

New Employee Orientation

Tuberculosis and Refugee Health Services Branch

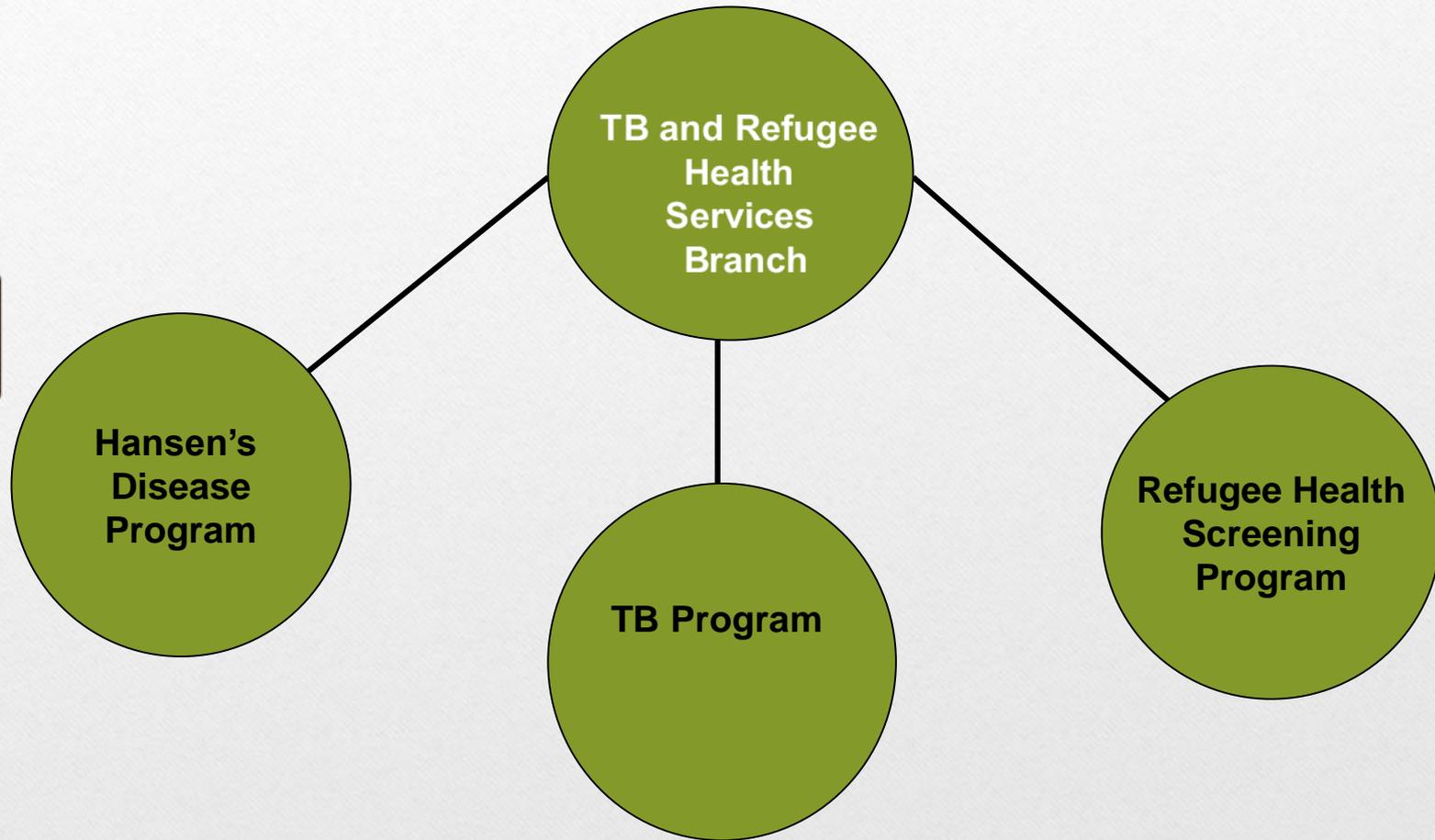
Sandra A. Morris, M.P.H.

