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Health and Human  
Services

**Texas Department of State  
Health Services**

# Emergency Medical Services and Trauma Registries (EMSTR) Vendor Webinar

October 2023

EMSTR Team

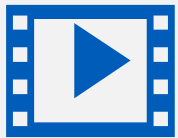
# Webinar Reminders



All participants are automatically muted by webinar administrators.



Please type questions using the “Q&A” feature.



This webinar is being recorded for learning purposes.



The webinar team will provide an overview of each process.

# Agenda

- EMSTR Overview
- Identity and Access Management: IAMOnline
- Activate Your Account
- Access MyApps Dashboard
- Web Services
- Access EMSTR
- Account Management
- Questions and Answers

# EMSTR Overview



# EMSTR

- EMSTR is a statewide passive surveillance system that collects reportable event data from Emergency Medical Services (EMS) providers, hospitals, justices of the peace, medical examiners, and rehabilitation facilities.
- EMSTR includes four registries:
  - The EMS Registry;
  - The Acute Traumatic Injury Registry;
  - The Traumatic Brain Injury (TBI) Registry/ Spinal Cord Injury (SCI) Registry; and
  - The Submersion Registry.

# Data Format Update

- EMSTR will upgrade to the National EMS Information System (NEMSIS) version 3.5.
- EMSTR will be compliant with the National Trauma Data Standard (NTDS) 2023 and the International Trauma Data Exchange (ITDX) 2023 data formats.
- NOTE – The projected date for the data modernization move and NEMSIS version 3.5 upgrade is November 10<sup>th</sup>, 2023.

# IAMOnline



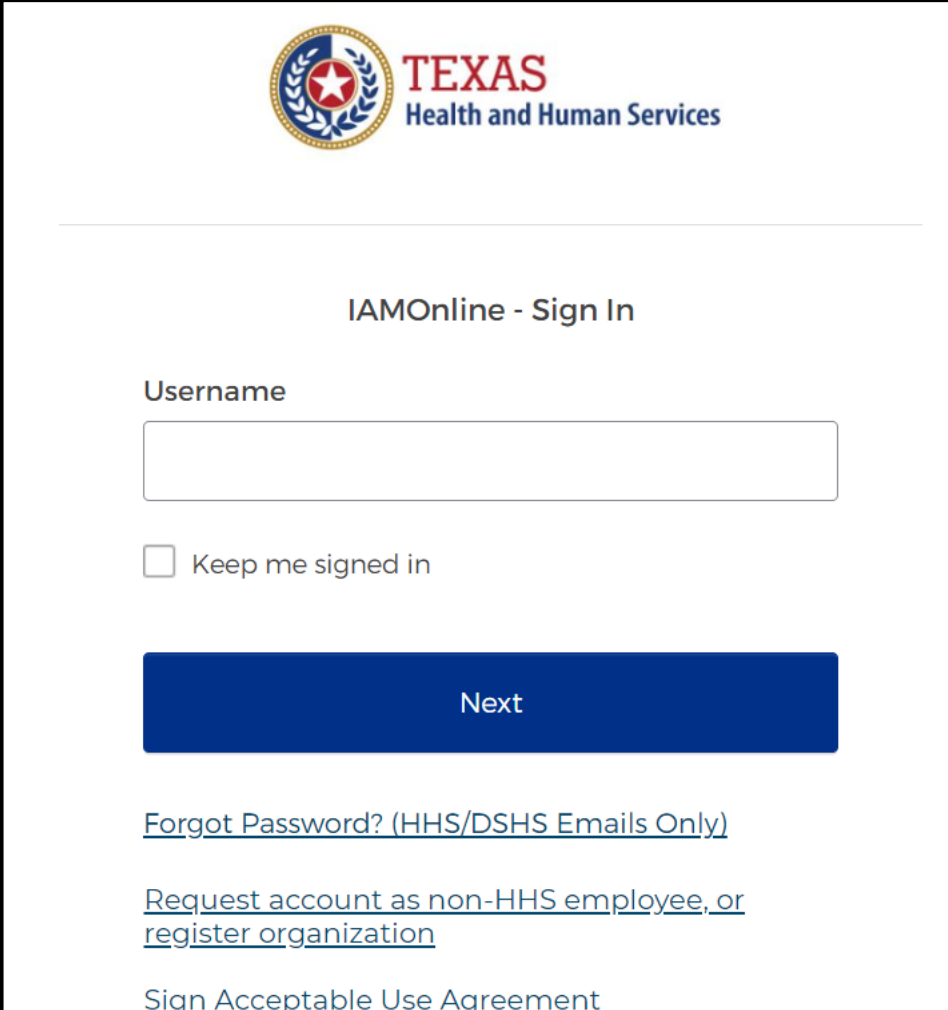
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# IAMOnline (1 of 2)

- EMSTR will begin using the new Identity and Access Management (IAM) platform called **IAMOnline** beginning November 2023.
- All Texas Health and Human Services applications will be transitioning to IAMOnline.
- IAMOnline provides a more secure log-in process with an authentication feature.



The screenshot shows the IAMOnline Sign In page. At the top left is the Texas Health and Human Services logo, which includes a circular emblem with a star and the text "TEXAS Health and Human Services". Below the logo, the page title "IAMOnline - Sign In" is centered. There is a "Username" label above a text input field. Below the input field is a checkbox labeled "Keep me signed in". A large blue button labeled "Next" is positioned below the checkbox. At the bottom of the page, there are three links: "Forgot Password? (HHS/DSHS Emails Only)", "Request account as non-HHS employee, or register organization", and "Sign Acceptable Use Agreement".

# IAMOnline (2 of 2)

To access EMSTR, each person must complete the **one-time account set up** steps below:

- Activate your Account
- Set up Security Methods
- Review and Acknowledge the Acceptable Use Agreement (AUA) Form

After completing these steps, you can access EMSTR directly by logging in to your IAMOnline MyApps dashboard.

# Activate Your Account



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# Activate Your Account (1 of 2)

- Locate your **IAMOnline** registration email from [noreply@okta.com](mailto:noreply@okta.com).
- The activation email will be sent to your employee email address.

Hi [REDACTED],

Welcome to IAMOnline! Your account is active and ready for use. Access the portal using the below link:

**Username:** [REDACTED]@dshs.texas.gov

[Activate Account](#)

Please note that the link will only be active for seven (7) days for security reasons.

After accessing IAMOnline for the first time, set up will require a password, a phone number, and a security question for the account. The [Acceptable Use Agreement \(AUA\)](#) must be completed as well.

If you have any questions regarding how to complete this action, please review the IAMOnline [Web Help](#) and [FAQs](#). For further help or if this email was received in error, please contact the Help Desk at 512-438-4720 or 855-435-7181 (toll-free), 7:00 A.M. and 7:00 P.M. Central Time (CT), Monday–Friday.

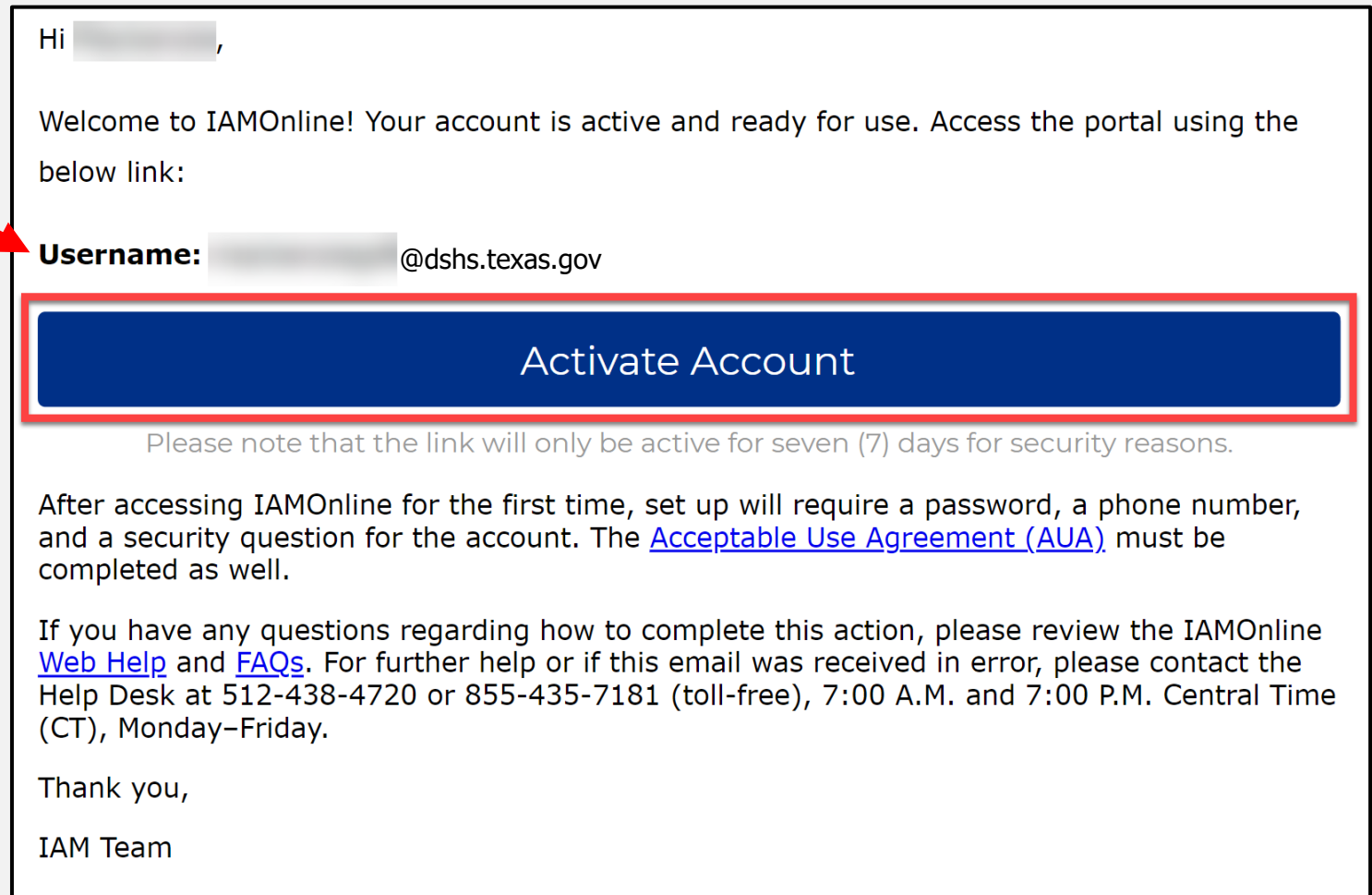
Thank you,

IAM Team

# Activate Your Account (2 of 2)

- Your “username” is provided in the email.
- Click the “**Activate Account**” button to set up your account promptly.

***NOTE – The link will only be active for seven (7) days from receipt of email for security reasons.***



Hi [redacted],

Welcome to IAMOnline! Your account is active and ready for use. Access the portal using the below link:

**Username:** [redacted]@dshs.texas.gov

**Activate Account**

Please note that the link will only be active for seven (7) days for security reasons.

After accessing IAMOnline for the first time, set up will require a password, a phone number, and a security question for the account. The [Acceptable Use Agreement \(AUA\)](#) must be completed as well.


If you have any questions regarding how to complete this action, please review the IAMOnline [Web Help](#) and [FAQs](#). For further help or if this email was received in error, please contact the Help Desk at 512-438-4720 or 855-435-7181 (toll-free), 7:00 A.M. and 7:00 P.M. Central Time (CT), Monday–Friday.

Thank you,  
IAM Team

# Set Up Security Methods (1 of 2)




Set up security methods to protect your account with a **password**, your **phone**, and a **security question**.

