

Pharmacy Orders and Reconciliation of TB Medications

**Inventory Tracking Electronic Asset
Management System (ITEAMS)**

Purpose

Provides an integrated solution in the ordering, shipping and receiving, and management of medical supplies for the following programs.

- Emergency Preparedness
- Hansen's Disease
- HIV Prevention and Care
- Immunization – Texas Vaccines for Children Program
- Pharmacy Branch
- Refugee Health Screening
- Sexually Transmitted Disease (STD) Prevention
- Strategic National Stockpile (SNS)
- TB Services
- Women's Health
- Zoonosis Control

New Users/Sites

Submit request form to program representative and obtain approval for new accounts or to remove accounts

- Hansen's Disease – Kirbi Woods
- Refugee Health Screening – Amira Sutton
- TB Services – Jose Reyes
- DSHS Pharmacy – Patty Lerma, Edith Lomax

Forms, contacts, and how-to-guides can be found at

www.dshs.state.tx.us/iteams

ITEAMS Functions

- Enter Contact Information
- Enter Initial Inventory (August 2013)
- Place Packet Orders
- Place Bulk Orders
- Enter Doses Administered, Transferred, Wasted/Expired – Monthly
- Reconcile Inventory - Monthly

Packet Orders

1. Call pharmacy immediately if wrong order placed (512-776-7500)
2. Obtain expert TB consultation and TB Program approval for
 - Avelox (Moxifloxacin)
 - Levofloxin (Levaquin)
 - Linezolid (Zyvox)
 - Amikacin
 - Capastat (Capreomycin)
3. Use same patient ID for refills

Bulk Orders

- Order Seromycin (Cycloserine)
in multiples of 10
- 2-month supply for first-line drugs
- 1-month supply for second-line drugs
- PPD and syringes for TST and Chapter 89
correctional facilities

Usage: Doses Administered, Transferred, Expired

- Do not include DOT packets
- Doses administered – used or given at site
- Transferred – to other sites, back to DSHS pharmacy, and/or Ch. 89 jails
- Wasted/Expired – call pharmacy to return

Inventory Reconciliation

- Use PROVIDER C-33
- Count on-hand inventory
 - a) Syrup by bottle
 - b) Syringes, tablets, pills, capsules individually
- Enter totals in physical count column
- If totals don't match select a reason
- Enter first initial and last name and click save

Questions