February 3, 2016

Areas of Discussion

- Composition of the Branch
- TB Program Structure
- Organizational Structure

TB Services Branch Composition



Common Program Activities

- Disease Prevention & Control
 - Medication/Vaccine Administration
 - Laboratory Services
 - Standards of Care
 - Public Health Law Review
 - Rules Development
- Epidemiology Services
 - Identifies and monitors disease trends
 - Determines at-risk populations

Common Program Activities

- Program Evaluation
 - Data Analysis
 - Site Reviews
- Funds Management
 - Budget Planning and Preparation
 - Determines Funding Allocation
 - Monitors Expenditures

Common Program Activities

■ Grants Management

- Prepares grant applications for ongoing federal funding
- Submits routine grantor reports
- Aligns program functions to support grant requirements

■ Contractual Services

- Prepares statements of work
- Determines performance deliverables

Tuberculosis Program

Program Goal and Mission

- Goal: Eliminate tuberculosis as a public health threat
- Mission: Prevent, treat and control the spread of TB in Texas.

Core TB Program Services

- Clinical Care Services
- Program Evaluation/Epidemiology
- Congregate Settings
- Binational Projects

Program Support

- Surveillance and Reporting
- Pharmacy
- Laboratory
- Contract Management

Statewide TB Infrastructure

- 31 Funded local health departments
- 8 DSHS Health service regions
- 4 binational projects
 - HSR 11 – Grupo Sin Fronteras & Los Dos Laredos
 - HSR 8 – Esperanza y Amistad
 - HSR 9/10 – Juntos Project
- Heartland National TB Center

Refugee Health Program

- Refugee Health Program (RHP) provides eligible clients with comprehensive health assessments, including follow-up and referrals for health conditions identified in the assessment process.
- The RHP supports local health departments in seven principal refugee resettlement areas to provide health assessments to refugees and other eligible clients.

Refugee Resettlement Areas

- Abilene
- Amarillo
- Austin
- Dallas
- Houston
- San Antonio
- Tarrant County

Population Served

- Newly arrived official refugees (within 90 days of arrival in the US), Cuban and Haitian Parolees/Entrants (granted on-site official entry), Iraqi and Afghani immigrants, Asylees (from date granted asylum), and Victims of human trafficking (from date certified).

Hansen's Disease Program

- The Hansen's Disease Program provides outpatient services to prevent deformity and disability from Hansen's disease (leprosy) through diagnosis and treatment.

Hansen's Disease Clinics

- Texas Center for Infectious Disease
- Health Service Region 11
- Houston Department of Health

**IDPS TB/HIV/STD/Viral Hepatitis Unit
TB and Refugee Health Services Branch
January 2016**

Branch Office	
Management to Staff Ratio:	1:8
Total Filled Managers:	1
Total Filled Other Staff:	7
Total Filled Staff:	8
Total Vacancies:	0
Total Staff (Filled/Vacant):	8
Total Filled Federal Assignees:	2
Total Vacant Federal Assignee:	0

Overall Branch	
Management to Staff Ratio:	1:9
Total Filled Managers:	2
Total Filled Other Staff:	16
Total Filled Staff:	18
Total Vacancies:	2
Total Staff (Filled/Vacant)	20
Total Filled Federal Assignees:	2
Total Vacant Federal Assignee:	1

Sandra Morris, M.P.H. (M)
Manager IV
TB and Refugee Health
Services Branch
H31000/58909/B25/E