Set up security methods

 [redacted] @dshs.texas.gov

Security methods help protect your IAMOnline account by ensuring only you have access.

**Set up required**

-  **Password**  
Choose a password for your account  
Used for access  
[Set up](#)
-  **Phone**  
Verify with a code sent to your phone  
Used for access or recovery  
[Set up](#)
-  **Security Question**  
Choose a security question and answer that will be used for signing in  
Used for recovery  
[Set up](#)

[Back to sign in](#)

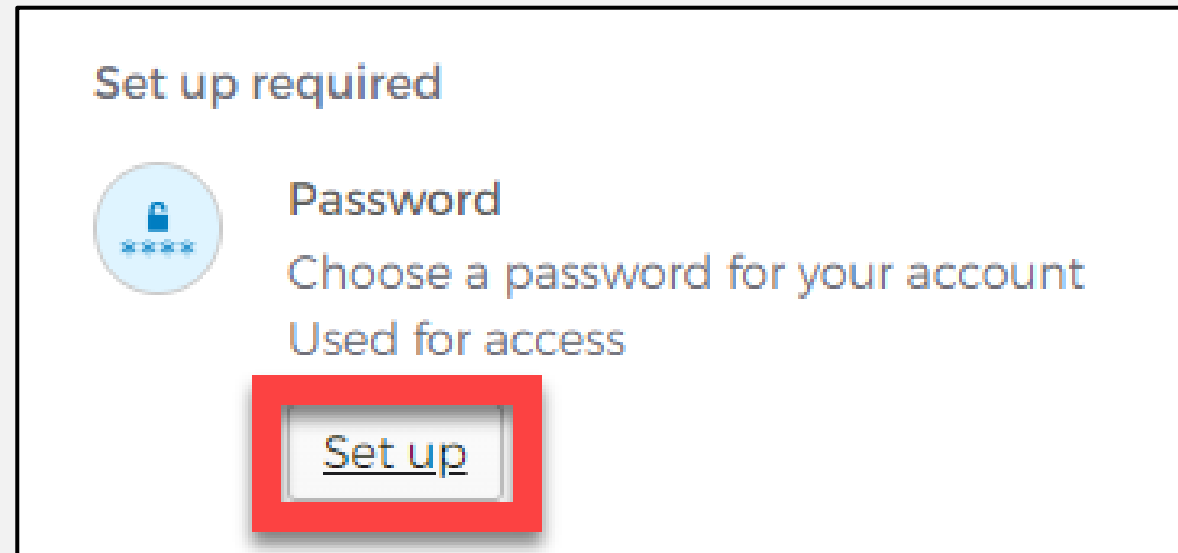
[Create a new account as a citizen](#)

[Request account as non-HHS employee, or register organization](#)

[Sign Acceptable Use Agreement](#)

# Set Up Security Methods (2 of 2)

- The first security method is to set up your password.
- To create your “password”, click on the “**Set up**” button under Password.



# Set Up Password

- To set up your password, create your password in the “**Enter password**” text box and re-enter it in the “**Re-enter password**” text box.

***NOTE*** – *You must create a password that meets all requirements set by the organization.*

- Click the “**Next**” button.

Set up password

@ [redacted] @dshs.texas.gov

Password requirements:

- At least 8 characters
- A lowercase letter
- An uppercase letter
- A number
- A symbol
- No parts of your username
- Does not include your first name
- Does not include your last name
- Your password cannot be any of your last 24 passwords

Enter password

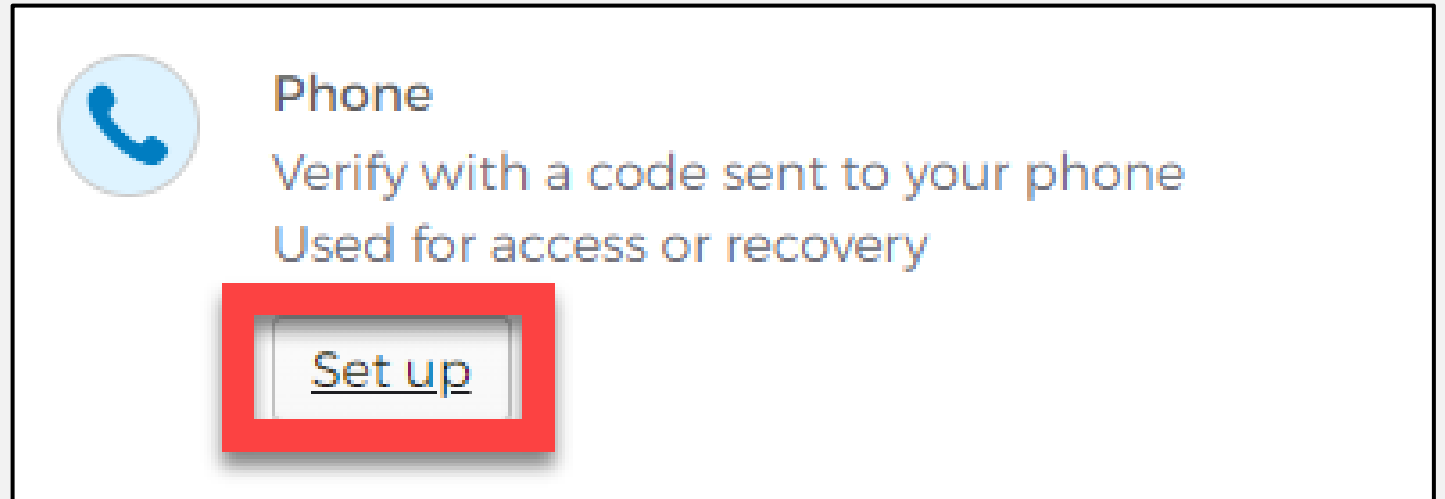
Re-enter password

Next



# Set Up Security Methods Screen

Click the “**Set up**” button under “**Phone**”.

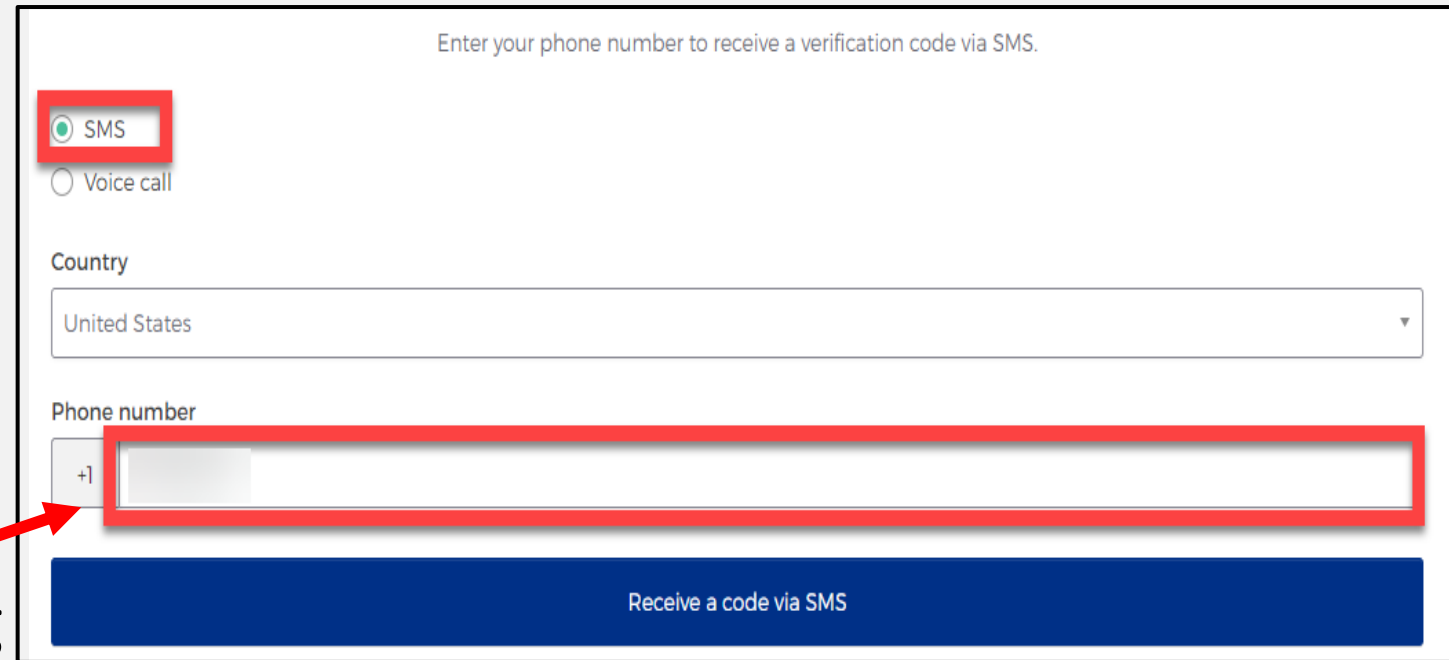


# Set Up Phone Authentication (1 of 2)

- To set up your phone number, select the **“SMS”**\* or **“Voice call”** option.

*The **SMS** option will send a text message to your phone and the **Voice call** option will send an automated call.*

- Verify your account by entering your phone number and select **“Receive a code”**.

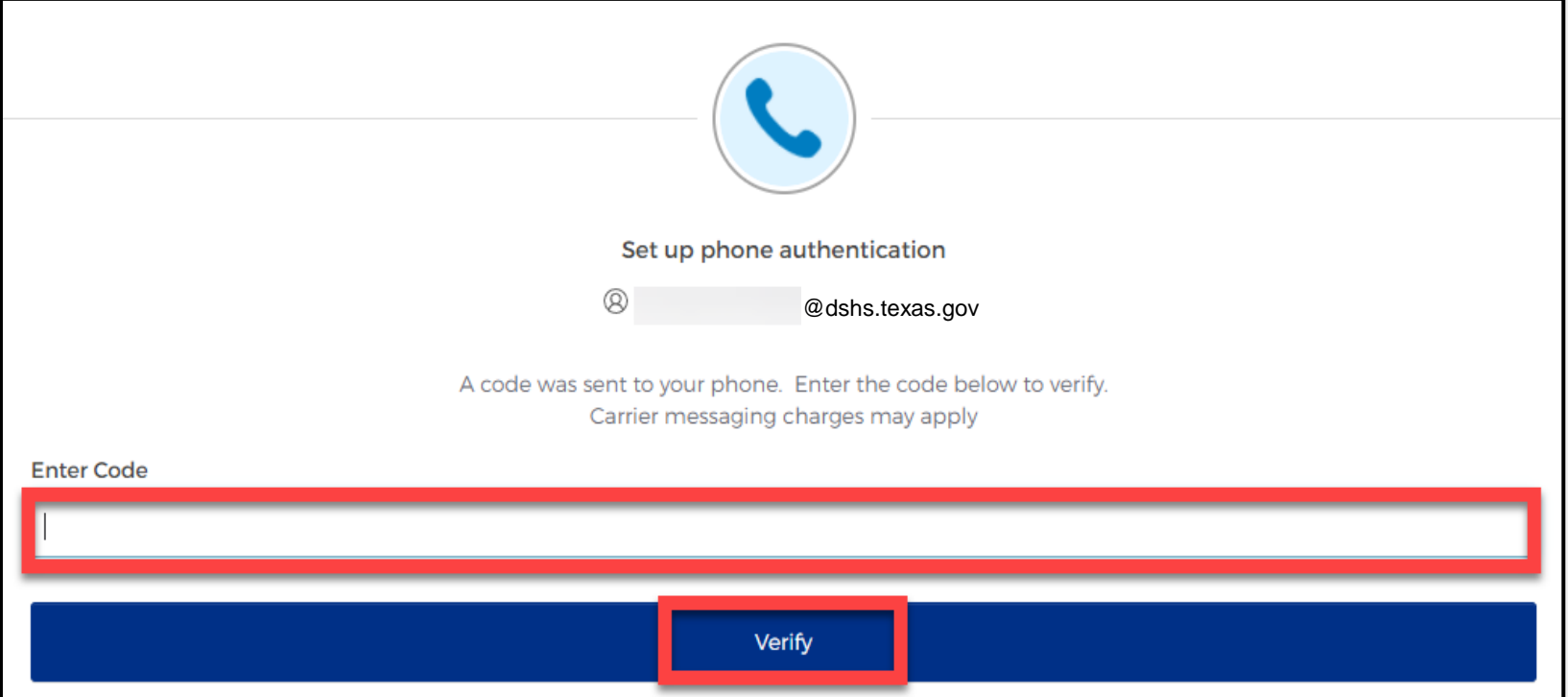



The screenshot shows a form titled "Enter your phone number to receive a verification code via SMS." It contains two radio button options: "SMS" (selected and highlighted with a red box) and "Voice call". Below these is a "Country" dropdown menu set to "United States". The "Phone number" field is highlighted with a red box and contains "+1" followed by a greyed-out area. A red arrow points from the text "Verify your account by entering your phone number and select 'Receive a code'" to the phone number field. At the bottom is a blue button labeled "Receive a code via SMS".

