. In the future these questions will be moved from the NEPIS to the CANEP questionnaire. • Motion to approve reports made by Elizabeth Poster, Motion seconded by Elizabeth Sjoberg. The motion carried. <p>RN Admission, Enrollment, & Graduation Report</p> <ul style="list-style-type: none"> • Fix chart heading on p. 1. • Split ADN into LVN to ADN and ADN programs in all tables. • Motion to approve reports made by Elizabeth Poster, Motion seconded by Donna Carlin. The motion carried. <p>RN Student Demo Demographics Report</p> <ul style="list-style-type: none"> • Break out LVN to ADN from AND • Motion to approve reports made by Donna Carlin, Motion seconded by Elizabeth Sjoberg. The motion carried. <p style="text-align: center;">○</p> <p>RN Faculty Demographics Report</p> <ul style="list-style-type: none"> • Break out LVN to ADN from AND • Motion to approve reports made by Pearl Merritt, Motion seconded by Ellarene Sanders. The motion carried.

Allison Dubin presented the 2012 NEPIS reports on Vocational Nursing Programs. The advisory committee requested that the following changes be made:

VN Characteristics Report

- On page 2, under “Online Availability of Vocational Nursing Programs” remove capitalization from “Nursing Educational”
- Motion to approve reports made by Ellarene Sanders, Motion seconded by Elizabeth Sjoberg. The motion carried

VN Admission, Enrollment, and Graduation Trends Report

- Motion to approve reports made by Pearl Merritt, Motion seconded by Sally Harper Williams. The motion carried.

VN Faculty Demographics Report

- Motion to approve reports made by Elizabeth Sjoberg, Motion seconded by Elizabeth Poster. The motion carried.

VN Student Demographics Report

- Motion to approve reports made by Richard Beard, Motion seconded by Sally Williams. The motion carried.

Allison Dubin presented the 2012 NEPIS reports on Advanced Practice Nursing Programs. The advisory committee requested that the following changes be made:

APRN Program Characteristics Report

- Page 4, under “Precepted Practice Hours in Advanced Practice Nursing Programs” the committee requested the bullet “Generally, the nurse-anesthetist programs required a higher number...” be removed because it repetitious of another bullet.
- Motion to approve reports made by Lisa Taylor, Motion seconded by Sally Harper Williams. The motion carried

APRN Student Admissions, Enrollment, and Graduation Trends in Advanced Practice Nursing Education Programs Report

- Motion to approve reports made by Lisa Taylor, Motion seconded by Gail Acuna. The motion carried.

APRN Faculty Demographics Report

- Page 2, under APRN Faculty Demographics heading there is a formatting error in the paragraph.
- Page 2, in the footnote about earliest retirement age, there was a typo.
- Motion to approve reports made by Lisa Taylor, Motion seconded by Elizabeth Sjoberg. The motion carried.

	<p>Student Demographics in Advanced Practice Nursing Education Programs Report</p> <ul style="list-style-type: none"> • Motion to approve reports made by Lisa Taylor, Motion seconded by Elizabeth Sjoberg. The motion carried.
<p>9. Update on 2013 Home Health and Hospice Nurse Staffing Survey and Public Health Nurse Staffing Survey – Joanne Delk</p>	<p>Joanne Delk told the advisory committee that CNWS is in the process of establishing the taskforce for the 2013 Home Health and Hospice Nurse Staffing Survey. The taskforce will meet via teleconference on April 2nd, 2013 to review the survey materials. CNWS hopes to have the survey begin in May 2013 and completed by mid-summer.</p> <p>CNWS has begun preparing for the Public Health Nurse Staffing Survey. Due to the variety of locations that public health nurses work, including a lot of unidentified non-profits, CNWS has decided to conduct the survey on Local and County Health Departments. The goal is for this survey to run concurrently with the Home Health and Hospice Nurse Staffing Survey. Ms. Delk told the advisory committee that CNWS needs to establish the taskforce for this survey and asked for suggestions. No suggestions were given for the chair of the taskforce</p>
<p>10. Report from TCNWS and Discussion of Operations Plan - Pam Lauer</p>	<p>Pam Lauer gave a brief update on the status of the CNWS regarding new staff, the completion of the nursing demographics report, data brochures in development, abstracts being developed by CNWS staff for conference submissions, next projects, and where the CNWS is in relation to the operations plan that will need to be updated for the next biennium.</p>
<p>11. Report from Statewide Health Coordinating Council – Richard Beard</p>	<p>Richard Beard provided an update on the last Statewide Health Coordinating Council (SHCC) meeting that took place on February 7, 2013. Dr. Reagan is the new chair of the council and has been in the position for nearly a year. One of the main focuses of the meeting was to discuss the focus and purpose of SHCC. Dr. Reagan wants the SHCC to focus more on the workforce plans. The council also discussed its mandate to have a Health Information Technology subcommittee and Ms. Lauer shared that there was a subcommittee and they issued a report, and now the subcommittee has dissolved. The Health and Human Services Commission (HHSC) now has several people throughout the enterprise that focus on this topic. SHCC discussed if they needed to reconvene this subcommittee or if HHSC is handling it adequately. HB 595 was also discussed, which would dissolve SHCC. SHCC is also watching a mandatory meningitis bill, HB 205 regarding outpatient care for mental health, and a bill regarding nurses working to the extent of the license.</p>
<p>12. Update on the 83rd Legislative Session – Ellarene Sanders, Elizabeth Sjoberg, Kathy Thomas</p>	<p>Kristin Benton provided an update on behalf of Kathy Thomas for the Texas Board of Nursing. An update was given on legislative appropriations request. They requested an increase for the Executive Director’s salary, and two additional consultant positions (one for education and one for practice). They asked for additional \$417,000 for board operations and an extra \$93,000 for the Texas Center for Nursing Workforce Studies. All has been approved by the House appropriation committee with the exception of the salary increases which will require a special committee.</p>