Tomas Rodriguez
Federal Assignee
GS13

Angelica Galindo-Sanchez
Federal Assignee
Proposed Bi-National
TB Coordinator

Lara Miller (TL)
Staff Services Officer II
H31000/9050/B18/N

Rosie Jones
Administrative Assistant II
H31000/9066/A11/N

Jessica Montour (TL)
Epidemiologist III
H31000/76031/B23/N

Amira Suton
Program Specialist IV
H31000/9215/B20/N

Diana Whitley
Public Hlth & Prev Spec I
H31000/9059/B14/N

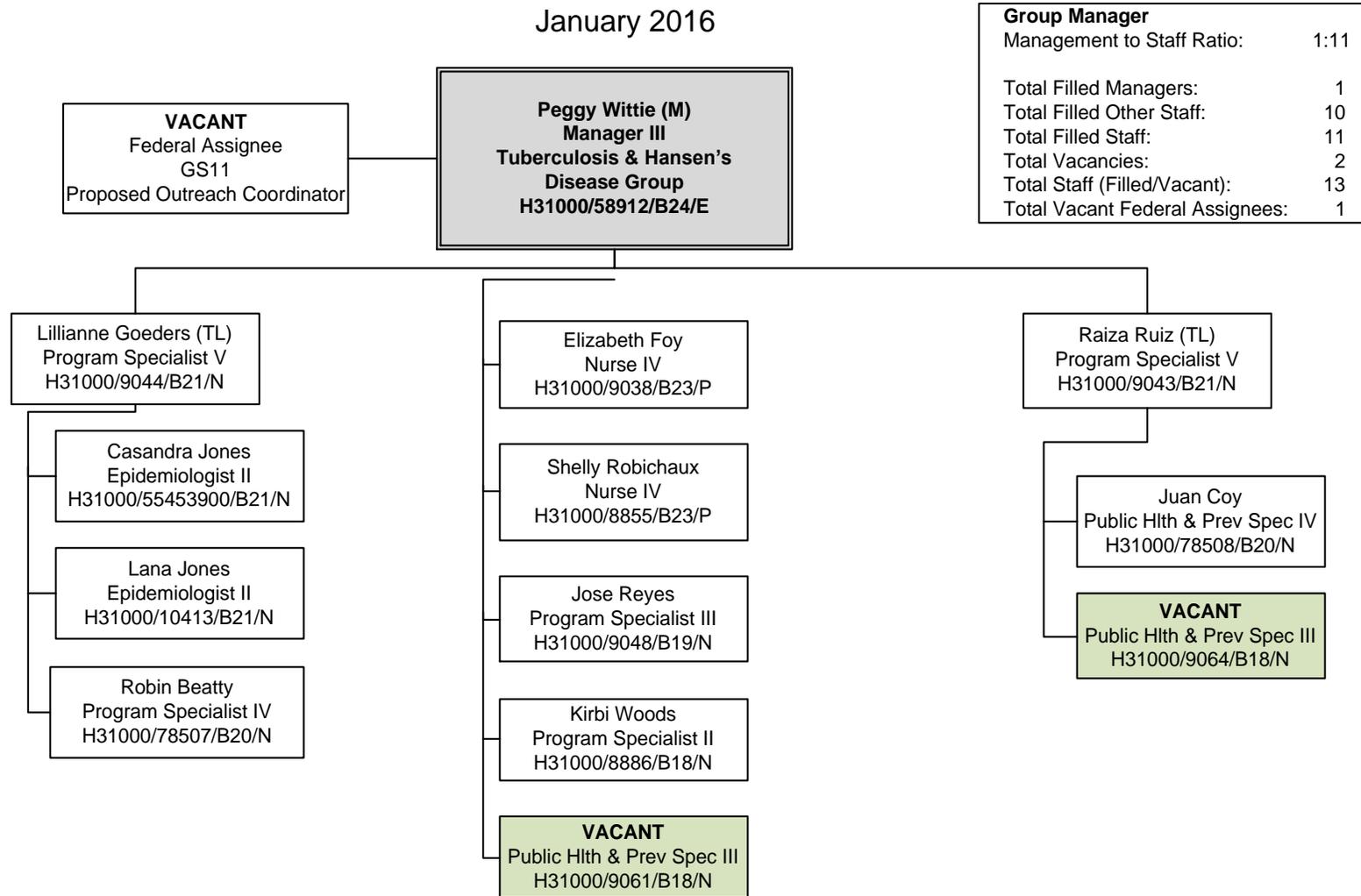
Cynthia Lewis
Program Specialist V
H31000/9041/B21/N

Peggy Wittie (M)
Manager III
Tuberculosis & Hansen's
Disease Group
H31000/58912/B24/E

IDPS TB/HIV/STD/Viral Hepatitis Unit

TB&RHSB Tuberculosis & Hansen's Disease Group

January 2016



Group Manager	
Management to Staff Ratio:	1:11
Total Filled Managers:	1
Total Filled Other Staff:	10
Total Filled Staff:	11
Total Vacancies:	2
Total Staff (Filled/Vacant):	13
Total Vacant Federal Assignees:	1