\*SMS stands for Short Message Service.


# Set Up Phone Authentication (2 of 2)

- You will receive a verification code to your phone via the delivery choice you made - **SMS** or **Voice call**.
- Type the verification code in the “**Enter Code**” box.
- Click the “**Verify**” button.





Set up phone authentication

 [redacted] @dshs.texas.gov

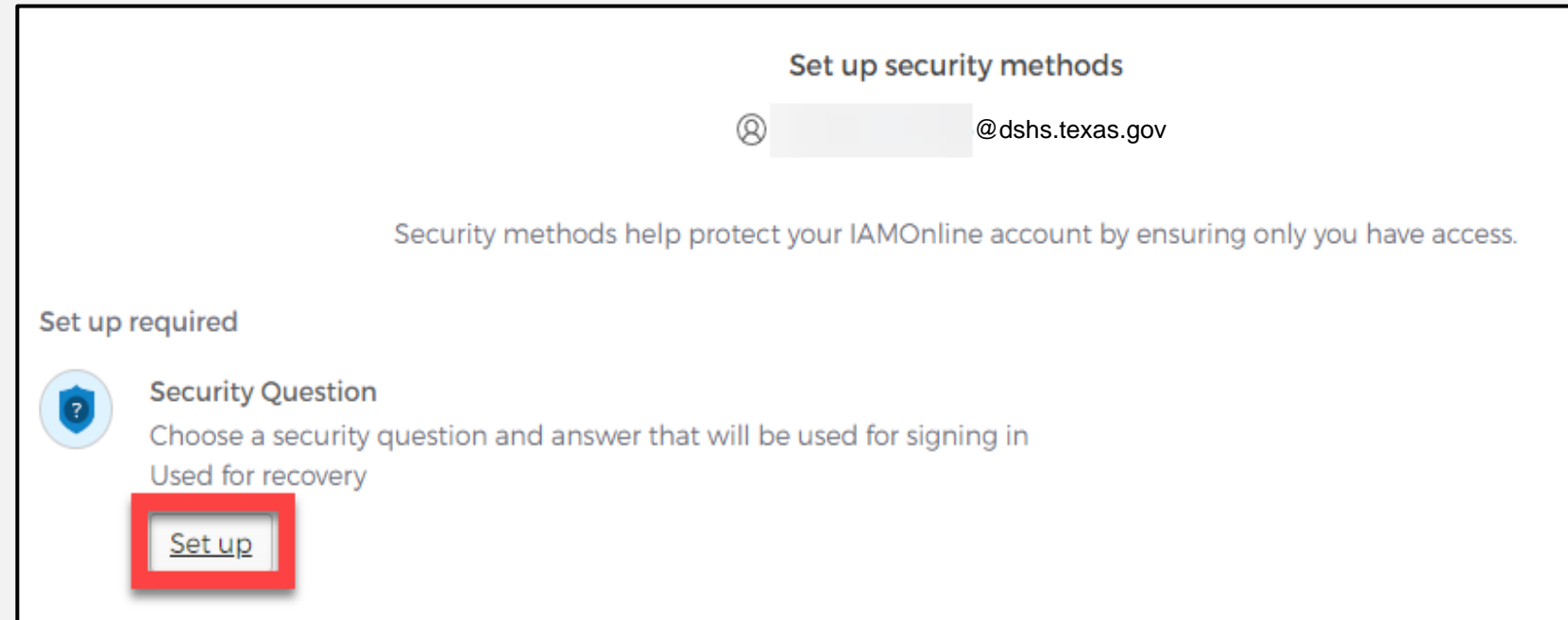
A code was sent to your phone. Enter the code below to verify.  
Carrier messaging charges may apply

Enter Code

Verify

# Set Up Security Methods

- After verifying your phone number, you will be redirected to set up a **Security Question**.
- To set up your security question, select the **“Set up”** button under **“Security Question”**.

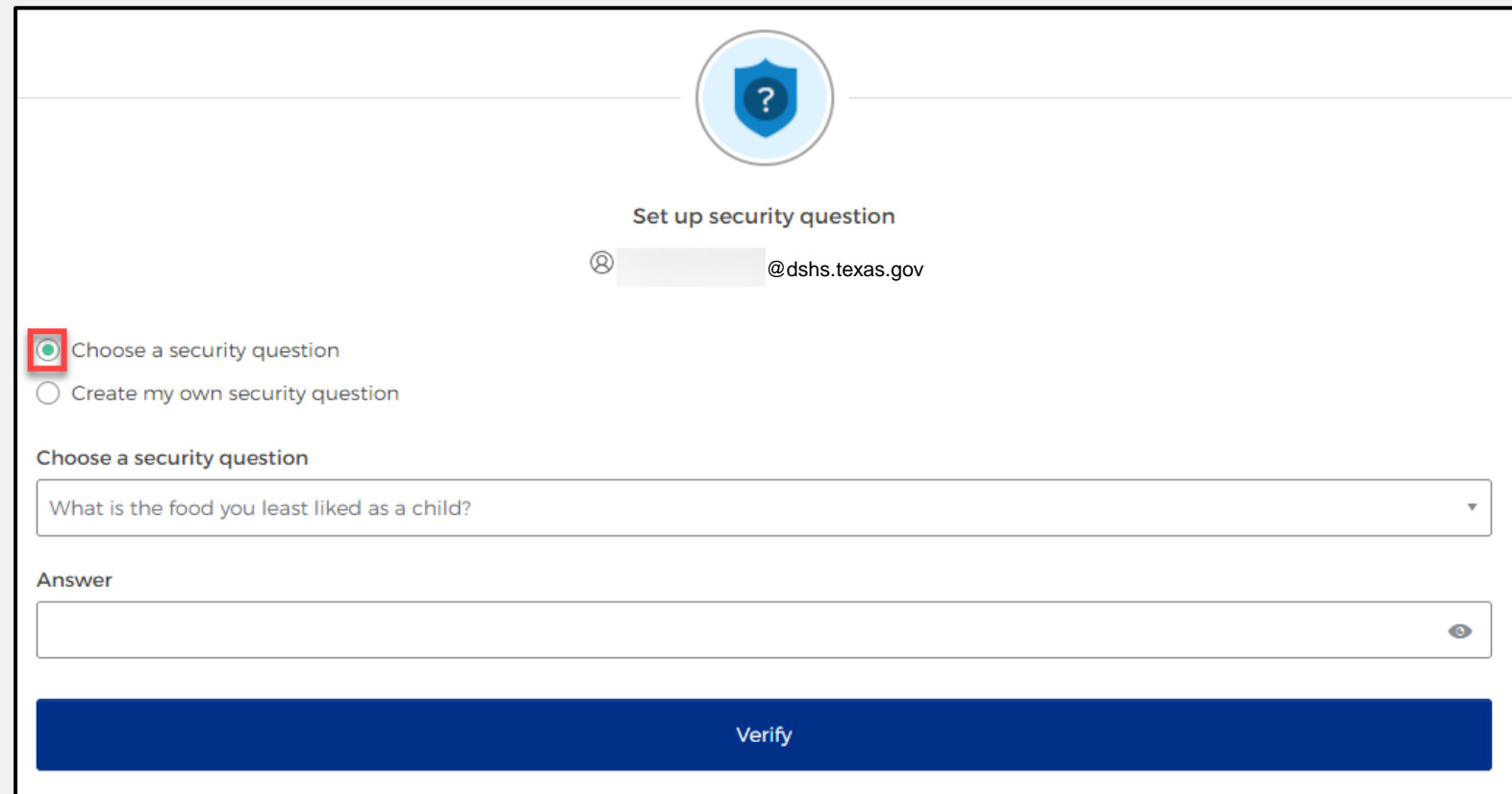


The screenshot shows a web interface for setting up security methods. At the top, it says "Set up security methods" and displays a user email address: [redacted]@dshs.texas.gov. Below this, a message states: "Security methods help protect your IAMOnline account by ensuring only you have access." Underneath, there is a section titled "Set up required" which lists "Security Question" with a sub-description: "Choose a security question and answer that will be used for signing in" and "Used for recovery". A red rectangular box highlights the "Set up" button located below the "Security Question" section.

# Set Up Security Question (1 of 2)

You can either select an option to **“Choose a security question”** or **“Create my own security question”**.

***NOTE – If creating a security question, create one that cannot be guessed by others, even those that know you well, for security purposes.***



The screenshot shows a web form titled "Set up security question" for the user "@dshs.texas.gov". At the top center is a blue shield icon with a white question mark. Below the title, there are two radio button options: "Choose a security question" (which is selected and highlighted with a red square) and "Create my own security question". Under the selected option, there is a dropdown menu with the text "Choose a security question" and the selected value "What is the food you least liked as a child?". Below this is an "Answer" field, which is currently empty. At the bottom of the form is a blue "Verify" button.

# Set Up Security Question (2 of 2)

- After selecting “**choose a security question**”, select the drop-down icon and choose a security question.
- Enter the answer in the “**Answer**” box.
- To save your question and answer, select the “**Verify**” button.

Set up security question

@dshs.texas.gov

Choose a security question

Create my own security question

Choose a security question

What is the food you least liked as a child?