	<p>Ms. Benton stated the 3 proposed amendments to Nursing Practice Act:</p> <ul style="list-style-type: none"> • Mandatory Criminal Background Checks for Students • To continue the pilot of deferred disciplinary actions for non-major offenses • Limited non-disclosure of disciplinary proceedings regarding substance abuse. <p>Ellarene Sanders gave an update from the Texas Nurses Association and Nursing Legislative Action Coalition prospective. SB 406 on advanced practice prescriptive authority looks like it is going to happen and has been received much more positively this year. We are projecting we will get questions regarding the number of clinical hours required in nursing programs. Also the prerequisites required for nursing programs and the need to standardize them across programs is an issue that has come up this session.</p> <p>Elizabeth Sjoberg, from the Texas Hospital Association (THA), gave a legislative update and provided a THA handout on the 2013 Texas Legislative Session. THA is currently tracking legislation regarding Medicaid in Texas. National Nurses United met with THA and they plan to fill a bill on lift teams. Rep. Elliot Naishtat has created legislation to create a workforce center modeled on TCNWS that would be for social workers. There is legislation for new born screening for critical heart defects. Last session the legislature established the Neonatal Intensive Care Unit Council. They are proposing legislation for neonatal intensive care units to have designations within the hospitals. Public employees have a bill to allow breastfeeding in the workplace. THA has also been working on advance directive/end of life care legislation.</p>
<p>13. Report from the Texas Action Coalition- Alexia Green</p>	<p>Dr. Green gave an update on the Texas Team. She testified today at the Texas Legislature at the request of Donna Howard. She gave an update on the regional approach the Texas Team has taken. An explanation was given on conception based curriculum and on the work being done to develop all the courses. The APIN is working to get university to develop pathways for ADN nurses to move onto the BSN degree. The APIN grant also has a diversity aspect to increase minority graduation. 290 organizations have joined the coalition. The information on the TCNWS website about the coalition is not up-to-date. Dr. Green would like to discuss further if we need to update the site or discontinue it. Pam said that we can update the page if needed or we can link to the national page.</p>
<p>14. Discussion of IOM Dashboard - Alexia Green</p>	<p>Dr. Green discussed the IOM dashboard. IOM has created a dashboard at the national level to track the IOM nursing goals. IOM is asking the states to provide the data to fit into the dashboard. The Texas Team is looking to TCNWS to provide this data. Dr. Green proposes a conference call with TCNWS to discuss the dashboard, and asks if we can make a trial dashboard.</p>
<p>15. Future Meeting Dates for TCNWS Advisory Committee</p>	<p>The next meeting is May 8th, 2013 which will be a conference call.</p>
<p>16. Agenda Items for the Next TCNWS Advisory Committee</p>	<p>Dr. Green requested the IOM dashboard be included.</p>

Meeting	
17. Public Comment	There was no public comment.
18. Adjourn	