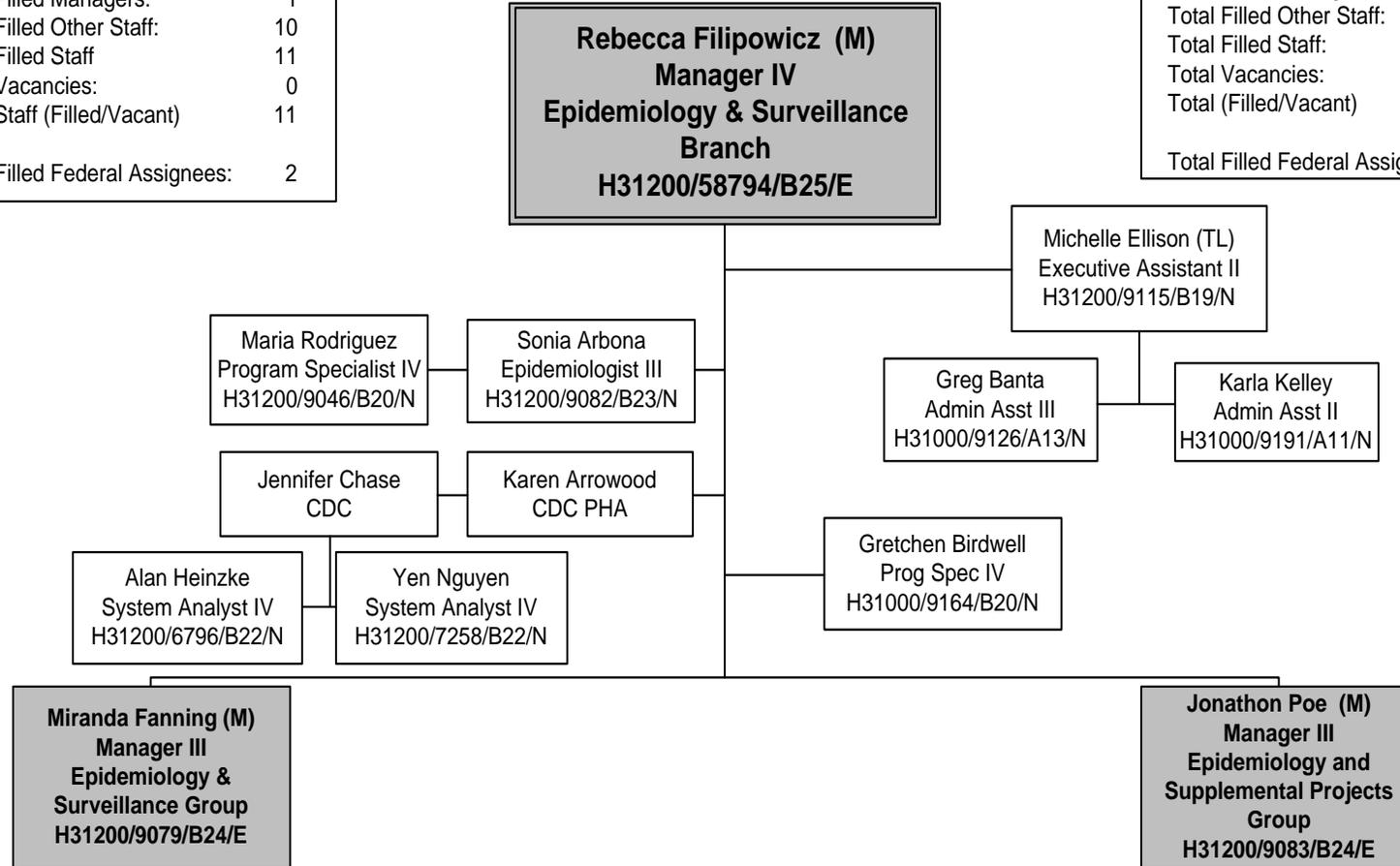
IDPS TB/HIV/STD/Viral Hepatitis Unit

Epidemiology & Surveillance Branch

January 2016

Branch Office Ratio	
Management to Staff Ratio:	1:11
Total Filled Managers:	1
Total Filled Other Staff:	10
Total Filled Staff:	11
Total Vacancies:	0
Total Staff (Filled/Vacant)	11
Total Filled Federal Assignees:	2

Overall Branch	
Management to Staff Ratio:	1:12
Total Filled Managers:	4
Total Filled Other Staff:	42
Total Filled Staff:	46
Total Vacancies:	7
Total (Filled/Vacant)	53
Total Filled Federal Assignees:	2