Answer

Verify

# Access MyApps Dashboard



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# Access the MyApps Dashboard

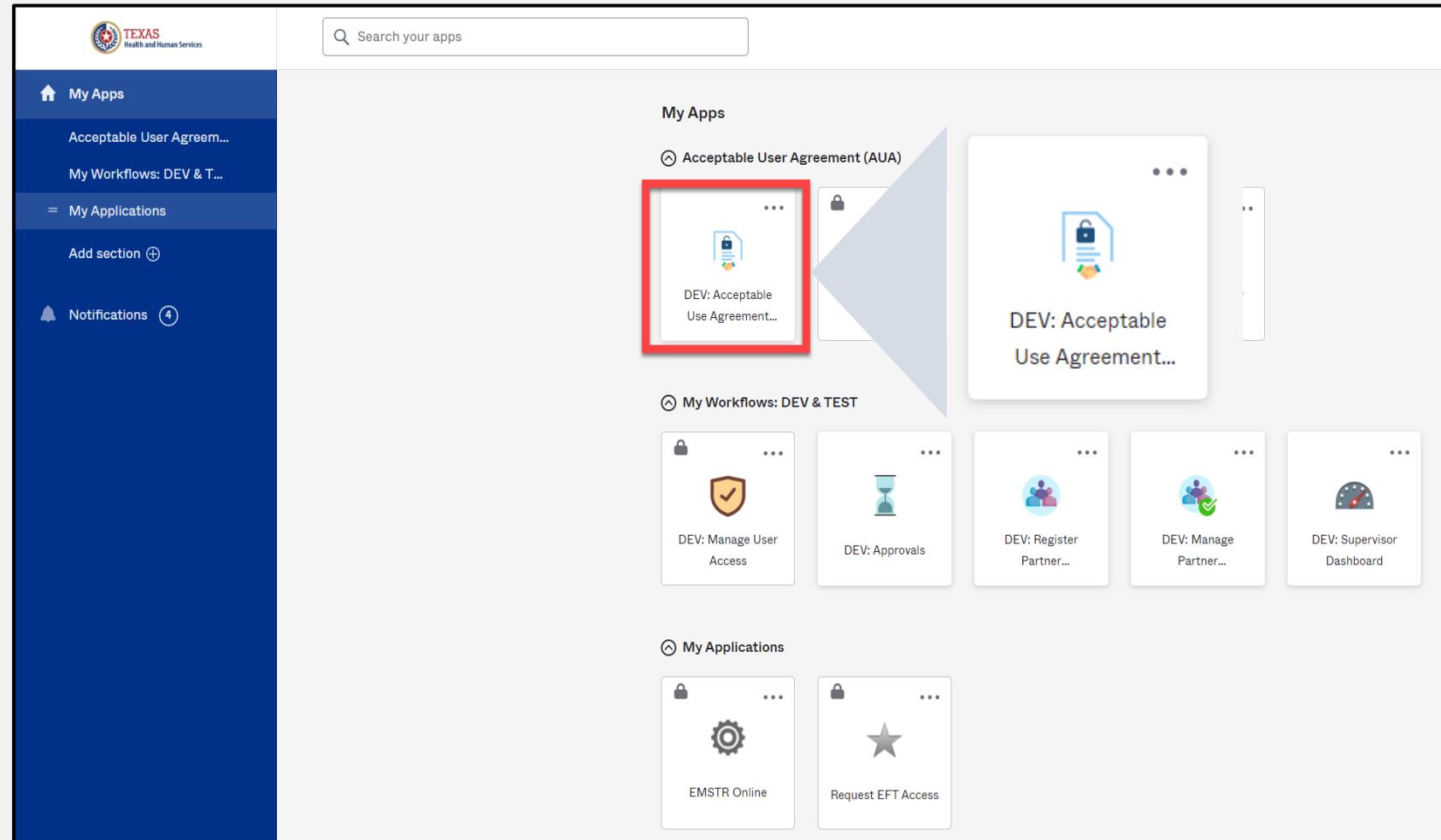
Now that you have set up your security methods, you will be redirected to your IAMOnline “MyApps” dashboard.

The screenshot displays the MyApps dashboard interface. On the left is a dark blue sidebar with the following items: a home icon and 'My Apps', 'Acceptable User Agreement...', 'My Workflows: DEV & T...', 'My Applications', 'Add section +', a notification bell icon with 'Notifications 4', 'Last sign in: a few seconds ago', and 'Privacy'. The main content area is titled 'My Apps' and features a 'Sort' button in the top right. It is organized into two sections: 'Acceptable User Agreement (AUA)' and 'My Workflows: DEV & TEST'. The 'AUA' section contains four app tiles: 'DEV: Acceptable Use Agreement (AUA)...', 'DEV: Forms', 'DEV: Access Requests', and 'DEV: Manage My Access'. The 'My Workflows: DEV & TEST' section contains five app tiles: 'DEV: Manage User Access', 'DEV: Approvals', 'DEV: Register Partner Organization', 'DEV: Manage Partner Organization', and 'DEV: Supervisor Dashboard'. Each tile includes an icon, a title, and a three-dot menu icon.



# Acceptable Use Agreement (AUA)

- All tiles will be locked with a lock icon until you acknowledge and sign the AUA form.
- To do this, select the “AUA” tile on your MyApps dashboard.



# Acknowledge and Sign your AUA

- Carefully read and complete the AUA Form.
- Once you complete the mandatory information and sign the form, click the **“Submit”** button to complete it.

**Acknowledgement**  
I have read, understand, and will comply with the requirements in the Information Security Acceptable Use Policy.

**First Name**  
[Redacted]

**First Name \***  
[Redacted]

**Last Name**  
[Redacted]

**Last Name \***  
[Redacted]

**Your Work Email \***  
[Redacted]@dshs.texas.gov

**Your Work Phone**  
[Redacted]

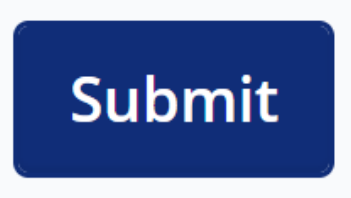
I am (choose one and explain below): \*

- An employee of HHSC (specify department and division)
- An employee of DSHS (specify department and division)
- An employee of another agency (specify agency, department, and division)
- A contractor (specify employer or non-state agency name)
- An intern or volunteer (specify agency, department, and division)
- Other (specify below if you are an advisory council member or an employee of a private provider)

**Date Agreement Signed \***  
08/09/2023

[Redacted]

**Submit**



# Manage User Access Process



# Business Associate Agreement (1 of 2)

- If an entity wishes a third-party (e.g., vendor, billing company, etc.) to have access to and/or submit data on their behalf, EMSTR must have a complete Business Associate Agreement (BAA) on file.
- EMSTR staff will review all agreements before allowing data access between parties.

# BAA (2 of 2)

- Each entity decides the document's format.
- Follow these three steps to receive DSHS approval:
  1. Submit a signed agreement by someone representing the entity's administration (e.g., hospital or EMS administrator, Chief Executive Officer, Medical Director, etc.)
  2. Make sure both parties sign the BAA (agency and vendor) and include the effective date.
  3. Send the BAA to [injury.web@dshs.texas.gov](mailto:injury.web@dshs.texas.gov) for EMSTR account approval.

# Approval Process

- You will receive notification when the request is approved by the agency administrator and DSHS.
- If you are experiencing a delay in receiving an approval, contact [injury.web.@dshs.texas.gov](mailto:injury.web.@dshs.texas.gov).

# Access EMSTR Process

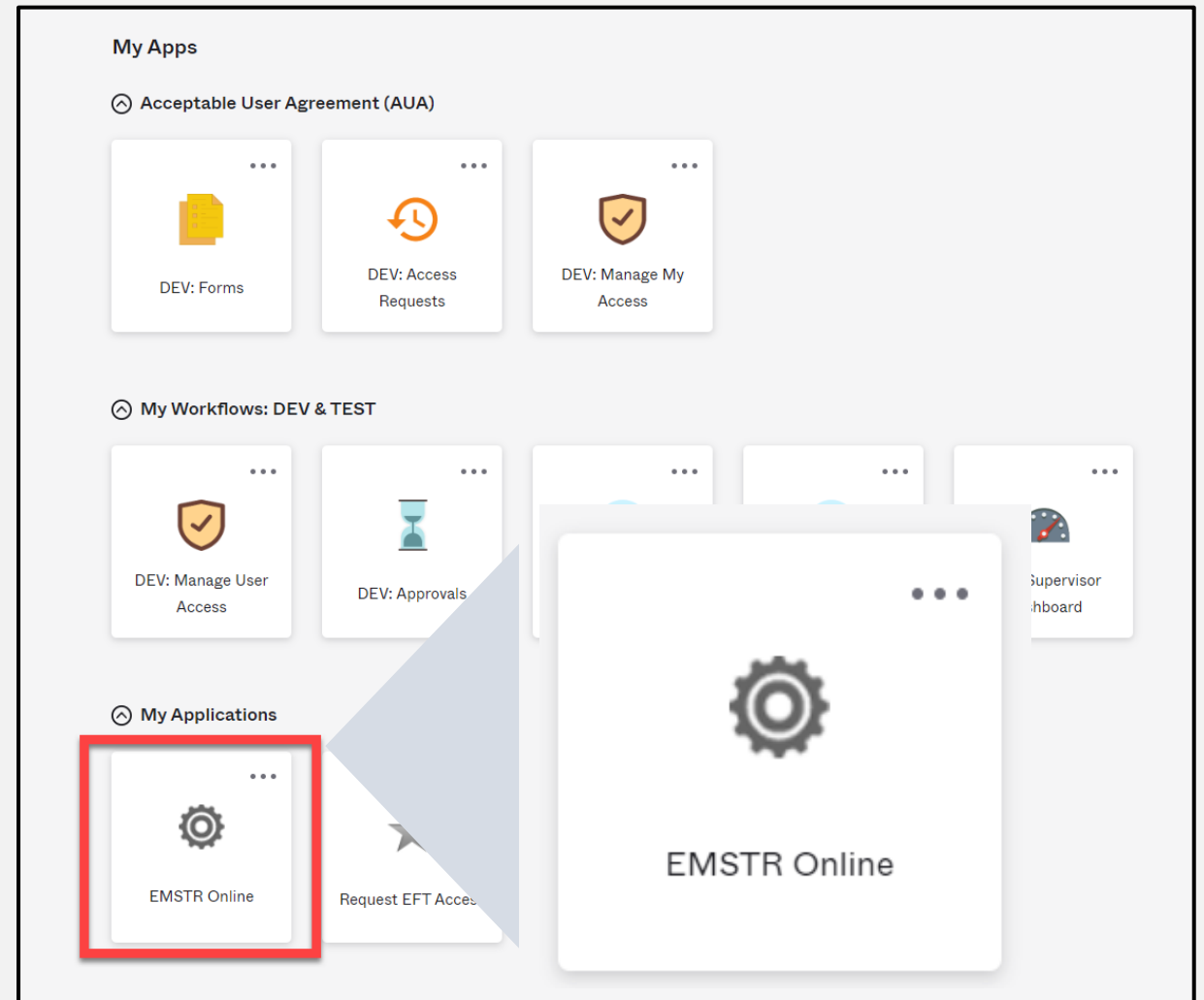


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# Access EMSTR (1 of 2)

- Once you complete the AUA form, the tiles on your **MyApps** dashboard will unlock.
- To access EMSTR, select the **“EMSTR Online”** tile.





# Access EMSTR (2 of 2)

Once you select the “EMSTR Online” tile, you will be directed to the EMSTR homepage.

