

**ADVISORY BOARD OF ATHLETIC TRAINERS  
REGULAR MEETING**

Monday, December 12, 2011, 11:00 a.m.  
Texas Department of State Health Services, Exchange Building  
8407 Wall Street, Room N-102  
Austin, Texas 78754

**AGENDA**

1. Call to order
2. Introduction of board members, staff, and guests
3. Public comment
4. Discussion and possible action concerning approval of minutes for January 31, 2011 board meeting
5. Discussion and possible action concerning report on the Ad-Hoc Education Committee meeting held on October 22-23, 2011
6. Discussion and possible action concerning continuing education hours required for license renewal
7. Discussion and possible action concerning Board Chair Report and Update concerning current challenges and accomplishments; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; and general information regarding the routine functioning of the board.
8. Discussion and possible action concerning Program Director's Report and Update concerning program operations; customer service accomplishments, inquiries, and challenges; current and/or historical licensee statistics; media, legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to program director; and general information regarding the routine functioning of the licensure program.
9. Discussion and possible action concerning report from the Professional Licensing and Certification Unit regarding unit organization and staffing; program costs and revenue; current operational initiatives; customer service accomplishments and challenges; workload processing and statistical information; status of rulemaking within the unit; legislative and media contacts and tracking; and general information regarding the routine functioning of the unit
10. Election of board vice-chair and secretary
11. Items for future consideration
12. Set next meeting date(s)
13. Adjournment

Contact: Stewart Myrick, Program Director, Advisory Board of Athletic Trainers  
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An individual who wishes to speak on an issue that falls under the board's jurisdiction must provide the Executive Secretary, the Chair, or board administrative staff with his or her name, address, and the name of the organization he or she represents, if applicable, at the start of the meeting. At the beginning of each meeting, the Chair shall establish and announce any limitations on speakers, including time limits and when speakers will be allowed to speak. The limitations, if any, may vary from meeting to meeting (Board Policy 00-001). The board reserves the right to go into Executive Session pursuant to Chapter 551, Texas Government Code.

Persons with disabilities who plan to attend this meeting and require auxiliary aids or services are asked to call Charlmaine Ferguson, Center for Consumer and External Affairs, Department of State Health Services, (512) 458-7404 ext. 6605, 72 hours prior to the meeting so that appropriate arrangements may be made. Capital Metro of Austin has accessible public transportation services. Persons having special transportation needs from the airport or locally while in Austin may contact Nancy Crowther, Accessible Transportation Specialist, Capital Metro (512) 389-7435 or RELAY Texas at 1-800-735-2989 TDD.