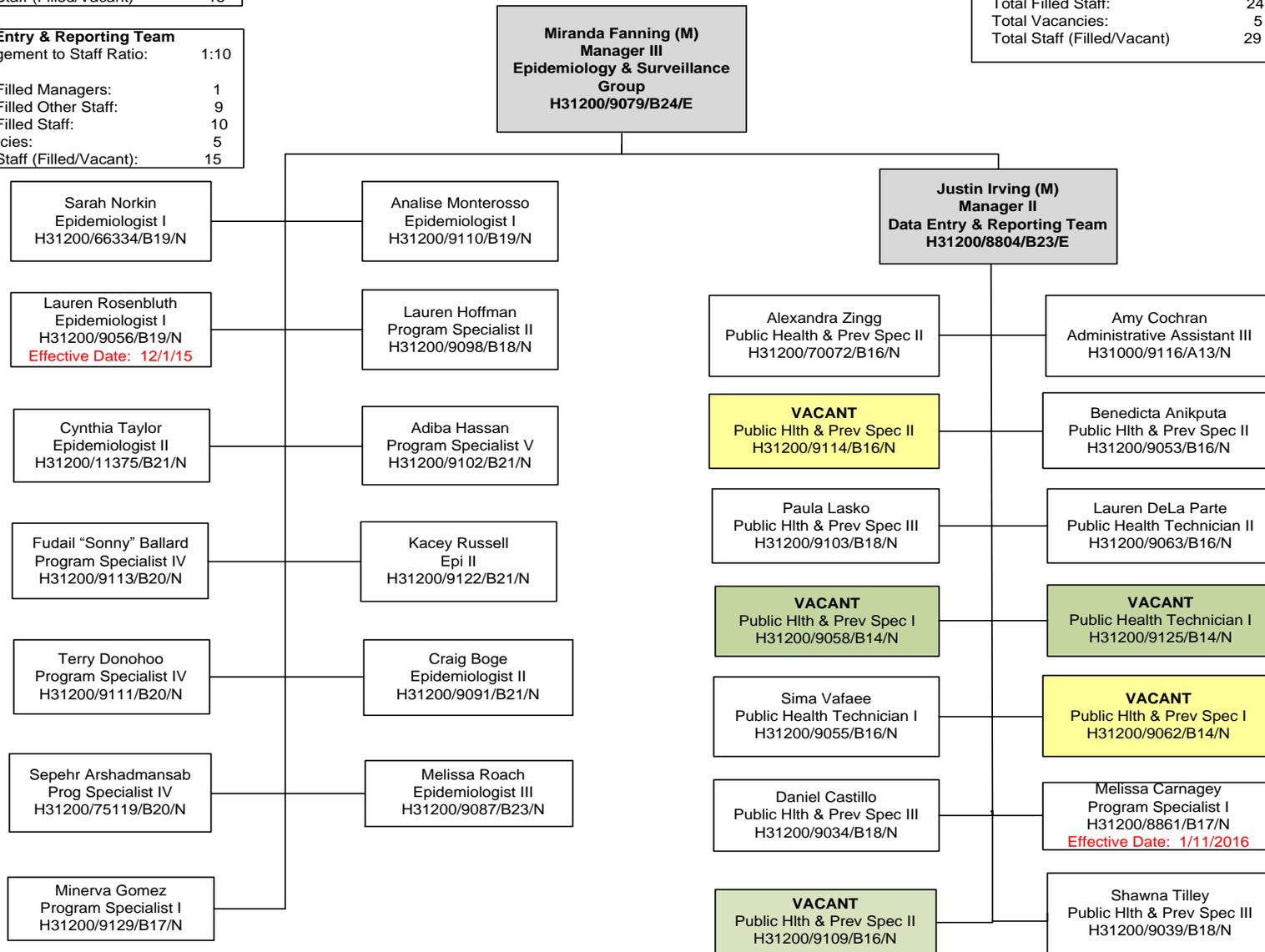


IDPS TB/HIV/STD/Viral Hepatitis Unit ESB Epidemiology and Surveillance Group January 2016

Group Manager:	
Management to Staff Ratio:	1:15
Total Filled Managers:	1
Total Filled Other Staff:	14
Total Filled Staff:	15
Total Vacancies:	0
Total Staff (Filled/Vacant):	15

Data Entry & Reporting Team	
Management to Staff Ratio:	1:10
Total Filled Managers:	1
Total Filled Other Staff:	9
Total Filled Staff:	10
Vacancies:	5
Total Staff (Filled/Vacant):	15

Overall Group	
Management to Staff Ratio:	1:11
Total Filled Managers:	2
Total Filled Other Staff:	22
Total Filled Staff:	24
Total Vacancies:	5
Total Staff (Filled/Vacant):	29