The screenshot displays the EMSTR homepage. At the top, there is a green navigation bar with the text 'EMSTR' on the left and 'Welcome,' followed by a dropdown arrow, and 'Home | Create Record | Search Record | File Upload | Entity | Reports | Logout' on the right. Below the navigation bar, the Texas Department of State Health Services logo is on the left, and the title 'Welcome to Texas Emergency Medical Services and Trauma Registry System' is centered. The main content area is divided into two sections: 'Workflows-TBD' and 'Recently Accessed Records-TBD'. The 'Workflows-TBD' section contains a table with two columns: 'Workflow Queue' and 'Events'. The 'Recently Accessed Records-TBD' section contains a table with three columns: 'Record Id', 'Name', and 'Record Type'. Both tables have a 'More...' link at the bottom right.

| Workflow Queue   | Events |
|--|--------|
| <a href="#">135 Days Late</a>  | 28     |
| <a href="#">Entities Missing RAC ID Information</a>                    | 14     |
| <a href="#">Missing Injury Diagnosis Codes</a>                         | 10     |
| <a href="#">All cases that failed workflow because of invalid data</a> | 15     |
| <a href="#">Pending Application Emails</a>                             | 7      |

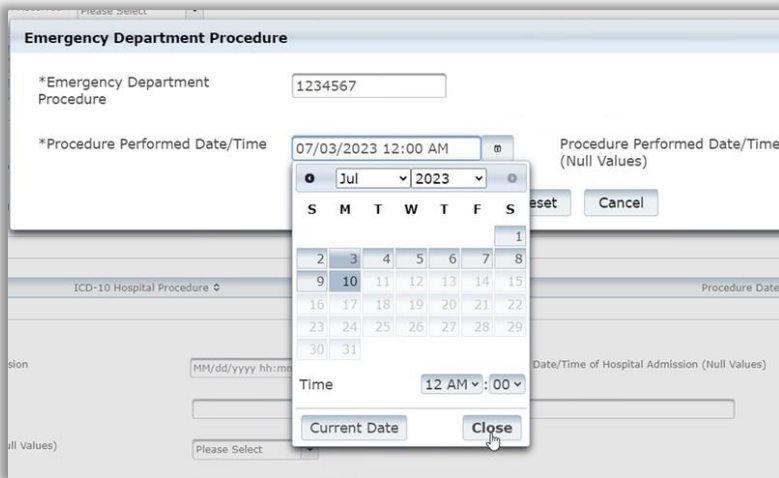
  

| Record Id | Name          | Record Type             |
|-----------|---------------|-------------------------|
| 123456789 | Test Hospital | Hospital Facility       |
| 111111111 | Test EMS      | EMS Facility            |
| 124564545 | Test McTester | Hospital Patient Record |
| 897543456 | John Doe      | EMS Patient Record      |
| 987465367 | Jane Doe      | LTAC Patient Record     |

# Improved User Experience

Updated features and new functionalities are incorporated throughout EMSTR for an improved user experience.

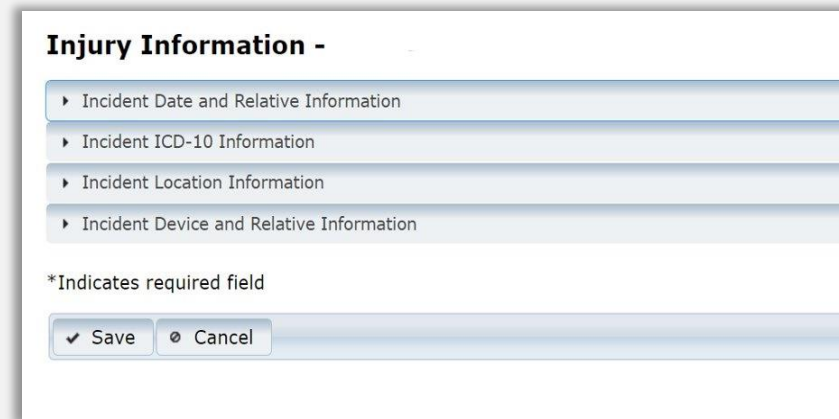
## Calendar Feature



The screenshot shows a form titled "Emergency Department Procedure". It includes fields for "Emergency Department Procedure" (value: 1234567) and "Procedure Performed Date/Time" (value: 07/03/2023 12:00 AM). A calendar pop-up is displayed over the date field, showing the month of July 2023. The calendar has a grid of days from 1 to 31. Below the calendar, there is a time selection dropdown set to "12 AM" and a "Close" button. The background form also shows fields for "ICD-10 Hospital Procedure", "Date/Time of Hospital Admission", and "Time".

Quick date and time selection.

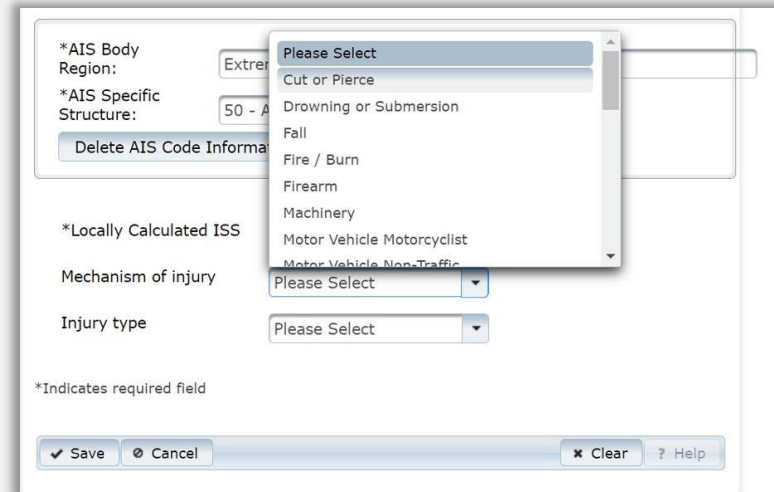
## Collapsible Sections



The screenshot shows a section titled "Injury Information -". It contains four collapsible sections, each with a right-pointing arrow: "Incident Date and Relative Information", "Incident ICD-10 Information", "Incident Location Information", and "Incident Device and Relative Information". Below these sections, there is a note: "\*Indicates required field". At the bottom of the section, there are two buttons: "Save" (with a checkmark icon) and "Cancel" (with a close icon).

Easier page navigation to complete required fields.

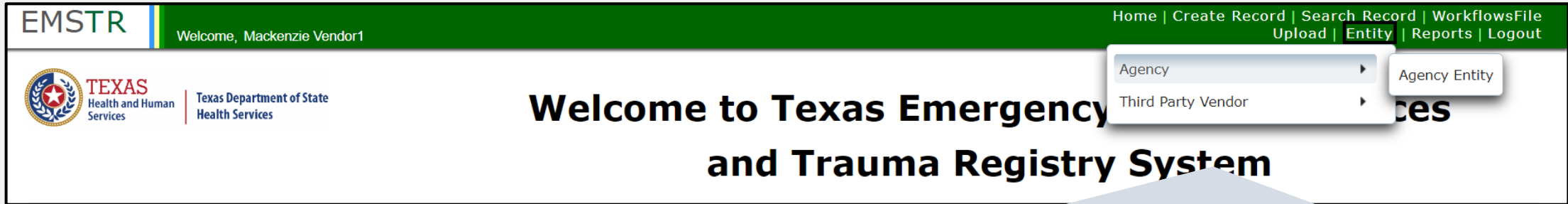
## Drop Down Menus



The screenshot shows a form with several fields. A dropdown menu is open over the "Mechanism of injury" field. The dropdown menu lists the following options: "Please Select", "Cut or Pierce", "Drowning or Submersion", "Fall", "Fire / Burn", "Firearm", "Machinery", "Motor Vehicle Motorcyclist", and "Motor Vehicle Non-Traffic". The form also includes fields for "\*AIS Body Region:" (value: Extrem), "\*AIS Specific Structure:" (value: 50 - A), and "Injury type" (value: Please Select). At the bottom of the form, there are buttons for "Save", "Cancel", "Clear", and "Help".

Intuitive process that avoids page clutter.

# Agency Entity



EMSTR | Welcome, Mackenzie Vendor1

Home | Create Record | Search Record | WorkflowsFile Upload | Entity | Reports | Logout

Agency Entity

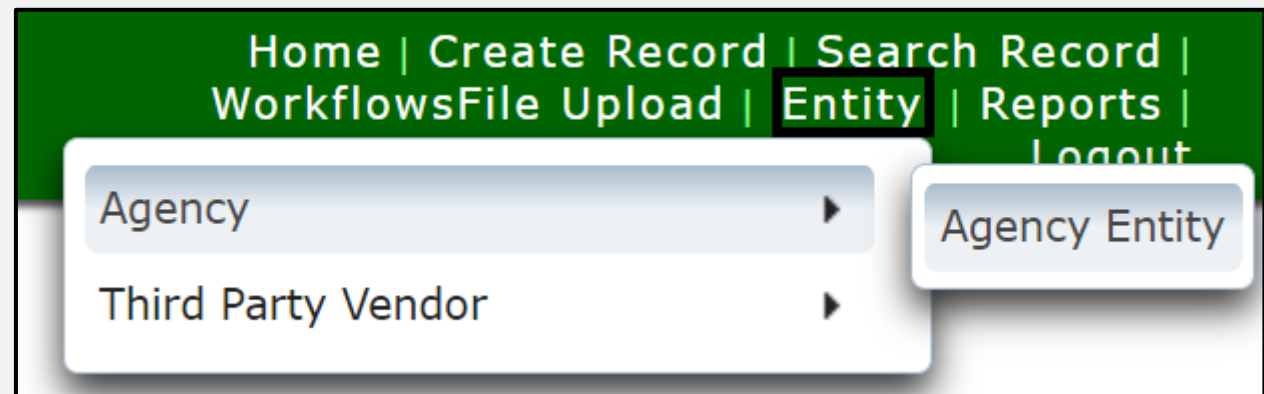
Agency

Third Party Vendor

ces

**Welcome to Texas Emergency and Trauma Registry System**

TEXAS Health and Human Services | Texas Department of State Health Services



Home | Create Record | Search Record | WorkflowsFile Upload | Entity | Reports | Logout

Agency

Third Party Vendor

Agency Entity

# Agency

EMSTR | Welcome, [User Name] | Home | Create Record | Search Record | Workflows | File Upload | Entity | Reports | Admin | Settings | Logout

Agency

(Entities 1 - 1 of 1, Page: 1/1) [Navigation] 1 [Navigation] 50 [Dropdown] [Clear filter]

| Name   | Facility Record ID | DSHS ID | Entity Types    | License Number | Status | Action                         |
|--------|--------------------|---------|-----------------|----------------|--------|--------------------------------|
| Agency | 756                | 2271242 | Agency Facility | NA             | Active | <a href="#">Record Details</a> |

(Entities 1 - 1 of 1, Page: 1/1) [Navigation] 1 [Navigation] 50 [Dropdown]

- This provides the list of agencies associated with an account.

# Third Party Vendor (1 of 2)

EMSTR

Welcome,

Home | Create Record | Search Record | Workflows | File Upload | Entity | Reports | Admin | Settings | Logout



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Welcome to Texas Emergency Medical Services  
and Trauma Registry System

Entity

Agency

Third Party Vendor Entity

Third Party Vendor

Workflows | File Upload | Entity | Reports | Admin | Settings | Logout

Entity

Agency

Third Party Vendor Entity

Third Party Vendor

# Third Party Vendor (2 of 2)

EMSTR | Welcome, [redacted] | Home | Create Record | Search Record | Workflows | File Upload | Entity | Reports | Admin | Settings | Logout

Third Party Vendor | Agency

(Entities 1 - 1 of 1, Page: 1/1) [Navigation icons] 1 [Navigation icons] 50 [Clear filter]

| Name    | Facility Record ID | DSHS ID | Entity Types       | License Number | Status | Action                         |
|---------|--------------------|---------|--------------------|----------------|--------|--------------------------------|
| Vendor1 | 424                | 0571054 | Third Party Vendor | NA             | Active | <a href="#">Record Details</a> |

(Entities 1 - 1 of 1, Page: 1/1) [Navigation icons] 1 [Navigation icons] 50

- This provides the list of agencies associated with an account.

# Web Services



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# Web Services Testing URL

- You will use a URL (web address) to access and submit data through web services.
- The username and password are the same as the IAMOnline log in.
- The organization ID is the DSHS ID for the facility you are submitting.

Note – Data must be in the NEMESIS version 3.5 format.

## Submit a request using the following format

```
<soapenv:Envelope xmlns:soapenv="http://schemas.xmlsoap.org/soap/envelope/"
xmlns:ws="http://ws.nemesis.org/">
<soapenv:Header/>
<soapenv:Body>
<ws:SubmitDataRequest>
<ws:username> username here</ws:username>
<ws:password> password here</ws:password>
<ws:organization> organization ID here</ws:organization>
<ws:requestType>SubmitData</ws:requestType>
<ws:submitPayload>
<ws:payloadOfXmlElement>
... Type of data that is being submitted (EMSDataset/DEMDataSet)
should be within the payloadOfXMLElement.
</ws:payloadOfXmlElement>
</ws:submitPayload>
<ws:requestDataSchema>61</ws:requestDataSchema>
<ws:schemaVersion>3.5.0</ws:schemaVersion>
<ws:additionalInfo>Token value</ws:additionalInfo>
</ws:SubmitDataRequest>
</soapenv:Body>
</soapenv:Envelope>
```



# URLs

- NEMESIS WSDL to run web services must be implemented in the submitter's software:

[https://nemesis.org/media/nemesis\\_v3/master/WSDL/NEMESIS\\_V3\\_core.wsdl](https://nemesis.org/media/nemesis_v3/master/WSDL/NEMESIS_V3_core.wsdl)

```
</wsdl:operation>
</wsdl:binding>
▼<wsdl:service name="NemesisImplService">
  ▼<wsdl:port binding="tns:NemesisImplServiceSoapBinding" name="NemesisImplPort">
    <soap:address location="http://app-hhsc-emstr-prod-backend-01.azurewebsites.net:8080/nemesis"/>
  </wsdl:port>
</wsdl:service>
```

Update pilot URL address location in the WSDL to the following endpoint address location listed below to submit data to State web service.

- Pilot URL:

<https://fd-hhsc-bep-emstr-prod-be-f7f9eba5eye8hrfg.z01.azurefd.net/nemesis?wsdl>

# Account Management

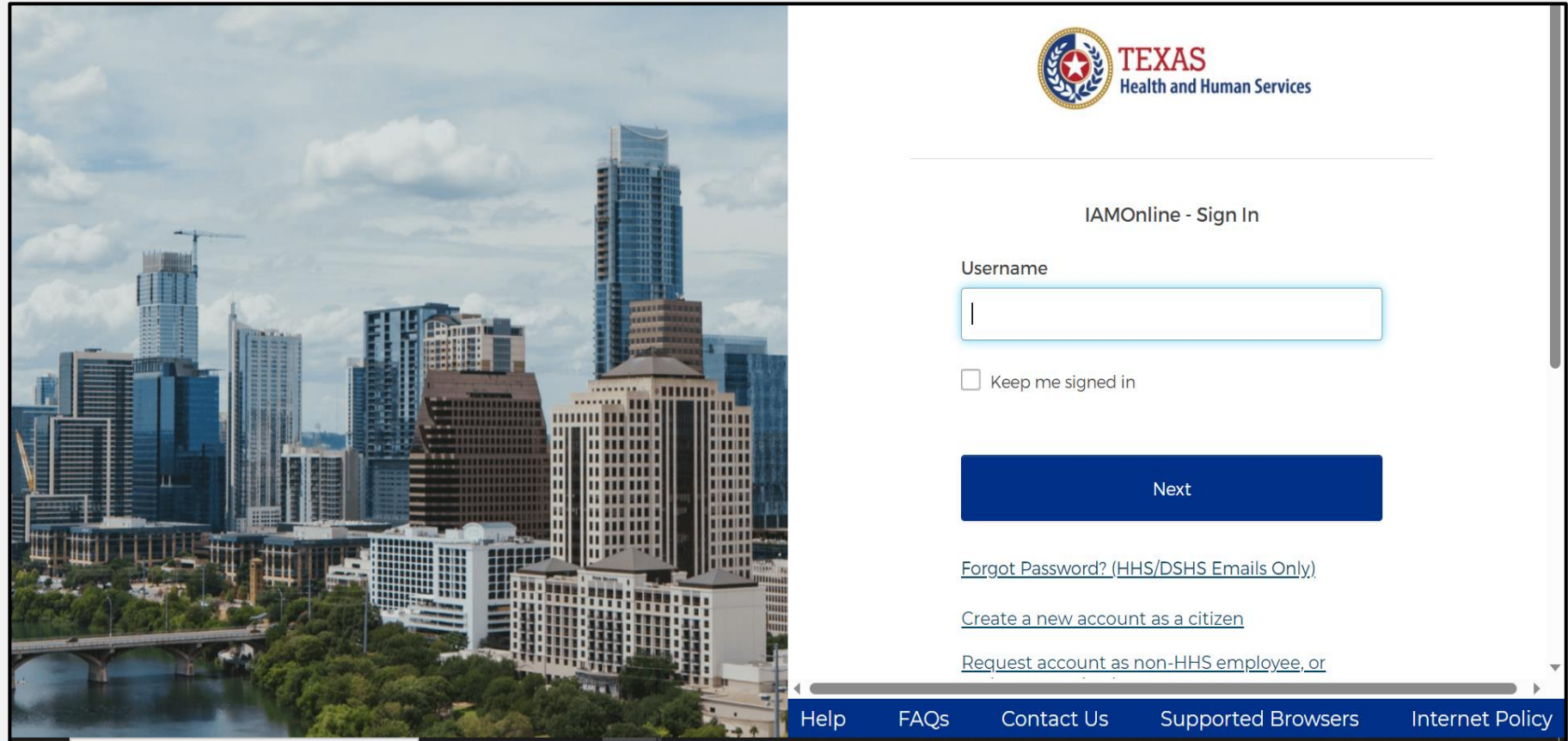


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# IAMOnline Home Page

Account management is available through IAMOnline.



TEXAS  
Health and Human Services

IAMOnline - Sign In

Username

Keep me signed in

Next

[Forgot Password? \(HHS/DSHS Emails Only\)](#)

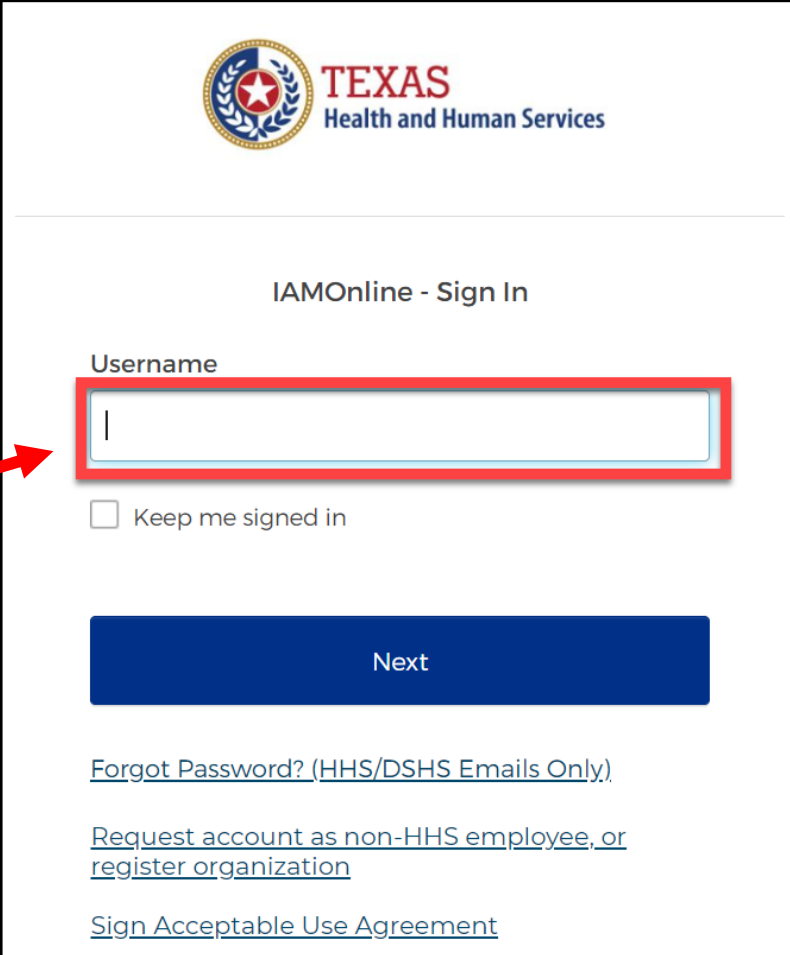
[Create a new account as a citizen](#)


[Request account as non-HHS employee, or](#)

Help   FAQs   Contact Us   Supported Browsers   Internet Policy

# Forgot Password (1 of 2)

- If you forget your password, you can reset it on your own.
- From the IAMOnline sign-in page, type your user name in the “**Username**” box.



 **TEXAS**  
Health and Human Services

IAMOnline - Sign In

Username

Keep me signed in

**Next**

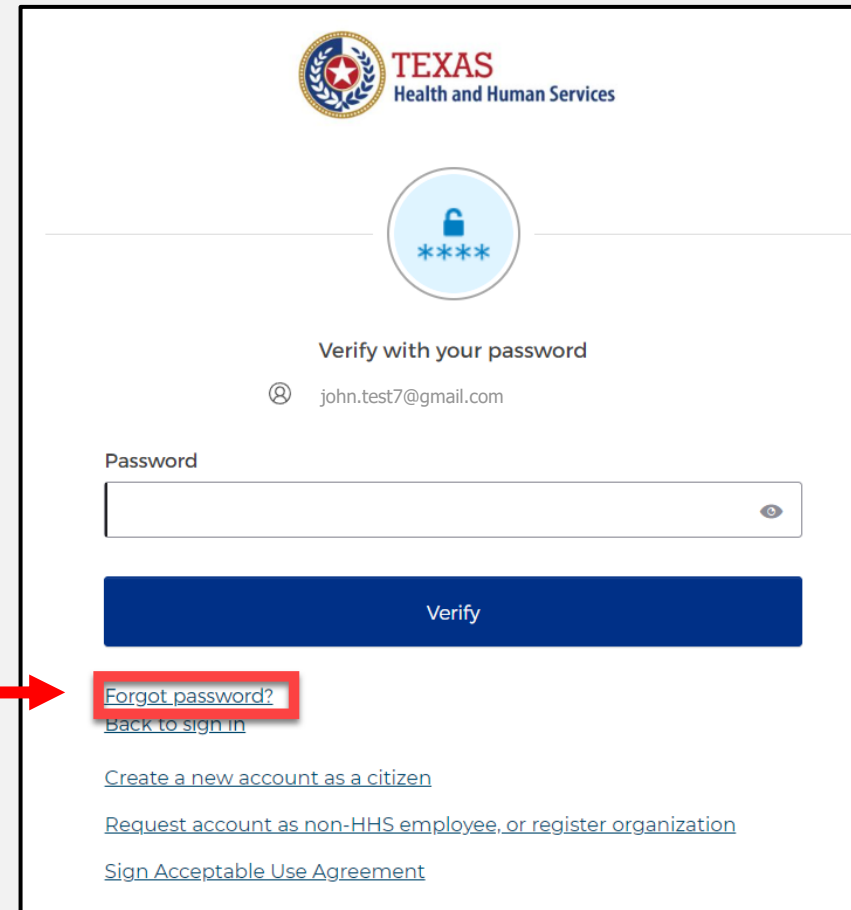
[Forgot Password? \(HHS/DSHS Emails Only\)](#)


[Request account as non-HHS employee, or register organization](#)


[Sign Acceptable Use Agreement](#)

# Forgot Password (2 of 2)


Click on the “Forgot password?” link.