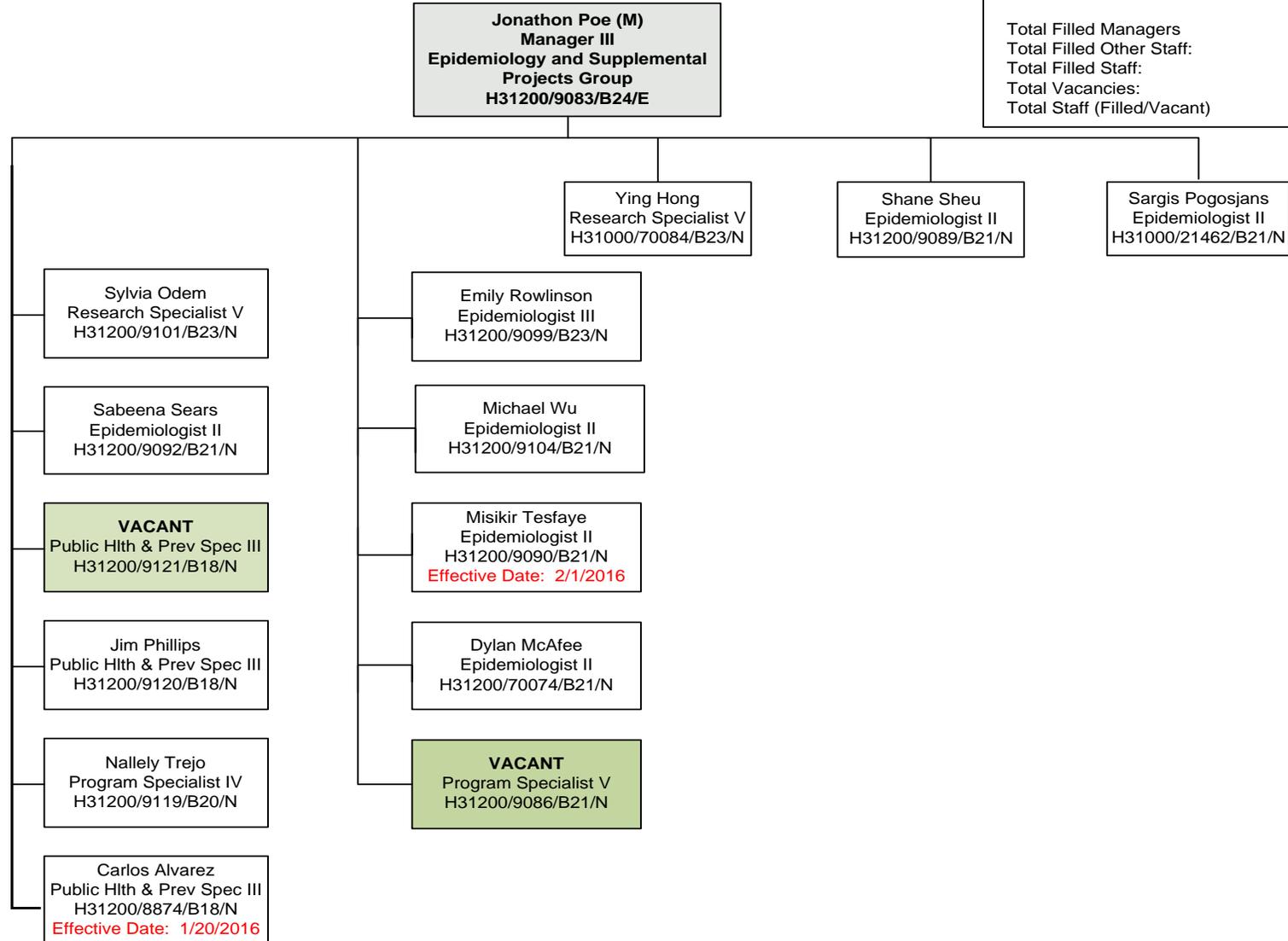


IDPS TB/HIV/STD/Viral Hepatitis Unit

ESB Epidemiology and Supplemental Projects Group

January 2016

Group Manager	
Management to Staff Ratio:	1:13
Total Filled Managers	1
Total Filled Other Staff:	12
Total Filled Staff:	13
Total Vacancies:	2
Total Staff (Filled/Vacant)	15



Thank You