 TEXAS  
Health and Human Services



Verify with your password

 john.test7@gmail.com

Password



**Verify**

[Forgot password?](#)

[Back to sign in](#)

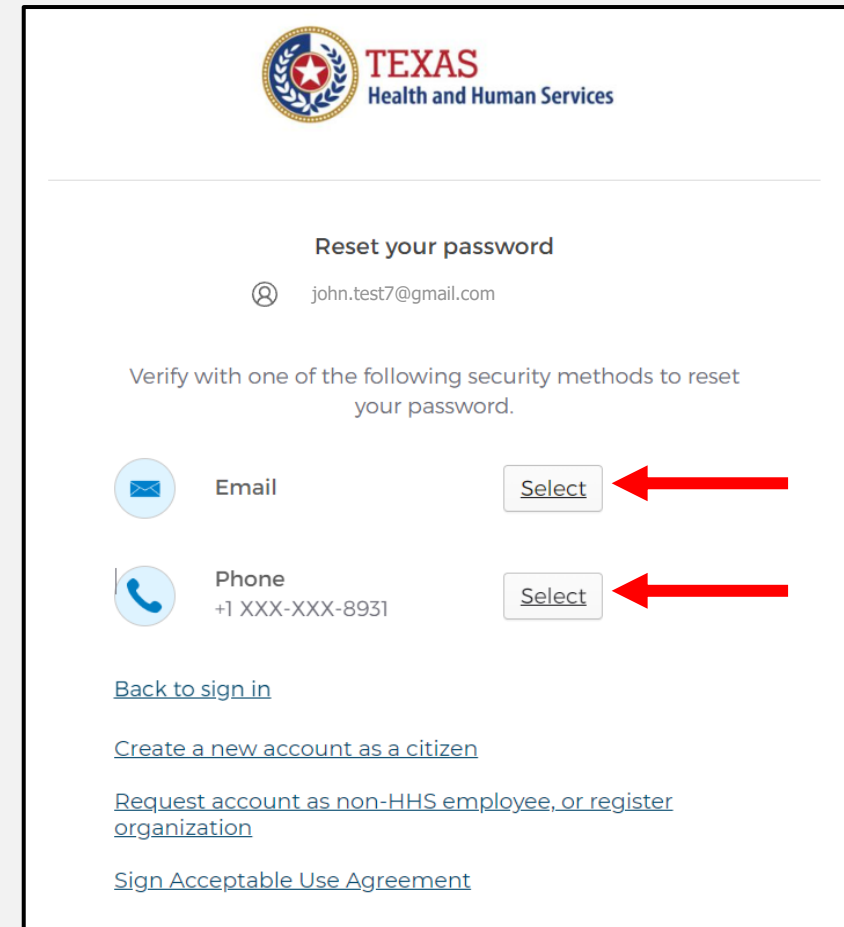
[Create a new account as a citizen](#)


[Request account as non-HHS employee, or register organization](#)

[Sign Acceptable Use Agreement](#)

# Reset Your Password (1 of 3)


Choose the “**Email**” or “**Phone**” method and click the “**Select**” button.





 **TEXAS**  
Health and Human Services



---

Reset your password

 john.test7@gmail.com

Verify with one of the following security methods to reset your password.

 Email  

 Phone  
+1 XXX-XXX-8931  

[Back to sign in](#)

[Create a new account as a citizen](#)


[Request account as non-HHS employee, or register organization](#)


[Sign Acceptable Use Agreement](#)

# Reset Your Password (3 of 3)

Step 1 – Once you receive your verification code, enter it in the “Enter Code” box.

Step 2 – Select the “Verify” button.

 TEXAS  
Health and Human Services



Verify with your phone  
john.test7@gmail.com

A code was sent to +1 XXX-XXX-8931. Enter the code below to verify.  
Carrier messaging charges may apply

Enter Code

1

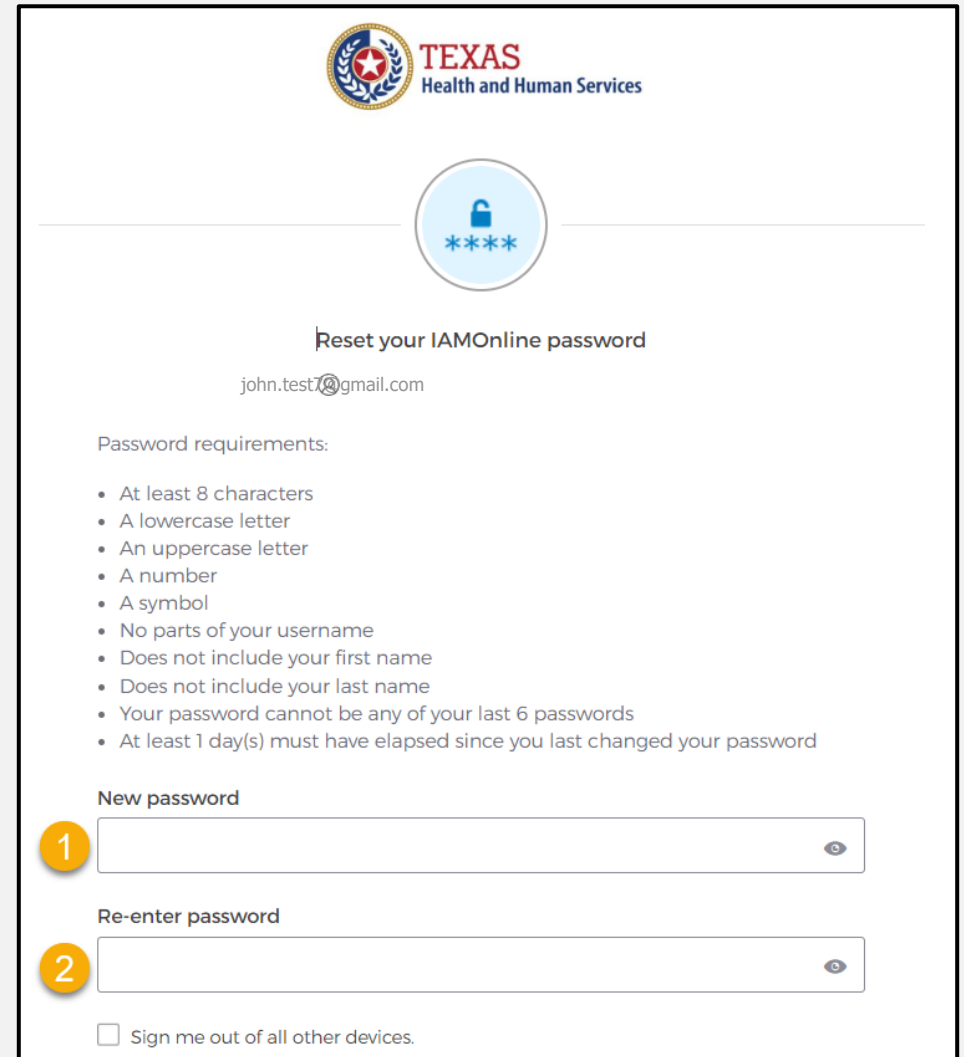
2

[Verify with something else](#)  
[Back to sign in](#)

[Create a new account as a citizen](#)  
[Request account as non-HHS employee, or register organization](#)  
[Sign Acceptable Use Agreement](#)

# Reset Your IAMOnline Password (1 of 2)

- After you enter your verification code, you will be redirected to the Reset Password Page.
- Step 1 – Enter your new password in the “**New password**” box.
- Step 2 – Re-enter your password in the “**Re-enter password**” box.



The screenshot shows the Texas Health and Human Services IAMOnline password reset page. At the top left is the Texas Health and Human Services logo. In the center, there is a circular icon with a blue padlock and four asterisks. Below this, the text reads "Reset your IAMOnline password" followed by the email address "john.test7@gmail.com". Underneath, the "Password requirements:" section lists several criteria: at least 8 characters, a lowercase letter, an uppercase letter, a number, a symbol, no parts of the username, no first or last names, not a previous password, and at least 1 day since the last change. At the bottom, there are two password input fields: the first is labeled "New password" and has a "1" in a yellow circle to its left; the second is labeled "Re-enter password" and has a "2" in a yellow circle to its left. Both fields have eye icons for toggling visibility. At the very bottom, there is a checkbox labeled "Sign me out of all other devices."



# Reset Your IAMOnline Password (2 of 2)

Once you create a new password and re-enter your password, select the **“Reset Password”** button.

Reset your IAMOnline password

john.test7@gmail.com

Password requirements:

- At least 8 characters
- A lowercase letter
- An uppercase letter
- A number
- A symbol
- No parts of your username
- Does not include your first name
- Does not include your last name
- Your password cannot be any of your last 6 passwords
- At least 1 day(s) must have elapsed since you last changed your password

New password

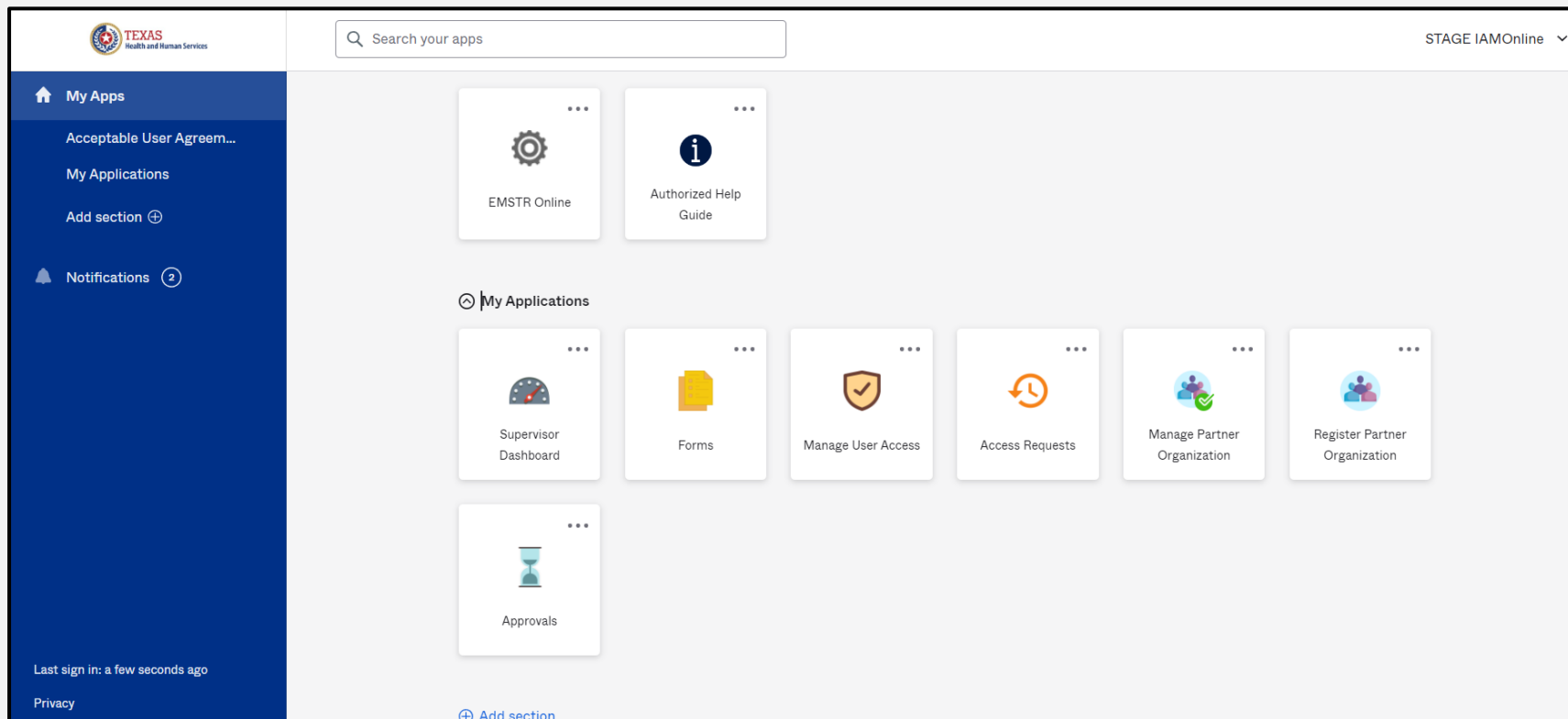
Re-enter password

Sign me out of all other devices.

Reset Password

# Reset Password Complete

After resetting your password, you will be logged in and redirected to the **MyApps** dashboard.



# Account Locked



After multiple incorrect password attempts, your account will be locked. You will receive an email notifying you that your account will automatically unlock after 30 minutes.



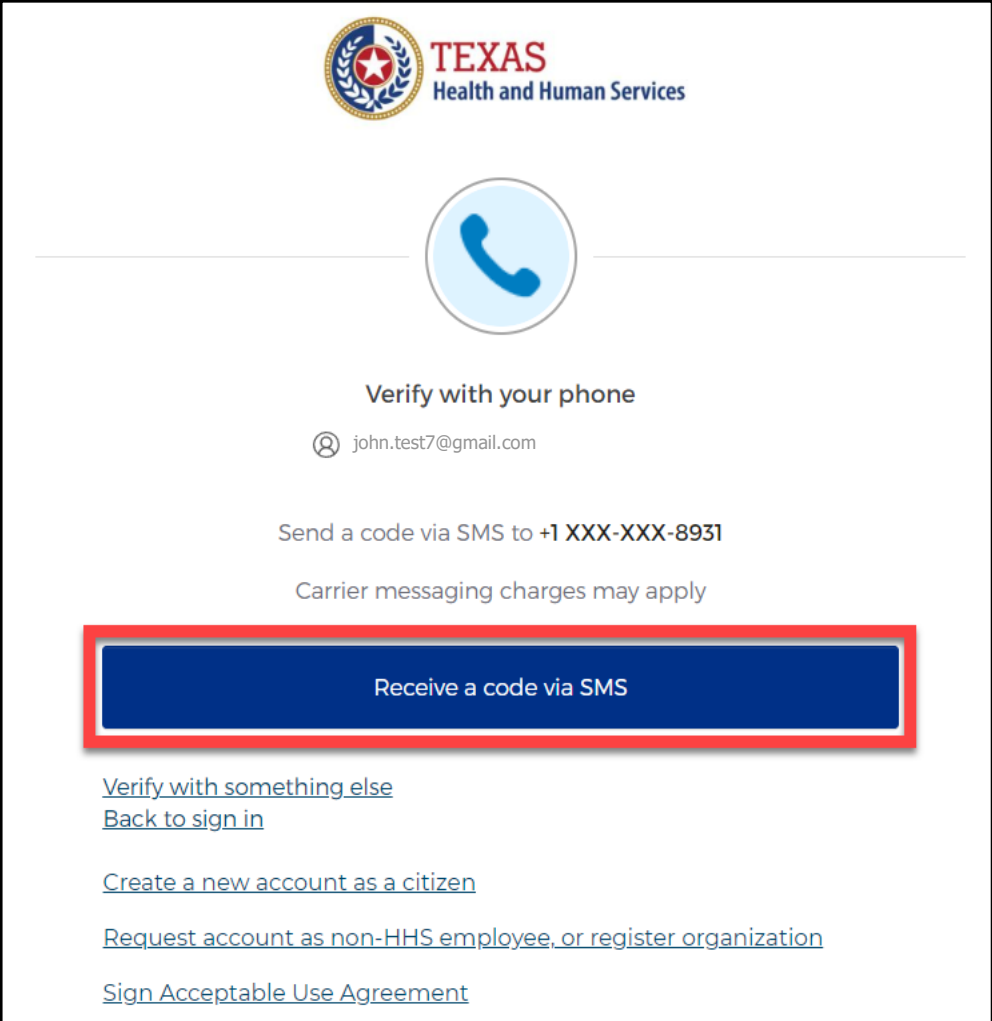
If you do not remember your password after the account unlocks, please reset your password.





If your password needs to be reset before 30 minutes for urgent requests, you may contact the help desk at **512-438-4720**.

# Reset Your Password (2 of 3)


- After selecting either phone or email you will be prompted to **Receive a code via SMS or Email.**  
*(The phone option was selected in this example.)*
- Select **“Receive a code via SMS”** to receive a verification code.



 **TEXAS**  
Health and Human Services



Verify with your phone

 john.test7@gmail.com

Send a code via SMS to +1 XXX-XXX-8931

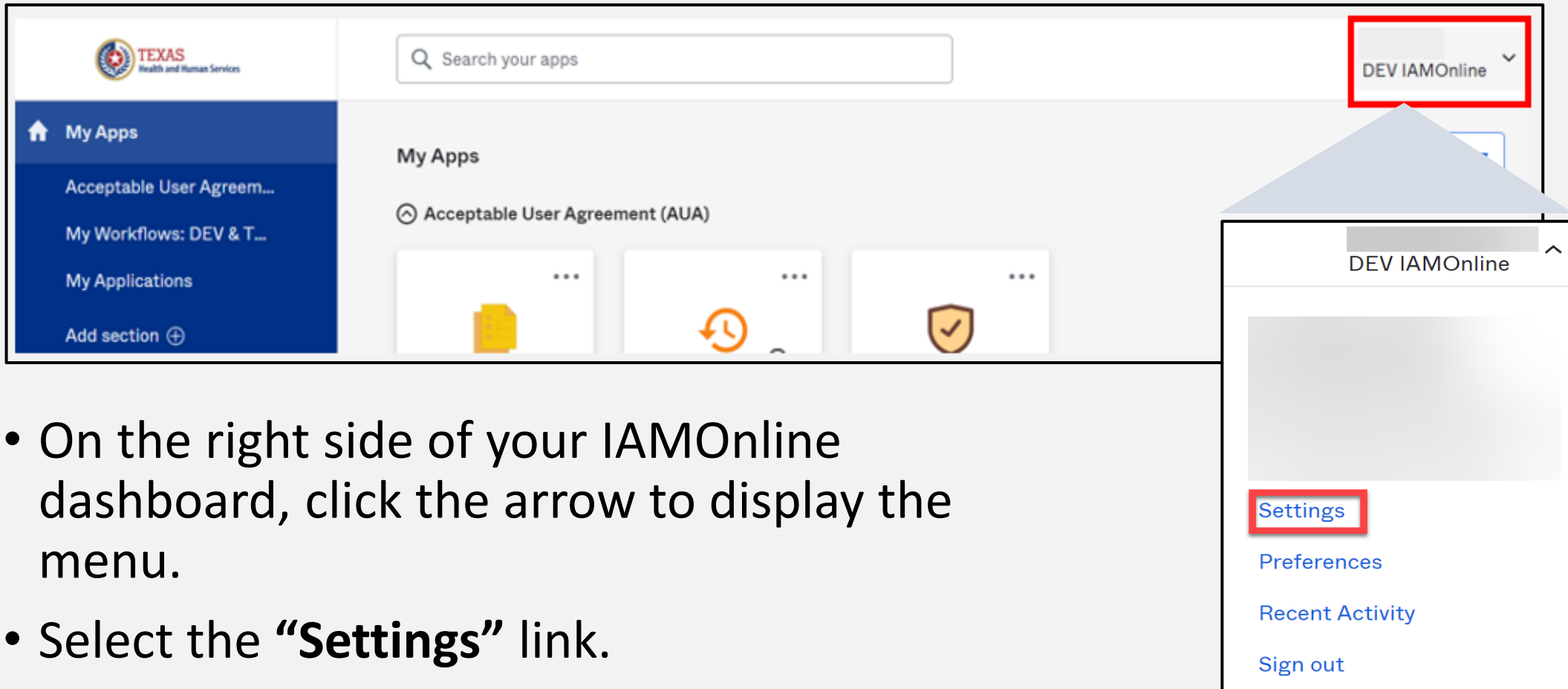
Carrier messaging charges may apply

**Receive a code via SMS**

[Verify with something else](#)  
[Back to sign in](#)

[Create a new account as a citizen](#)  
[Request account as non-HHS employee, or register organization](#)  
[Sign Acceptable Use Agreement](#)

# Update Account (1 of 2)



The screenshot displays the IAMOnline dashboard interface. On the left is a navigation sidebar with the Texas Health and Human Services logo and options like 'My Apps', 'Acceptable User Agreement...', 'My Workflows: DEV & T...', 'My Applications', and 'Add section'. The main content area features a search bar and a 'My Apps' section containing an 'Acceptable User Agreement (AUA)' card and three other app cards. In the top right corner, a dropdown menu for 'DEV IAMOnline' is open, showing a list of options: 'Settings', 'Preferences', 'Recent Activity', and 'Sign out'. The 'Settings' option is highlighted with a red box.

- On the right side of your IAMOnline dashboard, click the arrow to display the menu.
- Select the **“Settings”** link.

# Update Account (2 of 2)

- Click the “**Edit**” button in the Personal Information section.
- You can update your personal information such as:
  - Add a phone number;
  - Add details; and
  - Adjust security methods including password and security questions.



# Texas Wristband Number (State Element)

|       |  |   |
|-------|--|---|
| 0 : M | eOutcome.ExternalDataGroup                   | C |
| 0 : 1 | eOutcome.03 - External Report ID/Number Type | O |
| 0 : 1 | eOutcome.04 - External Report ID/Number      | O |

- You will submit the Patient Wristband through the EMS dataset eOutcome question package.
- If prompted by your software vendor, please select "**Other**" for the eOutcome.03 - *Wristband Type*.
- You must submit the Texas Wristband Number through the eOutcome.04 field. An option for Null responses will be permitted.
- Please contact your Regional Advisory Council (RAC) for any questions on wristband procurement.

# Questions and Answers



**TEXAS**  
Health and Human  
Services

Texas Department of State  
Health Services



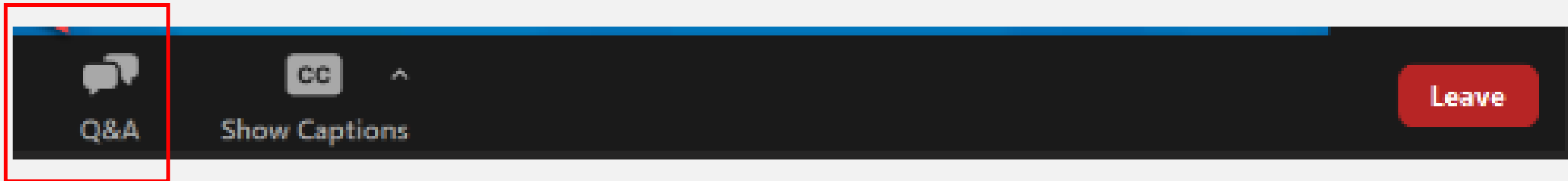
# Office Hours

The EMSTR Team will also be hosting Office Hours during the week of the webinars to answer questions. Office Hours will not be recorded and will be hosted for groups listed in the table below.

| Office Hour Group        | Date       | Time                |
|--------------------------|------------|---------------------|
| Hospital Stakeholders #1 | 09/26/2023 | 11:00 AM – 12:00 PM |
| EMS Stakeholders #1      | 10/04/2023 | 10:00 AM – 11:00 AM |
| Hospital Stakeholders #2 | 10/11/2023 | 3:00 PM – 4:00 PM   |
| EMS Stakeholders #2      | 10/20/2023 | 2:00 PM – 3:00 PM   |

# Question and Answer (Q&A)

Submit questions using the Q&A button from the menu.



# Contact Information and Resources

- If you have additional questions, please email us at [injury.web@dshs.texas.gov](mailto:injury.web@dshs.texas.gov).
- EMSTR will share additional resources as the launch date approaches.



# Thank you!

EMSTR EMS Webinar

EMSTR Team

[injury.web@dshs.Texas.gov](mailto:injury.web@dshs.Texas.gov)